

SOLICITATION, OFFER AND AWARD				1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING		PAGE OF PAGES 1 105	
2. CONTRACT NO.		3. SOLICITATION NO. N6247019B2011		4. TYPE OF SOLICITATION [X] SEALED BID (IFB) [] NEGOTIATED (RFP)		5. DATE ISSUED 31 Mar 2020		6. REQUISITION/PURCHASE NO.	
7. ISSUED BY COMMANDER NAVFAC ATLANTIC 6506 HAMPTON BLVD NORFOLK VA 23508-1278				CODE N62470		8. ADDRESS OFFER TO (If other than Item 7)		CODE	
TEL: FAX:				See Item 7		TEL: FAX:			

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 1 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in _____ until 02:00 PM local time 01 May 2020
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:		A. NAME KARI L. WEBLER	B. TELEPHONE (Include area code) (NO COLLECT CALLS) 757-322-4083	C. E-MAIL ADDRESS kari.webler@navy.mil
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OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)			
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	AMENDMENT NO.	DATE	AMENDMENT NO.

15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)	
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15B. TELEPHONE NO (Include area code)		15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE. <input type="checkbox"/>	17. SIGNATURE	18. OFFER DATE
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AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED		20. AMOUNT		21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)() <input type="checkbox"/> 41 U.S.C. 253(c)()				23. SUBMIT INVOICES TO ADDRESS SHOWN IN ITEM (4 copies unless otherwise specified)	
24. ADMINISTERED BY (If other than Item 7)		CODE	25. PAYMENT WILL BE MADE BY CODE		
26. NAME OF CONTRACTING OFFICER (Type or print) TEL: EMAIL:			27. UNITED STATES OF AMERICA (Signature of Contracting Officer)		28. AWARD DATE

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

Section A - Solicitation/Contract Form

SECTION A

**NAVAL FACILITIES ENGINEERING COMMAND (NAVFAC), ATLANTIC
6506 HAMPTON BLVD
NORFOLK, VIRGINIA 23508-1278**

NAVFAC RFP NUMBER: N62470-19-B-2011

**BASE OPERATIONS SUPPORT (BOS)/CARETAKER SERVICES AT
U.S. NAVAL FACILITY, ARGENTIA, NEWFOUNDLAND**

**NOTICE: BID PACKAGES ARE DUE BY 2:00 P.M. NEWFOUNDLAND LOCAL TIME WHICH IS
EQUAL TO 12:30 P.M. NORFOLK, VIRGINIA LOCAL TIME ON FRIDAY, 01 May 2020**

Bids are to be submitted to the Navy by one of the below methods:

The package shall be sent, by mail, to:

Officer in Charge, Facilities Support Contracts
P.O. Box 177, Freshwater
Placentia Bay, Newfoundland, Canada A0B 1W0

Hand carried to:

Naval Facilities Engineering Command (NAVFAC), Atlantic
Attn: Bernadette O'Reilly, Contract Specialist
RFP No. N62470-19-B-2011
Facilities Support Contracts, Administrative Office
1 Cooper Drive
Port of Argentia, Argentia
A0B 1W0

PRE-BID SITE VISIT

An organized Site Visit is scheduled for Thursday, 09 April 2020 at 1300 Newfoundland Daylight Time at Port of Argentia, Argentia, Newfoundland. The site visit is expected to last approximately one (1) hour. Due to health concerns related to the spread of COVID-19, only one (1) representative from each contractor will be allowed on the site visit. All prospective offerors are urged to attend this site visit.

All interested parties must submit the Site Visit Registration Form (Attachment J-1) to Ms. Bernadette O'Reilly via email at boreilly@nf.aibn.com no later than 07 April 2020. No contractor will be authorized to enter the gate if his or her Attachment J-1 has not been submitted to Ms. O'Reilly.

Questions regarding directions to the base shall be directed to Ms. O'Reilly via email at boreilly@nf.aibn.com or via telephone at 709-227-8455.

A.1 CONTRACT TITLE

Base Operations Support (BOS)/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland

A.2 TYPE OF CONTRACT

This acquisition will result in the award of a single award Indefinite Delivery-Indefinite Quantity, performance-based type contract that is comprised of both Recurring and Non-Recurring Work items.

A.3 COMPETITION REQUIREMENT/SET-ASIDE

This procurement is unrestricted.

A.4 NAICS CODE

The NAICS code assigned to this procurement is 561210, Facilities Support Services, having a small business size standard of \$41,500,000.00. Refer to Section K, Representations, Certifications, and Other Statements of Offerors.

A.5 INVITATION FOR BIDS (IFB) FILES

It is the sole responsibility of the Offeror to obtain the IFB files, along with any amendments, from Contract Opportunities website (beta.sam.gov). Unprotected editable electronic file copies of the IFB documents, including Word, Excel, and/or Adobe files, will not be provided. Please plan accordingly.

Section B - Supplies or Services and Prices

SECTION B

B.1 BACKGROUND INFORMATION

The U.S. Naval Facility, Argentia, Newfoundland, a former U.S. military base, was decommissioned in 1994. However, an area comprised of 33 acres was retained by the U.S. Navy. This area is referred to in the Performance Work Statement (PWS) as the Naval property. With the exception of the west shore bounded by the waters of Placentia Bay, this site is secured by a barbed wire chain link fence, accessible through a motorized gate. There are four (4) buildings on the site. The property is presently inactive but is maintained in a caretaker status.

B.2 BASIS FOR AWARD

The Government intends to award a contract resulting from this solicitation to the conforming, lowest priced, responsive, responsible bidder in accordance with Section M, Evaluation Factors for Award. The award will be made to a single contractor in U.S. dollars.

B.3 MAXIMUM NOT TO EXCEED (NTE) AND MINIMUM GUARANTEE

The maximum NTE value of an ordering period is the total of all the CLINs in that ordering period. The maximum or NTE value of the contract is the total value of all CLINs in the Schedule. Orders shall not be made that exceed the maximum NTE value for any ordering period. The maximum NTE value of an ordering period and of the contract may be increased by written modification to the contract in conjunction with any modification that increases the value of an existing task order that is authorized by a contract clause. Orders in excess of the estimated quantities set forth for any particular CLIN shall not be exceeded without the Contractor's agreement, which shall be indicated by signing or beginning performance of the order.

Concurrent with the award of the basic contract, the Government intends to issue a task order to obligate the contract minimum guarantee for CLIN 0001, Base Period Recurring Work.

Minimum guarantees do not apply to the option periods.

B.4 CONTRACT TERM

This contract contains provisions for one Base Period of up to 12 months with seven (7) 12-month Option Periods, not to exceed a total of 96 months. The Government has the option to extend the term of the contract in accordance with Section I, Contract Clauses, FAR Clause 52.217-9 – OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000).

B.5 CONTRACT LINE ITEMS, CONTRACT EXHIBIT LINE ITEMS AND SUBCLINS

Pricing shall be submitted in U.S. dollars. Offerors shall enter unit prices and amounts for Contract Line Items (CLINs) and Exhibit Line Items (ELINs) as indicated in the schedules and any accompanying exhibits. ELIN unit prices must be rounded to two (2) decimal places only. If an Offeror does not round ELIN unit prices to two (2) decimal places, then the Government will round the prices to two (2) decimal places and the rounded prices will be used for evaluation purposes. ELIN unit prices may not be less than \$0.01, unless offering "\$0.00." If an Offeror proposed a unit price greater than \$0.00, but less than \$0.01, the Government will round the unit price to \$.01 and the rounded price and resultant extended total price will be used for evaluation purposes.

In the event there is a difference between the unit price and the extended total amount, the unit price will be held to be the intended offer and the total of the CLIN and/or ELIN will be recomputed to take into account the change in

the contract ELIN. If the Offeror provides a total amount for an ELIN, but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price. Although, if this calculation results in a unit price requiring more than two decimal places, the unit price will be rounded to two (2) decimal places and the extended total price will be recalculated in accordance with the preceding paragraph. In the event there is a discrepancy between the Section J ELIN pricing and the Section B CLIN price, the Section J ELIN will be held to be the intended offer, and the Section N CLIN will be adjusted accordingly.

The Schedule of Recurring Work (CLINs 0001, 0003, 0005, 0007, 0009, 0011, 0013, and 0015) and the Schedule of Non-Recurring Work (CLINs 0002, 0004, 0006, 0008, 0010, 0012, 0014, and 0016) will be used as the basis for deductions in accordance with the Section E FAR Clause 52.246-4 INSPECTION OF SERVICES – FIXED PRICE (AUG 1996).

Informational SubCLINs will be incorporated at the time of award with appropriate funding/lines of accounting by customer. These SubCLINs represent funding for each CLIN by customer. The Contractor shall not submit totals for SubCLINs.

B.6 INDEFINITE QUANTITY INDIVIDUAL CONTRACT LINE ITEM QUANTITIES

Once the estimated quantities for individual line items shown in the Schedule and any accompanying exhibits have been ordered, additional quantities may be ordered as long as the overall NTE amount of the contract per year is not exceeded and the Contractor agrees by signing the task order.

B.7 FULLY LOADED PRICING

Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits, or any other markups shall be applied when an option is exercised or work is ordered for pre-priced work. Costs for technical specifications 0100000 and 0200000 shall be considered overhead; therefore, their costs shall be allocated and included throughout the prices quoted for all other technical specifications.

B.8 NON-RECURRING WORK

Non-Recurring work may be ordered at the prices offered by the issuing activity using a DD Form 1155 “Order for Supplies and Services.”

B.9 UNIT PRICE ADJUSTMENTS IN OPTION PERIODS

In the event the Government elects to exercise an option period, the contract price proposed and accepted at the time of award will be the contract price. No price adjustments will be made.

B.10 BIDDING UNIT PRICES FOR LABOR

A portion of the work included in the scope of this contract cannot be identified in advance in sufficient detail to be included in the Recurring Work items portion or as a Unit Price Task in the Non-Recurring Work items portion of the contract. Labor for this work will be ordered under the “NON-RECURRING WORK/UNIT PRICED LABOR (UPL) WORK (NEGOTIATED)” clause in Section C and paid for based on unit prices for labor bid by the Contractor listed in the Schedule of Non-Recurring Work.

Estimated hours in the Schedule are a forecast of future requirements. These estimated hours are for performing “Non-Recurring Work” accomplished in the time period shown.

The Contractor shall enter, in the unit price bid space, the unit price for performing composite labor. The composite labor price shall include all direct and indirect costs associated with performing an hour of work. The composite

labor price should be the Contractor's hourly craft wage adjusted to allow for the Offeror's work force productivity (i.e. the Contractor's estimate of how its workforce will perform in relation to the Means Facilities Cost Data and/or the Engineer Performance Standards). The Composite Labor Rate shall include all costs for preparation of the cost proposal, job preparation, travel, pre-expended bin materials and supplies, ordering and stockpiling job material, additional material handling, items of equipment necessary to perform work (i.e. bucket truck, lifting equipment, staging, etc.), equipment set up time, lift time, craft delay allowance, profit, tools, equipment, field and home office overhead, clerical support, supervision, inspection, fees, taxes, licenses, bond, permits, insurance, etc.

B.11 PHASE-IN AND PHASE-OUT

Pricing shall include applicable Phase-In and Phase-Out costs. Phase-In shall be for a period of up to but no more than 45 days and Phase-Out shall be for a period of up to but no more than 30 days. There is no separately priced CLIN for Phase-In and Phase-Out and such costs can be distributed however the Offeror chooses. The Government recognizes that Offerors may choose to front load these costs into the base year.

B.12 CONTRACT PRICE INFORMATION

For administrative purposes for the U.S. Government, the price of this contract and all subsequent task orders and modifications issued under this contract will be expressed in U.S. dollars. Payment will also be made in U.S. dollars.

B.13 PRIOR CONTRACT INFORMATION

The contract issued as a result of this solicitation will replace contract N62470-15-D-4005 for similar services. Contract N62470-15-D-4005 was awarded to Edward Collins Contracting Ltd. The current year's total estimated price for the Recurring Work (firm fixed price) is \$108,800.00 and the Non-Recurring Work (indefinite delivery-indefinite quantity) is \$62,305.00. This information is provided for information purposes only. Prospective Offerors are cautioned that they should not rely on this information to determine workload as there is no assurance that workload and volume of future effort and costs will replicate past experience.

B.14 VARIATION IN ESTIMATED QUANTITIES FOR RECURRING WORK ITEMS

Quantities depicted throughout this contract represent the Government's best estimate of the quantity of work for the period of performance. After contract award, situations may arise which impact upon the Government's requirements and necessitates changes to this contract. Should this occur, the Contracting Officer will modify the contract in accordance with the provisions and limitations specified herein.

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	BASE PERIOD RECURRING WORK FFP The total price for this CLIN represents the total Base Period for BOS/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland for recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) A001 through A005 FOB: Destination	UNDEFINED	Each		
					<hr/>
					MAX NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002	BASE PERIOD NON-RECURRING WORK FFP The total price for this CLIN represents the total Base Period for BOS/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland for non-recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) A700 through A705 FOB: Destination	UNDEFINED	Each		
					<hr/>
					MAX NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003 OPTION	OPTION PERIOD ONE RECURRING WORK FFP The total price for this CLIN represents the total Option Period One (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentina, Newfoundland for recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) B001 through B005 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004 OPTION	OPTION PERIOD ONE NON-RECURRING WORK FFP The total price for this CLIN represents the total Option Period One (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentina, Newfoundland for non-recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) B700 through B705 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005 OPTION	OPTION PERIOD TWO RECURRING WORK FFP The total price for this CLIN represents the total Option Period Two (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentina, Newfoundland for recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) C001 through C005 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0006 OPTION	OPTION PERIOD TWO NON-RECURRING WORK FFP The total price for this CLIN represents the total Option Period Two (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentina, Newfoundland for non-recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) C700 through C705 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0007 OPTION	OPTION PERIOD THREE RECURRING WORK FFP The total price for this CLIN represents the total Option Period Three (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentina, Newfoundland for recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) D001 through D005 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0008 OPTION	OPTION PERIOD THREE NON-RECURRING WORK FFP The total price for this CLIN represents the total Option Period Three (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentina, Newfoundland for non-recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) D700 through D705 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0009 OPTION	OPTION PERIOD FOUR RECURRING WORK FFP The total price for this CLIN represents the total Option Period Four (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland for recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) E001 through E005 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0010 OPTION	OPTION PERIOD FOUR NON-RECURRING WORK FFP The total price for this CLIN represents the total Option Period Four (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland for non-recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) E700 through E705 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0011 OPTION	OPTION PERIOD FIVE RECURRING WORK FFP The total price for this CLIN represents the total Option Period Five (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland for recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) F001 through F005 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0012 OPTION	OPTION PERIOD FIVE NON-RECURRING WORK FFP The total price for this CLIN represents the total Option Period Five (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland for non-recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) F700 through F705 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0013 OPTION	OPTION PERIOD SIX RECURRING WORK FFP The total price for this CLIN represents the total Option Period Six (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentina, Newfoundland for recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) G001 through G005 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0014 OPTION	OPTION PERIOD SIX NON-RECURRING WORK FFP The total price for this CLIN represents the total Option Period Six (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentina, Newfoundland for non-recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) G700 through G705 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0015 OPTION	OPTION PERIOD SEVEN RECURRING WORK FFP The total price for this CLIN represents the total Option Period Seven (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland for recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) H001 through H005 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0016 OPTION	OPTION PERIOD SEVEN NON-RECURRING WORK FFP The total price for this CLIN represents the total Option Period Seven (twelve months) for BOS/Caretaker Services at U.S. Naval Facility, Argentia, Newfoundland for non-recurring work in accordance with the PWS and all applicable attachments. Exhibit Line Item Numbers (ELINs) H700 through H705 FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

Section C - Descriptions and Specifications

SECTION C**C.1 PERFORMANCE WORK STATEMENT**

All terms and conditions of the contract award, performance work statement (PWS), and all attachments are applicable. The requirements of the PWS must be met. Listed below are the PWS annexes provided in Section C.

Annex	Specification	Title
01	0100000	General Information
02	0200000	Management and Administration
04	0401000	Force Protection
15	1502000	Facility Investment
	1503010	Custodial
	1503050	Grounds and Landscaping
	1503060	Pavement Clearance

C.2 REPORTING REQUIREMENT

A detailed report allocating value of work/quantities performed by Contract Line Items (CLINs)/Sub-Line Items (SLINs) identified in the Schedule and any accompanying exhibits with Exhibit Line Items (ELINs) is to be submitted monthly, including all Recurring Work and Non-Recurring Work items completed. The Contractor shall notify the Contracting Officer when 75% of any Non-Recurring Work Line Item (CLIN/SLIN/ELIN) is reached.

ANNEX 0100000

0100000 – General Information	
Spec Item	Title
1	General Information
1.1	Outline of Services
1.2	Project Location
1.3	Acquisition of Additional Work
1.4	Background Information
1.5	Verification of Workload and Conditions
1.6	Climate Patterns
1.7	Related Information
1.8	Navy Approach to Service Contracting
1.8.1	Partnering Philosophy
1.8.2	Contractor's Knowledge
1.8.3	Industry Best Practices
1.9	Standard Template
1.10	Navy PBSA Approach

0100000 – General Information		
Spec Item	Title	Description
1	General Information	

0100000 – General Information		
Spec Item	Title	Description
1.1	Outline of Services	<p>Except where otherwise stated, the Contractor shall furnish all labor, supervision, management, tools, materials, equipment, facilities, transportation, incidental engineering, and other items necessary to provide the services outlined below and described in this Performance Work Statement (PWS) at the U.S. Naval Facility, Argentia, Newfoundland, Canada under an Indefinite Delivery Indefinite Quantity type, performance-based contract that is comprised of both Recurring Work and Non-Recurring Work Items.</p> <p>The PWS is organized into annexes. Annex 1 is "General Information". Annex 2 contains the on-site project management and administration requirements. Annexes 3 through 18 contain the technical requirements. The annex numbers are identified as 1 through 18 in the description column, but the fully expanded annex numbers include seven digits (e.g., Annex 1 expanded number is 0100000 as shown in the header row at the top of this page).</p> <p>Annex 1 General Information Annex 2 Management and Administration Annex 3 Command and Staff (Not Applicable) Annex 4 Public Safety ... Specification 0401000 Force Protection Annex 5 Air Operations (Not Applicable) Annex 6 Port Operations (Not Applicable) Annex 7 Ordnance (Not Applicable) Annex 8 Range Operations (Not Applicable) Annex 9 Health Care Support (Not Applicable) Annex 10 Supply (Not Applicable) Annex 11 Personnel Support (Not Applicable) Annex 12 Morale, Welfare and Recreation Support (Not Applicable) Annex 13 Galley (Not Applicable) Annex 14 Housing (Not Applicable) Annex 15 Facilities Support ... Specification 1502000 Facility Investment ... Specification 1503010 Custodial ... Specification 1503050 Grounds Maintenance and Landscaping ... Specification 1503060 Pavement Clearance Annex 16 Utilities (Not Applicable) Annex 17 Base Support Vehicles and Equipment (Not Applicable) Annex 18 Environmental (Not Applicable)</p>
1.2	Project Location	The work shall be performed at various locations within the US Naval Facility, Argentia, Newfoundland.
1.3	Acquisition of Additional Work	The Government reserves the right to acquire additional services at additional locations in addition to the services and locations identified in the recurring work requirements of this contract. Additional services will be incorporated into the contract in accordance with the CHANGES clause, SECTION I or ordered under the indefinite delivery indefinite quantity provisions of the contract. Items of work not covered by this contract but within the general intent are considered in the scope of this

0100000 – General Information		
Spec Item	Title	Description
		contract.
1.4	Background Information	Argentia is a Canadian commercial seaport and industrial park. U.S. Naval Base Argentia Newfoundland is a former base of the United States Navy that operated from 1941 to 1994. On 30 September 1994, the US Navy left Argentia completely when NAVFAC Argentia was decommissioned and the last personnel moved out. The Facility is still under NAVFAC's stewardship.
1.5	Verification of Workload and Conditions	<p>Throughout the PWS, the workload data is generally referred to as being located in Section C and J. Section C provides data such as descriptions, specifications, and the statement of work. Section J provides data such as inventories, maps, floor plans, and tables to represent the type, quantity and location of services to be provided.</p> <p>As prescribed in FAR 52.237-1, offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.</p>
1.6	Climate Patterns	The island of Newfoundland has an average summer temperature of 16°C (61°F), while the winter hovers around 0°C (32°F), but temperatures can top 25°C (77°F) during the short but pleasant summers. Weather Reference: the Canadian Weather Office.
1.7	Related Information	<p>There are four types of Related Information that can be found in the Description and Related Information columns of the specification as follows:</p> <p>Informational Notes as used throughout this PWS provides additional information to offerors to be used in developing a thorough understanding of the work to be performed in this contract. Any block of text marked "Informational Notes" throughout Annexes 1 through 18 is subject to this disclaimer. Offerors may not rely upon the "Informational Notes" as material representations of the Government. Information provided in "Informational Notes" does not create a contractual requirement on either party to this contract.</p> <p>Clarifying Information describes client expectations in a more detailed manner than the Performance Objective and Performance standard alone.</p> <p>Constraining Information describes limitations to the work performed to meet the Performance Objective and Performance Standard.</p> <p>Requirement Information further describes client requirements associated with each Performance Objective.</p>

0100000 – General Information		
Spec Item	Title	Description
1.8	Navy Approach to Service Contracting	The Department of Navy (DoN) spends over \$1 billion in annual obligations to meet global requirements for facility operations and maintenance provided through Facility Support Contracts (FSC) and additional billions to provide other base operations support services (OBOS). The Head of the Contracting Activity (HCA) of the Naval Facilities Engineering Command (NAVFAC) has focused increased attention on re-engineering FSC contracts in response to customer and industry feedback, budget constraints, and the impact of a variety of contracting, program management and financial management regulations. The Navy also supports the following principles:
1.8.1	Partnering Philosophy	The first principle is that the Navy views its contractors as partners and not just abstract service providers. The Navy wants its contractors to succeed because partners' success drives the Navy's successful mission completion. Within the bounds of acquisition policy, the Navy intends to work to find solutions that will be beneficial to both the Government and its partners.
1.8.2	Contractor's Knowledge	The second principle is that the Navy will receive insightful management from its contractors. This management will include the knowledge, skills, authority and willingness to use contractor resources to find better ways of serving Navy clients' strategic and operational goals and objectives. The Navy's use of performance-based objectives evidences this principle. Although performance work statements will typically contain several levels of performance assessment, the Navy wants its contractors to exercise maximum discretion within bounds of prudent risk management to adjust processes and resources needed to reach specified objectives at the highest performance level.
1.8.3	Industry Best Practices	The third principle is that the Navy will adopt industry best commercial practices and maintain state-of-the-art service delivery. It is the Navy's and contractor's responsibility as partners to reach this goal. To that end, the Navy's emphasis will be in evaluating performance objectives (end results).
1.9	Standard Template	<p>Key to implementing a programmatic approach is using a standard template that ensures Navy-wide consistency yet affords appropriate tailoring to meet local needs. This contract conforms to the standard template and has been tailored for this solicitation. NAVFAC intends to use this template-based approach for future service contracts. Offerors should develop an understanding of the template as part of performing due diligence in reaching an understanding of the Navy's requirements and expectations.</p> <p>The standard template contains 18 standard annexes. Annex 1 will always contain information that is relevant to the entire scope of the contract. Annex 2 contains on-site project management and administration requirements that are relevant to the entire scope of the contract. Annexes 3 through 18 contain the technical information and requirements peculiar to that technical annex. Within each technical annex, the organization of information and requirements are also standardized. Specification Item 1 will always contain General Information. Specification Item 2 will always contain the management and administrative requirements. Specification Item 3 will always contain the Recurring Work requirements.</p>

0100000 – General Information		
Spec Item	Title	Description
		Specification Item 4 will always contain the Non-recurring Work requirements. Requirements and standards for higher-level specification items apply to all subordinate specification items, e.g., Specification Item 3 standards apply to all recurring work specification items. Specification Item 3.1 is applicable to all 3.1 subordinate specification items. Specification Items 3.2 and 3.3 are not considered subordinate to 3.1. All costs associated with Annexes 1 and 2 and Specification items 1 and 2 must be priced and distributed within Specification Item 3 of Annexes 3 through 18.
1.10	Navy PBSA Approach	The Navy's approach to performance-based service acquisition (PBSA) includes four component parts, which are 1) performance outcomes, 2) measurable standards, 3) consideration of incentives, and 4) performance assessment plan.

ANNEX 0200000

0200000 – Management and Administration	
Spec Item	Title
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2.1	Definitions and Acronyms
2.2	General Information
2.2.1	Government Regular Working Hours
2.2.1.1	Observed Federal Holidays
2.2.1.2	Restriction to Contractor Working Hours
2.2.2	Requirements Hierarchy
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2.3.1	Required Conferences and Meetings
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2.3.2.1	Certificate of Insurance
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2.3.4	Directives, Instructions, and References
2.3.5	Invoicing Procedures
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2.4.4	Government-Furnished Equipment (GFE)
2.4.5	Government-Furnished Services (GFS)
2.5	Contractor-Furnished Items
2.6	Management
2.6.1	Work Reception
2.6.2	Work Control

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Spec Item	Title
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2.6.4	Deliverables
2.6.5	Service Interruptions
2.6.6	Quality Management System (QMS)
2.6.6.1	Quality Management (QM) Plan
2.6.6.2	Quality Inspection and Surveillance
2.6.6.3	Quality Inspection and Surveillance Report
2.6.7	Property Management Plan
2.6.8	System and Equipment Replacement
2.7	Personnel Requirements
2.7.1	Employee Requirements
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2.7.1.2	Employee Appearance
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2.8	Security Requirements
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2.8.2	Employee Status
2.9	Contractor Safety Program
2.9.1	Accident Prevention Plan (APP)
2.9.2	Safety and Occupational Health (SOH) Risks and Compliance Plans
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2.9.3	Accident and Damage Reporting
2.9.3.1	Accident Reporting and Notification Criteria
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2.9.5	OSHA Citations and Violations
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2.9.8	Safety Apparel on Jobsites
2.9.9	Emergency Medical Treatment
2.9.10	Excavations
2.10	Disaster Preparedness
2.11	Technical Library
2.12	Warranty Management
2.13	Recurring Work Procedures
2.13.1	Notification to the Government for Work Above the Recurring Work Limitations
2.13.2	Recurring Work Exhibit Line Item Numbers (ELINs)
2.14	Non-recurring Work
2.14.1	Unit Priced Task (UPT) Work (Non-Negotiated)
2.14.2	Unit Priced Labor (UPL) Work (Negotiated)
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2.14.2.1.1	Labor Requirements
2.14.2.1.2	Material and Equipment Requirements
2.14.2.2	Issuance of Final Service Order

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Spec Item	Title
2.14.3	Non-recurring Work ELINS

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Spec Item	Title	Description																				
2	Management and Administration																					
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0200000-01.																				
2.2	General Information																					
2.2.1	Government Regular Working Hours	The Government's regular working hours are from 0800-1630, five days per week, Monday through Friday, except observed Federal holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. The performance of other work requirements shall be accomplished within the Government’s regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior KO approval.																				
2.2.1.1	Observed Federal Holidays	<p>The Government observes the following holidays:</p> <table><tr><td>New Year's Day</td><td>01 January *</td></tr><tr><td>Martin Luther King, Jr.'s Day</td><td>3rd Monday in January</td></tr><tr><td>President's Day</td><td>3rd Monday in February</td></tr><tr><td>Memorial Day</td><td>last Monday in May</td></tr><tr><td>Independence Day</td><td>04 July *</td></tr><tr><td>Labor Day</td><td>1st Monday in September</td></tr><tr><td>Columbus Day</td><td>2nd Monday in October</td></tr><tr><td>Veteran's Day</td><td>11 November *</td></tr><tr><td>Thanksgiving Day</td><td>4th Thursday in November</td></tr><tr><td>Christmas Day</td><td>25 December *</td></tr></table> <p>* When such holidays fall on a Saturday, the preceding Friday will be considered a holiday. When such holidays fall on a Sunday, the succeeding Monday will be considered a holiday.</p>	New Year's Day	01 January *	Martin Luther King, Jr.'s Day	3rd Monday in January	President's Day	3rd Monday in February	Memorial Day	last Monday in May	Independence Day	04 July *	Labor Day	1st Monday in September	Columbus Day	2nd Monday in October	Veteran's Day	11 November *	Thanksgiving Day	4th Thursday in November	Christmas Day	25 December *
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Thanksgiving Day	4th Thursday in November																					
Christmas Day	25 December *																					
2.2.1.2	Restriction to Contractor Working Hours	If the Contractor wishes to work outside of the Government's regular working hours for the Contractor’s convenience, the Contractor shall submit a written Request to Work Outside Government’s Regular Working Hours per Section J, Attachment F – Section F Deliverables. Excludes work to be performed during specified hours.																				
2.2.2	Requirements Hierarchy	<p>Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1, and so on.</p> <p>Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.</p>																				
2.3	General Administrative Requirements																					
2.3.1	Required Conferences and Meetings	The Contractor may be required to attend administrative and coordination meetings.																				

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Spec Item	Title	Description
2.3.2	Insurance	The Contractor shall submit a Certificate of Insurance per Section J, Attachment F – Section F Deliverables as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.
2.3.2.1	Certificate of Insurance	The Certificate of Insurance shall provide for at least 30-calendar days written notice to the KO by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.
2.3.2.2	Minimum Insurance Amounts	<p>The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage:</p> <p>Comprehensive General Liability: \$500,000 per occurrence</p> <p>Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage</p> <p>Workmen's Compensation: As required by worker's compensation and occupational disease statutes</p> <p>Employer's Liability coverage: \$100,000, except where worker's compensation may not be written by private carriers</p> <p>Other as required by law.</p>
2.3.3	Protection of Government Property	During execution of the work, the Contractor shall protect Government property. The Contractor shall return areas damaged as a result of negligence under this contract to their original condition at no cost to the Government.
2.3.4	Directives, Instructions, and References	Department of Defense (DoD), Secretary of the Navy (SECNAV), Chief of Naval Operations (OPNAV), and other applicable Directives, Instructions, and References are listed in J-0200000-02. The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract.
2.3.5	Invoicing Procedures	Refer to Section G for invoicing instructions.
2.3.6	Forms	Forms referenced in this Annex, e.g. accident reporting, and damage reporting are included among the Forms in J-0200000-03.
2.3.7	Permits and Licenses	The Contractor shall obtain all required permits, licenses, and authorizations to perform work under this contract and comply with all the applicable Canadian, Provincial and local laws and regulations.
2.3.8	Training and Certification	The Contractor shall obtain all required training and certification to perform work under this contract and comply with all the applicable Canadian, Provincial and local laws and regulations.
2.4	Government-Furnished Property, Materials and Services	In accordance with FAR 52.245-1 Alt I, GOVERNMENT PROPERTY (JAN 2017) ALTERNATE I (APR 2012) and the following paragraphs, the Government will furnish or make available to the Contractor certain Government-owned facilities, utilities, materials, equipment and services for use in connection with this contract as stated below.
2.4.1	Government-Furnished	The Government will provide the Contractor the use of the Guard House

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Spec Item	Title	Description
	Facilities (GFF)	located at the Main Gate of the compound. No additional office or storage space will be provided.
2.4.2	Government-Furnished Utilities	The Government will furnish water and electricity at existing outlets required for the work to be performed under the contract at no cost to the Contractor. Information concerning the location of existing outlets may be secured from the KO. The Contractor shall provide and maintain, at its expense, the necessary service lines from the existing Government outlets to the work site and backflow prevention devices on connections to domestic water lines and electrical transformer provisions on connections to electric lines. The Contractor shall meet all Provincial, Canadian, and U.S. Federal installation codes and regulations for backflow prevention devices on connections to domestic water lines and electrical transformer provisions on connections to electrical lines. Services required by the Contractor, for which there are no available Government outlets, shall be provided by the Contractor at no cost to the Government.
2.4.3	Government-Furnished Materials (GFM)	Unless otherwise specified in the technical specifications, all materials to be used for work under this contract shall be furnished by the Contractor. However, certain task orders may require the Contractor to use/install equipment furnished by the Government.
2.4.4	Government-Furnished Equipment (GFE)	Unless otherwise specified in the technical specifications, all equipment to be used for work under this contract shall be furnished by the Contractor. However, certain task orders may require the Contractor to use/install equipment furnished by the Government.
2.4.5	Government-Furnished Services (GFS)	None.
2.5	Contractor-Furnished Items	Except for items identified as Government Furnished, the Contractor shall provide all equipment, materials, parts, supplies, components, and facilities to perform the requirements of this contract. The KO may inspect Contractor-furnished items for adequacy and compliance with contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government. Materials containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment shall be used when available. The KO at any time may require Samples, Material Safety Data Sheets (MSDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.
2.6	Management	The Contractor shall manage the total work effort associated with the services required herein to meet the performance objectives and standards. Such management includes but is not limited to planning, scheduling, cost accounting, report preparation, establishing and maintaining records, and quality assurance. The Contractor shall provide a staff with the necessary management expertise to ensure performance objectives and standards are met.
2.6.1	Work Reception	The Contractor shall provide the capability to receive, prioritize, correspond, and respond to trouble/service calls and task orders during Government regular working hours and provide a point of contact at a local or toll free number who can perform the above function during other than Government regular working hours.
2.6.2	Work Control	The Contractor shall implement all necessary work control procedures to

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Spec Item	Title	Description
		ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The Contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the KO. A status update of any item of work must be provided within two hours of the inquiry during regular working hours, and by 0800 the following workday for inquiries after regular working hours.
2.6.3	Work Schedule	The Contractor's work shall not interfere with normal Government business. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government.
2.6.4	Deliverables	<p>Records, reports and deliverable requirements are specified in Sections C, F, H, I, J, and within the Directives, Instructions, and References. The Contractor shall submit accurate and complete documents within the specified timeframes. The Contractor shall revise/modify records and reports, as directed by the KO, at no additional cost to the Government.</p> <p>Except where otherwise specified, all deliverables shall be submitted electronically in a Microsoft Office Version 2010 compatible format. Deliverables shall include the company name, contract number contract title, date, and shall be unprotected and capable of being sorted by CLIN, work order number, asset number, section, annex/sub-annex, spec item and ELIN/Sub-ELIN or clause. All formulas shall be traceable.</p> <p>Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.</p>
2.6.5	Service Interruptions	If any utilities or other services must be discontinued (even temporarily) due to scheduled contract work, the Contractor shall notify the KO, affected tenants, and customers in accordance with local procedures. If the discontinued service is due to an emergency breakdown the Contractor shall notify the KO, affected tenants and customers as soon as practicable.
2.6.6	Quality Management System (QMS)	<p>The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor's QMS program shall provide an effective and efficient means of identifying and correcting problems. The Contractor's QMS program shall address:</p> <ul style="list-style-type: none"> ... Accurate documentation of work processes, procedures, and output measures. ... A systematic procedure for assessing compliance with performance objectives and standards. ... Accurate documentation of quality inspections and surveillance conducted throughout the execution of work. ... Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.

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Spec Item	Title	Description
2.6.6.1	Quality Management (QM) Plan	<p>The Contractor shall develop and submit a QM Plan per Section J, Attachment F – Section F Deliverables. The QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance, submit to the KO a revised QM Plan for acceptance.</p> <p>The Contractor's QM Plan shall include, at a minimum, the following:</p> <ul style="list-style-type: none"> • Policy and objectives of Quality Management System (QMS) • Quality organization <ul style="list-style-type: none"> ○ List of personnel ○ Responsibilities & lines of authority ○ Training and qualifications • Approach to assuring quality of services provided and conformance with performance objectives and standards • Methods and procedures for effective planning and control of processes and performance of work • Procedures for inspection and surveillance of services <ul style="list-style-type: none"> ○ Scheduling and performance of inspection and surveillance ○ Measurement, data collection and analysis ○ Corrective action, preventive action, and continuous improvement ○ Oversight of subcontracted work • Documentation and records management • Communication with government (customers)
2.6.6.2	Quality Inspection and Surveillance	<p>The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, INSPECTION OF SERVICES – FIXED PRICE (AUG 1996), to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the Government's regular working hours. The file shall be turned over to the KO within five calendar days of termination of the contract.</p>
2.6.6.3	Quality Inspection and Surveillance Report	<p>The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per Section J, Attachment F – Section F Deliverables. The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month. The Government may adjust the frequency of the submittal based on the Contractor's quality of performance.</p>
2.6.7	Property Management Plan	<p>The Contractor shall establish and maintain a plan that meets the contract clause requirements of Specification Item 2.4, Government-Furnished Property, Materials and Services, of this Annex. This plan shall identify the Contractor's policies, procedures, and practices in receiving and performing physical inventories, repairing and maintaining, preserving and protecting, and reporting the disposition of accepted government</p>

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Spec Item	Title	Description
		property in its possession. The Property Management Plan shall be submitted per Section J, Attachment F – Section F Deliverables.
2.6.8	System and Equipment Replacement	The Contractor shall maintain the integrity and performance of existing energy saving, water conservation or other sustainability design features of systems and equipment in the performance of repair and replacement work. Except where otherwise specified, replacement components shall be of the same model/style or equivalent as the component being replaced. Substitutes for replacement components must be accepted by the KO prior to use. The KO will furnish available information for the existing systems and equipment.
2.7	Personnel Requirements	The Contractor shall comply with the personnel requirements stated below.
2.7.1	Employee Requirements	The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform. Personnel shall speak, read, and comprehend English to the extent that they can perform the contract requirements and comply with installation emergency procedures, printed regulations, detailed written orders, operating procedures, training instructions and materials.
2.7.1.1	Employee Certification and Training	The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods. Records shall be made available for Government review within 4 hours of request.
2.7.1.2	Employee Appearance	The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The KO reserves the right to determine the acceptability of any clothing worn. All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment. Employee identification shall not be substituted for station required passes or badges.
2.7.1.3	Employee Conduct	Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.
2.7.1.4	Identification as Contractor Employee	Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. All Contractor employees shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.
2.7.1.5	Removal of Employees	The Contractor shall remove from the site any individual whose continued employment is deemed by the KO to be contrary to the public interest or inconsistent with the best interests of National Security.
2.8	Security Requirements	The Contractor shall comply with all security statutes, regulations, and requirements. The Contractor shall become acquainted with and comply with all Government regulations as posted, or as requested by the KO when required to enter a Government site. The Contractor shall ensure that all security/entrance clearances are obtained.

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Spec Item	Title	Description
2.8.1	Employee Listing	The Contractor shall maintain a current Employee List and submit per Section J, Attachment F – Section F Deliverables. The list shall include employee's name, supervisor, company, and level of security clearance.
2.8.2	Employee Status	The Contractor shall notify the KO of any changes to any employee's status to include, but not limited to, termination, convictions/arrests, adverse actions taken on the job for any reason or any other documented misbehavior that may affect, or have the potential to affect, security standing in terms of access to federal facilities or IT systems.
2.9	Contractor Safety Program	The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor's safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1 and Public Law 91-596, Occupational Safety and Health Act. Any reference to "USACE" facilities, property, or equipment specified in EM 385-1-1 should be interpreted as Government facilities, property, and equipment.
2.9.1	Accident Prevention Plan (APP)	The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor's SSHO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site. The Contractor shall submit an APP for acceptance per Section J, Attachment F – Section F Deliverables. The Contractor shall review, update, and submit revisions to the APP whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and applicable compliance plans, programs, and procedures as specified below. The Contractor shall not commence work until the APP has been accepted and no activity shall be started on site until the applicable AHAs and compliance plans have been accepted. Once accepted by the Contracting Officer, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.
2.9.2	Safety and Occupational Health (SOH) Risks and Compliance Plans	Based on a risk assessment of recurring and non-recurring work requirements and on mandatory OSHA compliance programs, the Contractor shall develop, provide and implement all applicable compliance plans, as necessary for the situation or types of work to be performed under this contract. Compliance plans, programs, and procedures along with their respective references are detailed in Appendix A, paragraph 3.i of EM 385-1-1. These plans shall be submitted with the APP and shall be updated as situations change. Additional compliance plans, programs, and procedures shall be developed as applicable when new types of work are

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Spec Item	Title	Description
		required under this contract.
2.9.2.1	Alcohol and Drug Abuse Prevention Plan	The Contractor shall develop an alcohol and drug abuse prevention plan to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed in paragraph 01.C.02 of EM 385-1-1.
2.9.2.2	Critical Lift Plan	<p>The Contractor shall develop a critical lift plan to explain how it will conduct lifts for any of the following conditions:</p> <ol style="list-style-type: none"> 1) Lifts over 75 percent of the capacity of the crane or hoist (or lifts over 50 percent of the capacity of a barge mounted mobile crane's hoists) at any radius of lift; 2) Lifts involving more than one crane , hoist, or LHE 3) Lifts of personnel; 4) Lifts involving non-routine rigging or operation, sensitive equipment, or unusual safety risks 5) Lifts involving hazardous materials (e.g., explosives, highly volatile substances); 6) Lifts where the center of gravity could change; 7) Lifts without the use of outriggers using rubber tire load charts; 8) Lifts using more than one hoist on the same crane, hoist, or LHE; 9) Lifts involving Multiple Lift Rigging (MLR) Assemblies or other non-routine or technically difficult rigging arrangements; 10) Lifts involving submerged loads. Exception: lifts that were engineered to travel in guided slots throughout the lift and have fixed rigging and/or lifting beams, i.e., intake gates, tailgates/logs); 11) Lifts out of the operator's view. (Exception: if hand signals used by a signal person in view of the operator or radio communications are available and in use, load does not exceed two tons AND is determined a routine lift by the lift super.) <p>The critical lift plan shall include elements addressed in paragraph 16.H of EM 385-1-1, paragraph 1.7.2 of NAVFAC P-307, and comply with requirements in ASME B30.22, ASME B30.3; ASME B30.5, and ASME B30.8.</p> <p>The Contractor shall complete and maintain a copy of the Crane Operating Checklist For Critical Lifts, provided within the Forms in J-0200000-03, for each lift.</p>
2.9.2.3	Fall Prevention and Protection Plan	The Contractor shall develop a site-specific fall prevention and protection plan to protect and prevent its service workers from falling from heights of 1.8m (6 feet) or more. This plan shall include elements addressed in paragraph 21.D of EM 385-1-1 and ANSI A10.32, ANSI Z359.1, and ANSI/ASSE A10.34. The fall prevention and protection plan shall include a Rescue and Evacuation Plan in accordance with EM 385-1-1, Section 21.N.A competent person for fall protection shall prepare and sign the plan.
2.9.3	Accident and Damage Reporting	The Contractor shall notify the Contracting Officer as soon as practical, but no more than four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling

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Spec Item	Title	Description
		<p>Equipment (WHE) accident. Notification shall also be provided for any mishap occurring in any of the following high hazard areas: electrical (to include Arc Flash, electrical shock, etc.); uncontrolled release of hazardous energy (includes electrical and non-electrical); weight or load handling equipment (LHE) or rigging; fall-from-height (any level other than same surface); and underwater diving. These mishaps shall be investigated in depth to identify all causes and to recommend hazard control measures.</p> <p>Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section J, Attachment F – Section F Deliverables. Required or special forms are provided within the Forms in J-0200000-03.</p> <p>For any weight handling equipment accident (including rigging gear accidents) the Contractor shall conduct an accident investigation to establish the root cause(s) of the accident and comply with additional requirements and procedures for accidents in accordance with NAVFAC P-307, Section 12. The Contractor shall submit a WHE Accident Report (Crane and Rigging Gear) per Section J, Attachment F – Section F Deliverables. No crane operations are allowed to proceed until cause is determined and corrective actions have been implemented to the satisfaction of the Contracting Officer.</p> <p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section J, Attachment F – Section F Deliverables.</p> <p>For a near miss involving crane or rigging operations, the Contractor shall report verbally to the Contracting Officer as soon as management becomes aware but not later than 4 hours of such event and comply with additional requirements and procedures for near misses in accordance with NAVFAC P-307, Section 12. A near miss occurs when an accident was</p>

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		avoided by mere chance or when intervention prevented an ongoing sequence of events that would have resulted in an accident (e.g. unplanned encroachment, improper crane set-up, improperly rigged load, etc.). The Contractor shall submit a Crane and Rigging Gear Near Miss Report per Section J, Attachment F – Section F Deliverables.
2.9.3.1	Accident Reporting and Notification Criteria	<p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:</p> <ol style="list-style-type: none"> 1) Death, regardless of the time between the injury and death, or the length of the illness; 2) Days away from work (any time lost after day of injury/illness onset); 3) Restricted work; 4) Transfer to another job; 5) Medical treatment beyond first aid; 6) Loss of consciousness; or 7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above. <p>High Visibility Accident. Any mishap, which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.</p> <p>WHE Accident. A WHE accident occurs when any one or more of the eight elements in the operating envelope fails to perform correctly during operation, including operation during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; or collision, including unplanned contact between the load, crane, or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents even though no material damage or injury occur. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.)</p>
2.9.4	Fire Protection	The Contractor shall know where the fire monitoring system is located. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.
2.9.5	OSHA Citations and Violations	The Contractor shall correct violations and citations promptly and provide a copy of each OSHA citation and OSHA report with written OSHA Citations and Violations Corrective Action Report per Section J,

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Spec Item	Title	Description
		Attachment F – Section F Deliverables.
2.9.6	Safety Inspections and Monitoring	<p>The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall ensure:</p> <ul style="list-style-type: none"> ... The site is safe and free of job-site hazards ... Proper PPE is being utilized and worn. ... Safe work practices and processes are being followed. ... Workers are familiar with the hazards covered in the respective AHA for that work activity. ... All equipment and tools are in good condition and being used safely. <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and effectiveness of the Contractor's safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the KO upon request.</p> <p>Whenever the KO becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the KO will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor's representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the KO may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in support of contract safety.</p>
2.9.7	Safety Certification	The Contractor shall submit copies of all the required all Safety Certifications for work performed under this contract per Section J, Attachment F – Section F Deliverables. These certifications shall be kept up to date by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and approved certification.
2.9.8	Safety Apparel on Jobsites	The Contractor personnel shall wear appropriate high-visibility safety apparel (garment, vest, or harness of retro-reflective and fluorescent material) meeting ANSI/ISEA 107-2010 requirements. Appropriate garment shall be based on the worker hazards and tasks, complexity of the work environment or background, and vehicular traffic and speed. As a

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Spec Item	Title	Description
		minimum, the Contractor personnel shall wear ANSI/ISEA 107-2010 Class I compliant apparel.
2.9.9	Emergency Medical Treatment	Contractors will arrange for their own emergency medical treatment. The Government has no responsibility to provide emergency medical treatment.
2.9.10	Excavations	<p>Soil classification must be performed by a competent person in accordance with 29 CFR 1926 and EM 385-1-1.</p> <p>The Contractor shall provide a third party, independent, private utility locating company to positively identify underground utilities in the work area in addition to any station locating service and coordinated with the station utility department.</p> <p>The Contractor shall physically verify underground utility locations, including utility depth, by hand digging using wood or fiberglass handled tools when any adjacent work is expected to come within 3 feet of the underground system.</p> <p>Utilities located within and under concrete slabs or pier structures, bridges, parking areas, and the like, are extremely difficult to identify. Whenever contract work involves chipping, saw cutting, or core drilling through concrete, bituminous asphalt or other impervious surfaces, the existing utility location shall be coordinated with station utility departments in addition to location and depth verification by a third party, independent, private locating company. The third party, independent, private locating company must locate utility depth by use of Ground Penetrating Radar (GPR), X-ray, bore scope, or ultrasound prior to the start of work. Outages to isolate utility systems must be used in circumstances where utilities are unable to be positively identified. The use of historical drawings does not alleviate the Contractor from meeting this requirement.</p>
2.10	Disaster Preparedness	The Contractor shall comply with the installation's Contingency Instruction response plan as directed by the KO.
2.11	Technical Library	<p>Existing technical library contents, including facility drawings, maintenance manuals, warranties, Government publications, record drawings and other appropriate material, will be furnished by the Government.</p> <p>The Contractor shall continually update library material to ensure all data is current, complete, accurate and suitable for intended use. The Contractor shall monitor the use of the libraries to ensure materials are returned and data integrity is not compromised. The Contractor shall maintain the libraries until completion or termination of the contract and make the libraries available for inspection by prospective offerors for successive contracts. The technical library contents are the property of the Government and shall be turned over to the KO upon completion or termination of the contract.</p>
2.12	Warranty Management	Prior to performing repair work, the Contractor shall report to the KO any defect in workmanship, material, or parts, and any improper installation of

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Spec Item	Title	Description
		equipment and components that are covered by a warranty. The Contractor is responsible for knowing which equipment and components are covered by the original warranty and the warranty duration. The KO will provide available warranty documents.
2.13	Recurring Work Procedures	
2.13.1	Notification to the Government for Work Above the Recurring Work Limitations	The Contractor is fully responsible for work up to the recurring work limits. Recurring work limits are specified in subsequent annexes or sub-annexes. When work is expected to exceed the recurring work limits, the Contractor shall notify the KO within two hours of identification for further direction. The Government may issue a service order in accordance with the non-recurring work portion of the contract detailed below or accomplish the work by means other than this contract.
2.13.2	Recurring Work Exhibit Line Item Numbers (ELINs)	Recurring work ELINs are provided in J-0200000-04.
2.14	Non-recurring Work	Non-recurring work is identified in each applicable annex or sub-annex. Non-recurring work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all non-recurring task work as ordered by the KO per Section G. Non-recurring work will consist of Unit Priced Tasks and Unit Priced Labor Work that may be ordered by the Government as separate items or in combinations of items from the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J on an as needed basis.
2.14.1	Unit Priced Task (UPT) Work (Non-Negotiated)	A UPT is defined as a non-recurring work item that includes all direct and indirect costs plus profit associated with the particular unit of work. All materials and equipment (rented, leased or Contractor-owned) required for the accomplishment of a UPT shall be included within the respective exhibit line item prices. The fixed price for the service order is determined by multiplying the exhibit line item unit prices by the quantities ordered. The Contractor is not required to submit cost estimates for UPTs.
2.14.2	Unit Priced Labor (UPL) Work (Negotiated)	The Contractor shall perform all UPL work in accordance with the scope and delivery schedule negotiated per each service order. UPL work is defined as non-recurring work that utilizes negotiated labor hours and materials to accomplish a task not required by the recurring work portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the KO, becomes the fixed price for the service order.
2.14.2.1	Non-recurring Work Preparation of Proposals	In response to the Government's Request for Proposal (RFP), the Contractor shall submit a non-recurring work proposal to the KO within two working days following receipt for each potential service order which includes: 1) a complete list of all tasks necessary to perform the required scope of work, 2) the number of direct labor hours to perform each task and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.
2.14.2.1.1	Labor Requirements	Accepted industry time standards published in R. S. Means cost data,

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Spec Item	Title	Description
		industry organizations, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J.
2.14.2.1.2	Material and Equipment Requirements	Accepted industry and Government material and equipment costs published in R. S. Means cost data, national material supplier catalogues, U.S. Army Corps of Engineers Construction Equipment Ownership and Operating Expense Schedule (EP 1110-1-8), equipment rental catalogues, and similar estimating sources shall be used for determining customary and reasonable costs for the material and equipment estimate. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. Pre-expended bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-owned, equipment mobilization, and tools, not priced under the recurring work portion of the contract. The direct material price will be multiplied by the Contractor's non-recurring work material fixed burden rate. The Government retains the right to obtain additional quotes in questionable situations. The lowest price shall be used.
2.14.2.2	Issuance of Final Service Order	The KO will order unit priced labor by issuing to the Contractor a copy of the approved scope of work and a Service order for the work described, in accordance with Section G. Service order completion times will be specified on each Service order.
2.14.3	Non-recurring Work ELINS	Non-recurring Work ELINs are provided in J-0200000-04.

ANNEX 0401000

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Spec Item	Title	Description
1	General Information	The Contractor shall provide labor, management, supervision, tools, material, and equipment required to perform Force Protection at U.S. Naval Facility, Argentia, Newfoundland, Canada. The area required to be guarded is 33 acres that are referred to as “Naval Property”.
1.1	Concept of Operations	The intent of 0401000 Force Protection is to specify the requirements for security guard services.

0401000 – Force Protection		
Spec Item	Title	Description
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0401000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide Force Protection operations.
2.2.1	Personnel Requirements	The Contractor's personnel represent the Government and shall present a professional image at all times.
2.2.2	Psychological Testing Requirements	The Contractor shall provide psychological pre-employment testing to identify psychological conditions or patterns of behavior that are critical in determining occupational suitability. Psychological testing shall comply with the requirements listed in J-0401000-02. The Contractor shall provide supporting documentation of completed psychological exams upon request per Section J, Attachment F –

0401000 – Force Protection		
Spec Item	Title	Description
		Section F Deliverables.
2.2.3	Pre-Employment Medical Examination	All Contractor personnel assigned guard duties shall successfully complete a pre-employment physical examination performed by a licensed health care professional. The examination shall evaluate the applicant's ability to successfully perform moderate to arduous physical exertion. The following medical requirements apply to all applicants: good near and distant vision, ability to distinguish basic colors, and ability to hear the conversational voice. The Contractor shall provide supporting documentation of completed physical exams upon request per Section J, Attachment F – Section F Deliverables.
2.2.4	Grooming Standards	Guards shall have a neatly groomed appearance while on duty. Grooming standards are based on several elements including neatness, cleanliness, safety, professional image, and appearance. Grooming requirements are described in J-0401000-03.
2.2.5	Security Clearance Requirements	Contractor personnel shall obtain the appropriate level of security clearance.
2.2.6	Random Drug Screening Program	The Contractor shall establish a Random Drug Screening Program per Executive Order 12564 for all guard personnel and other sensitive positions identified per Civilian Personnel Instruction 792. The Contractor shall provide Drug Screening and Testing Reports upon request per Section J, Attachment F – Section F Deliverables.
2.3	Special Requirements	Safety requirements, operational restrictions, coordination requirements, workmanship, materials, equipment, and tools.
2.3.1	Authority	<p>The Contractor's right and power to compel or demand obedience when enforcing rules and regulations is delegated by the installation Commanding Officer via post orders and Standard Operating Procedures (SOPs). The Contractor has no arrest or law enforcement authority. The Contractor's authority is limited to detainment of personnel suspected of violating laws, rules, or regulations. While on duty, Contractor personnel invoking the right to make a citizen's arrest is out of the scope of this contract.</p> <p>All guard services under this contract shall be performed in accordance with the contract specifications, current Post Orders, and the current SOPs.</p>
2.3.2	Communications Equipment	Communications equipment provided by the Contractor shall be able to be compatible with the current communications equipment used by interacting enforcement groups, e.g., military police and local Government police. Communication frequencies shall be safeguarded by the Contractor and used only in the performance of force protection operations.
2.3.3	Use of Deadly Force	The use of deadly force is justified only under conditions of extreme necessity and then only as a last resort when all lesser means have failed or cannot be reasonably used, as set forth in DoD Directive 5210.56 and SECNAVINST 5500.29.
2.3.4	Standards of Conduct	The Contractor shall maintain satisfactory standards of employee competency, conduct, appearance, and integrity, and for taking such disciplinary action as needed. The Contractor shall adhere to standards of conduct included in J-0401000-04. Contractor employees shall display a friendly, helpful attitude when dealing with the public. The Government reserves the right to direct the Contractor to remove an employee from the work site for failure to comply with the standards of conduct. The Contractor shall initiate immediate action to

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		replace such an employee to maintain continuity of services at no additional cost to the Government.
2.4	References and Technical Documents	References and Technical Documents are listed in J-0401000-05.

0401000 – Force Protection				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall provide force protection operations to ensure security and safety for personnel, property, facilities, and assets.	<p>The Contractor shall comply with Post Orders listed in J-0401000-06 and with applicable SOPs listed in J-0401000-07.</p> <p>The hours identified in J-0401000-08 (Guard Service Requirements) are “On-Post” hours.</p>	<p>Security operations are performed per SOPs and Post Orders and are in compliance with Provincial, and local statutes, DoD regulations, and DoN instructions and directives.</p> <p>Personnel, property, facilities, and assets are safe and secure.</p>
3.1	Entry Control Point Services	The Contractor shall provide entry control point services to ensure unauthorized personnel, property, equipment, vessels, or vehicles are deterred and denied facility ingress and egress.	Informational Notes: Rendering salutes, though not required, are considered a show of respect for the officer rank.	Ingress and egress to facilities only by authorized personnel, property, equipment, vessels, or vehicles is maintained.
3.1.1	Identification Checks	The Contractor shall perform identification checks to ensure only authorized personnel and vehicles are allowed access to the facility.	<p>The Contractor shall conduct inspections of personnel and vehicle identification per Post Orders and in accordance with the current FPCON prior to granting or denying access to the facility.</p> <p>All fraudulent personnel and vehicle identification are detected and reported immediately.</p>	<p>Access by unauthorized personnel and vehicles shall not exceed four occurrences per year in controlled access areas.</p> <p>Access by unauthorized personnel and vehicles shall not exceed one occurrence per year in restricted areas.</p>
3.2	Roving Guard Services	The Contractor shall provide roving guard services that monitor facilities to ensure security breaches and	Guards shall take intervention measures as appropriate within limits of authority.	All observed security breaches and criminal or suspicious activities are reported to dispatch within the specified time.

0401000 – Force Protection				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
		criminal or suspicious activities are detected and reported in a timely manner.		Security breaches not identified by the Contractor shall not exceed limits as specified.
3.2.1	Perimeter Patrol	The Contractor shall monitor perimeters to ensure security breaches and criminal or suspicious activities are detected and reported in a timely manner.	The Contractor shall conduct perimeter patrol per Post Orders and SOPs.	Perimeters are checked as specified. All observed security breaches and criminal or suspicious activities are reported to dispatch within two minutes of discovery. Security breaches not identified by the Contractor shall not exceed two occurrences per year.
3.2.2	Interior Patrol	The Contractor shall monitor interior patrol areas to ensure security breaches and criminal or suspicious activities are detected and reported in a timely manner.	The Contractor shall conduct interior patrol per Post Orders and SOPs.	Interior patrol areas are checked as specified. All observed security breaches and criminal or suspicious activities are reported to dispatch within two minutes of discovery. Security breaches not identified by the Contractor shall not exceed one occurrence per year.
3.2.2.1	Building Checks	The Contractor shall physically check designated buildings to ensure unsecured buildings are detected and reported in a timely manner.	The Contractor shall conduct scheduled and unscheduled physical and visual inspections of designated buildings per Post Orders and SOPs. Building check sheets shall be submitted per Section J, Attachment F – Section F Deliverables.	Designated buildings are checked as specified. Buildings found unsecured are reported to dispatch within two minutes of discovery.

0401000 – Force Protection				
Spec Item	Title	Performance Objective	Related Information	Performance Standard

4	Non-Recurring Work	NON-RECURRING work may be ordered in accordance with Section H or on a task order in accordance with the procedures for issuing orders clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to NON-RECURRING ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for NON-RECURRING work will be the same as those in Spec Item 3 where applicable.	
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ANNEX 1502000

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1502000 – Facility Investment		
Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Facility Investment services for facilities, ground structures, installed equipment, and systems at U.S. Naval Facility, Argentina,

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Spec Item	Title	Description
		Newfoundland, Canada.
1.1	Concept of Operations	<p>The intent of 1502000 Facility Investment is to specify the requirements for Sustainment, Restoration, and Modernization (SRM) sub-functions only. The Facility Investment requirements within this sub-annex primarily consist of infrastructure sustainment and minimal restoration and modernization work. Sustainment is the maintenance and repair necessary to keep an inventory of facilities and other assets in good working order. Restoration and modernization normally consists of major rehabilitation and capital improvements that is accomplished through other Navy programs. Some major repair, minor construction and stand-alone demolition may be accomplished as part of Facility Investment.</p> <p>The Contractor shall perform maintenance, repair, alteration, demolition and minor construction for the following:</p> <p>Building and Structures</p> <ul style="list-style-type: none"> -Interior and exterior finishes -Roofing -Foundation -Structural Components -Pipelines <p>Building Systems</p> <ul style="list-style-type: none"> -Heating System – Electric Heaters -Fire Protection -Electrical <p>Miscellaneous</p> <ul style="list-style-type: none"> -Signs -Fences -Locksmith -Drainage Ditches -Unpaved Roads (gravel roads) <p>Roads and Paved Surfaces</p> <ul style="list-style-type: none"> -Striping -Curbs -Sidewalks -Parking Lots -Drainage Systems

1502000 – Facility Investment		
Spec Item	Title	Description
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1502000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operations within the FI function.
2.2.1	Certification, Training, and	All maintenance and repair shall be performed by personnel trained and certified by the OEM.

1502000 – Facility Investment		
Spec Item	Title	Description
	Licensing	<p>Personnel maintaining, repairing, inspecting, testing, operating, or rigging WHE shall be qualified per NAVFAC P-307.</p> <p>Personnel inspecting and testing crane shall be qualified per NAVFACINST 11230.1.</p> <p>Personnel inspecting, certifying, and making recommendations for corrective action for backflow preventers shall be certified per UG-2029-ENV.</p> <p>Personnel inspecting and testing engine test facilities shall be qualified per UFC 4-212-01N.</p> <p>Personnel working on systems, equipment or components containing chlorofluorocarbons (CFCs) and/or hydro-chlorofluorocarbons (HCFCs) must be certified under an Environmental Protection Agency (EPA) approved technical certification program per OPNAVINST 5090.1 Chapter 6.</p> <p>Personnel working with or on electrical or electronic equipment must be trained and certified per NAVFAC MO-200.</p> <p>Personnel working on fire protection systems must be certified per UFC 3-600-02.</p> <p>Personnel performing work on transformers must be knowledgeable of proper procedures for handling and disposing of insulating fluid containing polychlorinated biphenyls (PCBs)</p> <p>All maintenance trade personnel certifying or inspecting repair or maintenance work that does not require an inspector certified by a governing directive shall be qualified at the journeyman level.</p> <p>The Contractor shall submit proof of all certification, training, and licensing requirements per Section J, Attachment F – Section F Deliverables.</p>
2.3	Special Requirements	Safety requirements, operational restrictions, coordination requirements, workmanship, materials, equipment, and tools.
2.3.1	Workmanship and Material Standards	<p>The Contractor shall be responsible for maintaining all facilities, systems, and equipment, identified in this technical sub-annex, to a standard that prevents deterioration beyond that which results from normal wear and tear and corrects deficiencies in a timely manner to assure full life expectancy of the facilities, systems, and equipment. Best commercial practices shall be applied in the performance of work. All work shall be completed per approved and accepted industry and equipment manufacturers' standards and shall comply with building and safety codes, applicable activity, local, and Provincial regulations, and other technical requirements identified within this technical sub-annex.</p> <p>Workmanship for maintenance and repair shall include all work necessary to complete facility and system restoration, including touch-up painting and operational checks. Upon completion of work, the Contractor shall ensure all facilities, systems, and equipment are free of missing components or defects which would affect the safety,</p>

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Spec Item	Title	Description
		<p>appearance, or habitability of the facilities and structures or would prevent any electrical, mechanical, plumbing or structural system from functioning in accordance with design intent. Repairs shall be made in accordance with the manufacturers' specifications and guidelines, and standard building codes. The quality of repairs shall meet the applicable standards and shall prevent any malfunction reoccurrences caused by poor workmanship or other contractor inadequacies. The quality of the repaired areas shall be fully compatible with adjacent surfaces or equipment. Except where otherwise specified, replacements shall match existing in dimensions, finish, color, design, and functionality and shall have an appearance similar to the original finished appearance with only minor unobjectionable deterioration resulting from normal use.</p> <p>The Contractor shall not allow debris to spread unnecessarily into adjacent areas nor accumulate in the work area. All such debris, excess material, and parts shall be cleaned up and removed at the completion of the job and at the end of each day work is in progress. Upon completion of work, any stains and other unsightly marks shall be removed.</p>
2.4	References and Technical Documents	References and Technical Documents are listed in J-1502000-02.

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall maintain, repair, and alter facilities, ground structures, installed equipment and systems to ensure they are fully functional and in normal working condition.	<p>The Contractor shall develop, implement, and execute a Service Order, Maintenance Program, and Inspection, Testing, and Certification Program, to maintain and repair facilities, ground structures, installed equipment and systems.</p> <p>The Contractor shall maintain all maintenance, repair, and alteration data and warranty records in the technical library in accordance with Annex 2.</p> <p>The Contractor shall provide all necessary test instruments, equipment, and tools required to perform maintenance and repair.</p> <p>The current facility inventory for FI is provided in J-1502000-03.</p>	Facilities, ground structures, installed equipment and systems are in normal working condition and function properly in accordance with specified standards.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Site map is provided in J-1502000-04.	
3.1	Service Orders	The Contractor shall perform service order work in a timely manner and ensure facilities, ground structures, installed equipment and systems are restored to a safe, normal working condition and function properly.	<p>The Contractor shall receive service orders in accordance with the work reception requirements in Annex 2.</p> <p>The Contractor shall schedule and perform service orders in a way that minimizes disruptions to customers and Government operations.</p> <p>The Government may issue service orders for work requirements at any location within the defined boundaries of this contract for any reason at the discretion of the KO.</p> <p>Service order work may include repairs to existing facility assets and equipment as well as newly installed facility assets and equipment, work to facilities and structures located on the installation but not listed in the facilities listing, facilities and equipment that are not maintained through a recurring work schedule or program, labor hour support for non-contract projects, and any work requirements typical to the annexes and sub-annexes contained in this PWS.</p> <p>Service orders are not limited to work performed on existing facilities, structures and equipment identified in the respective Section J attachments or spec items for each Annex. Additional facilities, structures and equipment added during the course of the contract will</p>	<p>Service order work is responded to and completed within the specified time.</p> <p>Facilities, ground structures, installed equipment and systems are restored to normal working condition, including recertification if applicable.</p> <p>When repair is complete the facility, ground structure, personal property equipment or installed equipment and system does not present danger to personnel or equipment.</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>become part of the service order program at no additional cost to the Government.</p> <p>Historical service order workload are provided in J-1502000-05. Historical data and supporting information provided is intended to illustrate the volume of service orders issued and is not to be construed as a limiting factor to services ordered and performed in the future.</p> <p>The Contractor shall maintain sufficient materials and equipment on hand to support service order work requirements. Lack of availability of material or equipment will not relieve the Contractor from the requirement to complete service order work within the time limits specified.</p> <p>The Government may combine multiple repair requirements received for the same trade in the same building or structure at the same time into one service order as long as the service order threshold is not exceeded.</p> <p>The Contractor shall notify the KO upon identification that the service order will exceed the liability limits specified below in accordance with reporting requirements in Annex 2. If Non-recurring work is issued for repairs, the Government will only pay for the portion of labor and/or material that exceeds the service order limits.</p>	

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Service orders will not be issued for accomplishment of repairs on systems.</p> <p>The Contractor shall provide administrative supplies and office equipment needed for the use of the onsite NAVFAC Contract Specialist. These items shall be provided by the Contractor under Routine Service Orders or Non-Recurring Work task order.</p> <p>The Contractor shall submit a monthly summary of completed service orders per Section J, Attachment F – Section F Deliverables.</p>	
3.1.1	Emergency Service Orders	The Contractor shall respond to emergency service orders and arrest emergent conditions to minimize and mitigate damage to facilities, ground structures, installed equipment and systems and danger to personnel.	<p>The Contractor shall perform emergency service orders 24 hours a day, seven days a week throughout the contract period.</p> <p>The Contractor shall respond to emergency service orders with the appropriate service personnel and equipment to commence work immediately.</p> <p>Emergency service orders are limited to a ceiling of 10 labor hours or \$500 in material cost.</p> <p>The Contractor shall remain at the work site until the emergency has been arrested.</p> <p>The emergency service order is complete once the emergency has been arrested. The Government may issue an urgent or routine service order or non-recurring work task order for the follow-on work required to repair/restore the facility, ground structure, personal property equipment or</p>	<p>Emergency service orders responded to within one hour of receipt of call.</p> <p>Emergency service orders are arrested within 24 hours of receipt of call.</p> <p>Work is continued without interruption until emergent condition is arrested.</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			installed equipment and system.	
3.1.2	Urgent Service Orders	The Contractor shall complete urgent service orders in a timely manner and ensure facilities, ground structures, installed equipment, and systems are restored to a safe, normal working condition and function properly.	<p>The Contractor shall perform urgent service orders to repair deficiencies without extended delay, therefore preventing further damage to facilities, ground structures, installed equipment and systems.</p> <p>Urgent service orders are limited to a ceiling of 16 labor hours or \$500 in material cost.</p>	Urgent service orders are completed within five working days.
3.1.3	Routine Service Orders	The Contractor shall complete routine service orders in a timely manner and ensure facilities, ground structures, installed equipment and systems are restored to a safe, normal working condition and function properly.	<p>The Contractor shall perform routine service orders to repair deficiencies and return facilities, ground structures, installed equipment and systems to normal working condition.</p> <p>Routine service orders are limited to a ceiling of 16 labor hours or \$500 in material cost.</p> <p>Performance of routine service orders is not required outside of Government regular working hours.</p>	Routine service orders are completed within 30 calendar days.
3.2	Preventive Maintenance (PM) Program	The Contractor shall develop and implement a PM program for facilities, ground structures, installed equipment and systems to ensure proper operation, to minimize breakdowns, and to maximize useful life.	<p>The Contractor shall develop and submit a PM program per Section J, Attachment F – Section F Deliverables.</p> <p>The Contractor is fully responsible for and shall perform any repairs, including replacement, discovered during scheduled maintenance work up to a total of \$250 per occurrence in direct material and labor cost under the recurring work portion of the contract. Incidental repairs work performed under maintenance are not considered a service order.</p>	<p>Maintenance is accomplished in accordance with the Contractor's PM program and work schedule.</p> <p>PM is performed in accordance with manufacturers' recommended procedures and OEM standards.</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Notification of repair work exceeding the incidental repairs limit shall be submitted to the KO within two hours of identification. A service order or non-recurring work task order may be issued for repairs exceeding the incidental repairs limit.</p> <p>The Contractor shall not use breakdown maintenance as part of the PM program.</p> <p>The PM program shall provide an economical approach manufacturers' recommended procedures, OEM standards, and maintenance required to satisfy equipment warranties and keep facilities, ground structures, installed equipment and systems in normal working condition.</p> <p>Excessive or repeated system or equipment breakdowns or deficiencies may indicate the need to adjust or modify the Contractor's PM program. These changes will be made at no additional cost to the Government.</p> <p>The Contractor shall submit a monthly PM work schedule per Section J, Attachment F – Section F Deliverables.</p>	
3.2.1	Heating System	The Contractor shall maintain Electric Heaters to ensure proper operation, to minimize breakdowns, and to maximize useful life.	<p>The current Heating System inventory is provided in J-1502000-06.</p> <p>Temperature setting for heaters shall be maintained as specified in J-1502000-07.</p>	<p>Maintenance is performed in accordance with Contractor's PM program and work schedule.</p> <p>Heaters are maintained at the required</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
				temperature. Heaters are in compliance with environmental regulations.
3.2.2	Interior and Exterior Lighting Systems	The Contractor shall perform maintenance on Interior and Exterior Lighting Systems to ensure proper operation, to minimize breakdowns, and to maximize useful life.	The Contractor shall develop and implement a program to inspect, clean, relamp, and make all necessary repairs to interior and exterior lighting systems. Interior and Exterior light fixtures and location is provided in J-1502000-08.	Maintenance is performed in accordance with Contractor's PM program and work schedule.
3.2.3	Fire Monitoring System	The Contractor shall perform maintenance on the fire monitoring system to ensure safe, reliable, uninterrupted service.	The Contractor shall maintain, inspect, and test the fire monitoring systems to operate as designed. The Contractor shall notify the facility Contract Specialist prior to performing maintenance, inspection, or testing of Fire Monitoring System. Note: Bldg 857M (TE Bldg) is the only building covered by the Fire Monitoring System.	Maintenance is performed in accordance with Contractor's PM program and work schedule.
3.3	Inspection, Testing, and Certification Program	The Contractor shall provide inspection, testing, and certification services to ensure they are safe, fully functional, and operational.	The Contractor shall develop an inspection, testing, and certification program The Contractor shall submit an inspection, testing, and certification program summary report per Section J, Attachment F – Section F Deliverables. The Contractor shall submit an inspection, testing and certification schedule and a copy of all the equipment certifications per Section J, Attachment F – Section F Deliverables.	All certifications are current. Testing, inspection, and certification services performed and completed in accordance with the inspection, testing, and certification program and schedule. Testing, inspection, and certification services performed in accordance with applicable references.

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>The Contractor is fully responsible for and shall perform any repairs, including replacement, discovered during inspection, testing, and certification work up to \$250 per occurrence under PM in direct material and labor cost under the recurring work portion of the contract. Incidental repairs work performed are not considered a service order.</p>	
3.3.1	Roof Inspection	The Contractor shall remove debris and inspect roofs to maximize useful life.	<p>The Contractor shall remove debris and inspect roofs for damage and leaks per NAVFAC MO-322, Inspection of Shore Facilities, Volume I and II.</p> <p>The Contractor shall develop and submit an annual schedule of Roof Inspection to include all buildings per Section J, Attachment F – Section F Deliverables.</p> <p>The Contractor shall provide written report on deficiencies found and recommendations for corrective actions.</p> <p>The reports given in NAVFAC MO-322 Volume II shall be used as example reports for the Contractor in the development of the roof inspection program.</p> <p>Roof's square footage is provided in J-1502000-09.</p> <p>Reports submitted per Section J, Attachment F – Section F Deliverables.</p>	<p>Debris removed and inspection completed in accordance with the inspection schedule.</p> <p>Inspection report submitted.</p>

1502000 – Facility Investment				
Spec	Title	Performance	Related Information	Performance

Item		Objective		Standard
4	Non-Recurring Work	Non-recurring work may be ordered in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring work ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-recurring work will be the same as those in Spec Item 3 where applicable.	

ANNEX 1503010

1503010 – Custodial	
Spec Item	Title
1	General Information
1.1	Concept of Operations
2	Management & Administration
2.1	Definitions and Acronyms
2.2	Personnel
2.3	Special Requirements
2.4	References and Technical Documents
3	Recurring Work
3.1	Scheduled Services
3.1.1	Space Cleaning
3.1.1.1	Emptying Waste Containers
3.1.1.2	Interior Window Cleaning
3.1.1.3	Exterior Window Cleaning
3.1.2	Floor Care
3.1.2.1	Sweeping and Dust Mopping
3.1.2.2	Vacuuming Carpets and Rugs
3.1.2.3	Cleaning Walk-off Mats
3.1.2.4	Damp Mopping
3.1.3	Restroom Services
3.1.3.1	Restroom Cleaning
3.1.3.2	Restroom Servicing
3.1.4	Building Perimeter Services
3.1.4.1	Debris Removal
3.2	Custodial Services Orders
4	Non-Recurring Work

1503010 - Custodial

Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform custodial services at U.S. Naval Facility, Argentia, Newfoundland, Canada.
1.1	Concept of Operations	<p>The intent of 1503010 Custodial is to specify the requirements related to the cleaning of facilities. Custodial requirements consist mainly of services that ensure the cleanliness of working environments.</p> <p>The following services are not included in this Template:</p> <p>... Custodial services do not include any repair work of facilities or fixtures. This is included in 1502000, Facilities Investment.</p>

1503010 - Custodial		
Spec Item	Title	Description
2	Management & Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503010-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operations within the custodial function.
2.3	Special Requirement	Safety requirements, operational restrictions, coordination requirements, workmanship, materials, equipment, and tools.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1503010-02.

1503010 - Custodial				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall provide custodial services to ensure facilities are clean and sightly.	<p>The Contractor's cleaning techniques and products shall protect the integrity of surfaces, finishes and floor coverings.</p> <p>The Contractor shall perform custodial services at the associated frequencies shown in the Custodial Inventory provided in J-1503010-03.</p>	Facilities are clean and slightly.
3.1	Scheduled Services	The Contractor shall provide scheduled custodial services to ensure facilities are clean and sightly.	<p>The Contractor shall develop and submit an Annual Work Schedule and Monthly Work Plan for custodial services per Section J, Attachment F – Section F Deliverables.</p> <p>The schedule shall clearly indicate the day of performance of each service for each</p>	<p>Facilities are clean and slightly.</p> <p>Work is completed in accordance with the Contractor's schedule.</p>

1503010 - Custodial				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			building.	
3.1.1	Space Cleaning	The Contractor shall clean spaces to ensure they are clean and sightly.	The Contractor shall return furniture and other items moved during performance to their original positions.	<p>Spaces are clean and sightly.</p> <p>Furniture and other items moved returned to original position.</p> <p>Clean Rooms are maintained free of dust in accordance with clean room protocols.</p>
3.1.1.1	Emptying Waste Containers	The Contractor shall empty waste containers and ensure they are clean.	<p>The Contractor shall collect and dispose of items placed adjacent to waste containers.</p> <p>All waste that is dropped during the waste removal process shall be picked up and properly disposed. All spills that occur during the waste removal process shall be and properly treated and cleaned.</p> <p>The Contractor shall collect all waste from desk-side waste containers and/or interior collection points unless otherwise specified. All waste shall be moved to designated refuse containers.</p>	<p>Waste containers are empty and clean.</p> <p>Waterproof liners are provided and replaced when soiled or unserviceable.</p> <p>Services are performed at the specified frequencies.</p>
3.1.1.2	Interior Window Cleaning	The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly.	<p>Interior window cleaning shall be scheduled concurrently with exterior window cleaning.</p> <p>Interior window cleaning shall include wiping clean all window sashes, sills, woodwork, and other surroundings of glass.</p>	<p>All interior windows are clean and sightly.</p> <p>Cleaning is performed at the specified frequencies.</p>
3.1.1.3	Exterior Window Cleaning	The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean	<p>Where storm windows exist, the Contractor shall clean both sides of the storm window and the outside of the inner glass.</p> <p>When screens are present, the</p>	<p>All exterior windows are clean and sightly.</p> <p>Cleaning is performed at the</p>

1503010 - Custodial				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
		and sightly.	Contractor shall remove and clean the screen such that it is free of debris and dust before reinstalling over cleaned windows. Work will not be considered complete until screens are reinstalled. Exterior window cleaning shall be scheduled concurrently with interior window cleaning.	specified frequencies.
3.1.2	Floor Care	The Contractor shall provide floor care services to ensure they are clean and sightly.	The Contractor shall move furniture, non-permanent rugs and other floor coverings prior to floor care services. The Contractor shall return furniture, rugs, floor coverings, and other items moved during services to its original position.	Floors are clean and slightly.
3.1.2.1	Sweeping and Dust Mopping	The Contractor shall sweep or dust mop uncarpeted floors to ensure floors are free of debris and dust.	The Contractor shall sweep or dust mop uncarpeted floors, including stairwells.	Floors are free of debris and dust. Services are performed at the specified frequencies.
3.1.2.2	Vacuuming Carpets and Rugs	The Contractor shall vacuum carpets and rugs to ensure they are free of debris and dust.	Contractor shall provide spot cleaning as needed.	Carpets and rugs are free of debris and dust. Services are performed at the specified frequencies.
3.1.2.3	Cleaning Walk-off Mats	The Contractor shall clean the walk-off mats and surfaces below the mats to ensure mats and surfaces are clean.	The Contractor shall return mats to their original locations after cleaning. The Contractor shall notify the KO when walk-off mats are defective, missing, or not serviceable.	Walk-off mats and surfaces below the mats are clean. Services are performed at the specified frequencies.
3.1.2.4	Damp Mopping	The Contractor shall damp mop floors to ensure that floors are clean.	The Contractor shall damp mop uncarpeted floors, including stairwells and elevators. Scuff marks, spots, and dried stains shall be removed.	Floors are clean. Services are performed at the specified

1503010 - Custodial				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
				frequencies.
3.1.3	Restroom Services	The Contractor shall service restrooms to ensure they are clean, sanitary, sightly, and stocked with sufficient supplies.	The Contractor shall inform the KO when dispensers, fixtures, and drinking fountains are damaged or missing.	Restrooms are clean, sanitary, and slightly Restrooms are adequately stocked with restroom supplies. Services are performed at the specified frequencies.
3.1.3.1	Restroom Cleaning	The Contractor shall clean and disinfect restrooms to ensure they are clean, sanitary, and free of offensive odors.	All cleaning materials and equipment used in restrooms shall not be used in any other areas outside the restrooms. Cleaning materials, including sponges, cloths, brushes, and similar items, used to clean toilets, urinals, floors, and walls shall not be used to clean showers, lavatories and sinks. All restroom floors, walls, partitions, fixtures, mirrors, and shower areas shall be disinfected.	All restrooms are clean, sanitary, and free of offensive odors. Cleaning is performed at the specified frequencies.
3.1.3.2	Restroom Servicing	The Contractor shall service restrooms to ensure they are stocked with sufficient supplies and waste containers are emptied.	Restroom supplies include toilet paper, toilet seat protectors, soap, and paper towels. Utilize dispenser where available. The Contractor shall collect all waste from all restrooms. All waste shall be moved to designated refuse containers. All waste that is dropped during the waste removal process shall be picked up and properly disposed.	Restroom supplies are filled to capacity and are available. Restroom waste containers are empty, clean, and waterproof liners have been replaced. Services are performed at the specified frequencies.
3.1.4	Building Perimeter	The Contractor	The building perimeter is	Building

1503010 - Custodial				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
	Services	shall provide building perimeter services to ensure that they are sightly.	defined as the area within five feet from the building outside wall and shall be extended to include associated porches, patios, sidewalks, and designated smoking areas.	perimeters are slightly.
3.1.4.1	Debris Removal	The Contractor shall remove debris from the building perimeter to ensure a sightly appearance.	The Contractor shall deposit all debris in the designated waste container.	Building perimeters are clear of debris. Services are performed at the specified frequencies.
3.2	Custodial Service Orders	The Contractor shall perform custodial service order work in a timely manner to accomplish any custodial work identified within the entire boundary of the installation to ensure requirements are responded to and completed in accordance with specified standards.	<p>The Contractor shall receive custodial service orders in accordance with the work reception requirements in Annex 2.</p> <p>The Contractor shall schedule and perform custodial service orders in a way that minimize disruptions to customers and Government operations.</p> <p>The Government may issue custodial service orders for work requirements at any location within the defined boundaries of this contract for any reason at the discretion of the KO. Custodial service orders will include a wide variety of work.</p> <p>The Contractor has full responsibility for any work up to the custodial service order limit of liability of \$500 in direct labor and direct material cost per custodial service order. The Government will only pay for the portion of direct labor and direct material that exceeds the custodial service order limits of liability.</p> <p>The Contractor shall notify the</p>	<p>Custodial service order work is completed within the period of performance specified on the custodial service order.</p> <p>Custodial service orders are signed by the original requestor or PAR prior to being closed.</p>

1503010 - Custodial				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>KO upon identification that the custodial service order will exceed the specified limits of liability in accordance with reporting requirements in Annex 2. If a non-recurring work is issued for the portion exceeding the specified custodial service order limits of liability, the Government will only pay for the portion of direct labor and direct material that exceeds the custodial service order limits.</p> <p>Example: If a custodial service order requires \$600 in direct labor and direct material cost, the Government may issue a task order in accordance with the Non-Recurring Work provisions of the contract for the \$100 in direct labor and direct material cost that exceeds the custodial service order limit of liability.</p> <p>The Contractor may invoice for completed custodial service orders. The Contractor shall not invoice for incomplete custodial service orders and custodial service orders not issued. A modification will be process at the end of each period of performance to deduct for custodial service orders not issued and incomplete custodial service orders.</p> <p>The Contractor shall submit a monthly summary of completed custodial service orders per Section J, Attachment F – Section F Deliverables.</p>	

1503010 - Custodial Services				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring	Non-Recurring	Refer to Non-Recurring Work	

	Work	work may be ordered in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable.	
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ANNEX 1503050

1503050 – Grounds Maintenance and Landscaping	
Spec Item	Title
1	General Information
1.1	Concept of Operations
2	Management and Administration
2.1	Definitions and Acronyms
2.2	Personnel
2.3	Special Requirements
2.3.1	Permits
2.3.2	Vehicles on Sidewalks or Lawns
2.3.3	Work Identification
2.3.4	Working Adjacent to Parking Areas
2.4	References and Technical Documents
3	Recurring Work
3.1	Grass Cutting Areas and Fence Cutting Areas
3.1.1	Lawn and Field Maintenance
3.1.1.1	Mowing and Trimming
3.1.2	Vegetation Control
3.2	Storm Drainage Systems
3.3	Grounds Maintenance Service Orders
4	Non-Recurring Work

1503050 - Grounds Maintenance and Landscaping		
Spec Item	Title	Description

1	General Information	The Contractor shall provide all labor, management, supervision, tools, materials, and equipment necessary to provide grounds maintenance services located at U.S. Naval Facility, Argentia, Newfoundland, Canada.
1.1	Concept of Operations	<p>The intent of 1503050 Grounds Maintenance and Landscaping is to specify the requirements related to lawns, fields, operational areas, and storm water system operation and maintenance, such as: mowing, trimming, trash and debris removal.</p> <p>The following services are not included in this Template:</p> <p>... Exterior trash cans and debris removal within 5 feet of designated buildings are excluded from this specification. This is included in 1503010, Custodial.</p>

1503050 - Grounds Maintenance and Landscaping		
Spec Item	Title	Description
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503050-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide grounds maintenance and landscaping services.
2.3	Special Requirements	
2.3.1	Permits	The Contractor shall obtain all necessary permits required to perform the work in this contract. A copy of any applicable permit shall be submitted per Section J, Attachment F – Section F Deliverables.
2.3.2	Vehicles on Sidewalks or Lawns	Vehicles shall not be permitted on sidewalks or lawns without prior approval from the KO.
2.3.3	Work Identification	The Contractor shall identify and recommend non-recurring work as appropriate to the KO.
2.3.4	Working Adjacent to Parking Areas	Work shall be performed with care on grounds adjacent to parking areas.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1503050-02.

1503050 – Grounds Maintenance and Landscaping				
Spec Item	Title	Performance Objective	Related Information	Performance Standard

1503050 – Grounds Maintenance and Landscaping				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall perform grounds maintenance service orders and maintain Grass Cutting Areas and Fence Cutting Areas, operational areas, and storm water drainage systems, to ensure a sightly appearance in accordance with specified standards.	Grass Cutting Areas and Fence Cutting Areas to be maintained are provided in J-1503050-03 Site Map. The Contractor shall develop and submit work schedules that detail the date that each of the work requirements will be performed per Section J, Attachment F – Section F Deliverables.	Grass Cutting Areas and Fence Cutting Areas are maintained. Operational areas present a sightly appearance and do not interfere with operational requirements.
3.1	Grass Cutting Areas and Fence Cutting Areas	The Contractor shall maintain Grass Cutting Areas and Fence Cutting Areas to ensure a neat, sightly, and healthy appearance.	Grass Cutting Areas and Fence Cutting Areas as shown in J-1503050-03 Site Map.	Services are performed as specified.
3.1.1	Lawn and Field Maintenance	The Contractor shall maintain improved grounds to ensure a neat, sightly, and healthy appearance.	Contractor shall maintain areas designated as Grass Cutting Areas and Fence Cutting Areas at the associated standards.	Services are performed as specified.
3.1.1.1	Mowing and Trimming	The Contractor shall maintain vegetation to ensure a uniform height.	The Contractor shall trim vegetation within and adjacent to objects located within the lawn or field area including, but not limited to fence lines, fence fabric, brick walls, signs, street lights, power poles, guy wires, etc. Grassed areas shall be cut at a uniform height of 3 inches. The Contractor shall remove and dispose of all clippings and trimmings, excluding grass clippings, in a timely manner to promote a neat and healthy appearance.	Vegetation is uniform in appearance. Vegetation is not less than the minimum and at or below the maximum acceptable height specified. Trash and debris is removed and disposed of prior to mowing and trimming and presents an overall neat appearance.

1503050 – Grounds Maintenance and Landscaping				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Historical Note: Frequency of mowing has been generally as a rule 10 times per year from May through October.	Vegetation within and adjacent to objects is trimmed to match the height and appearance of surrounding vegetation.
3.1.2	Vegetation Control	The Contractor shall perform vegetation control to ensure areas are free of undesired vegetation.	The Contractor shall remove unwanted vegetation from fence lines, fence fabric, brick walls, sidewalks, curbs, gutters, aggregate areas, and paved surfaces including parking lots.	Objects such as: fence lines, fence fabric, brick, walls, curbs, gutters, aggregate areas, and paved surfaces including parking lots are free of all vegetation.
3.2	Storm Drainage Systems	The Contractor shall remove obstructions and control trees and vegetation in storm drainage systems to ensure unrestricted flow of storm water runoff.	<p>Drainage systems include curb gutters, curb inlets, brow ditches, drainage channels, swales, catch basins, yard drains, and other devices used to direct the flow of runoff.</p> <p>The Contractor shall clean and remove debris from drainage systems that would inhibit drainage.</p> <p>Aboveground storm drainage systems shall be maintained clear of obstructions, debris, vegetation, and anything else which may restrict runoff flow. Vegetation height shall not to exceed eight inches.</p> <p>Drain covers and grates of underground systems shall be maintained clear of obstructions, however, covers and grates shall not be removed for cleaning drainage systems. The KO shall be notified within 24 hours, in writing, of obstructions in subsurface drain lines beyond Contractor responsibility. Missing or</p>	No evidence of obstructions in the visible area of the drainage systems.

1503050 – Grounds Maintenance and Landscaping				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			damaged yard drain covers and grates shall be reported immediately to the KO.	
3.3	Grounds Maintenance Service Orders	The Contractor shall perform grounds maintenance service order work in a timely manner to accomplish any grounds maintenance and landscaping work identified within the entire boundary of the installation to ensure requirements are responded to and completed in accordance with specified standards.	<p>The Contractor shall receive grounds maintenance service orders in accordance with the work reception requirements in Annex 2.</p> <p>The Contractor shall schedule and perform grounds maintenance service orders in a way that minimize disruptions to customers and Government operations.</p> <p>The Government may issue service orders for work requirements at any location within the defined boundaries of this contract for any reason at the discretion of the KO. Service orders will include a wide variety of work.</p> <p>The Contractor has full responsibility for any work up to the grounds maintenance service order limit of liability of \$500 in direct labor and direct material cost per grounds maintenance service order. The Government will only pay for the portion of direct labor and direct material that exceeds the grounds maintenance service order limit of liability.</p> <p>The Contractor shall notify the KO upon identification that the grounds maintenance service order will exceed the specified limits of liability in accordance with reporting requirements in Annex 2. If a non-recurring work task order is issued for the portion exceeding the specified grounds maintenance</p>	<p>Grounds maintenance service order work is completed within the period of performance specified on the grounds maintenance service order.</p> <p>Grounds maintenance service orders are signed by the original requestor or PAR prior to being closed.</p>

1503050 – Grounds Maintenance and Landscaping				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>service order limits of liability, the Government will only pay for the portion of direct labor and direct material that exceeds the grounds maintenance service order limits.</p> <p>Example: If a grounds maintenance service order requires \$600 in direct labor and direct material cost, the Government may issue a task order in accordance with the Non-Recurring Work provisions of the contract for the \$100 in direct labor and direct material cost that exceeds the grounds maintenance service order limit of liability.</p> <p>The Contractor may invoice for completed grounds maintenance service orders. The Contractor shall not invoice for incomplete grounds maintenance service orders and grounds maintenance service orders not issued. A modification will be processed at the end of each period of performance to deduct for grounds maintenance service orders not issued and incomplete grounds maintenance service orders.</p> <p>The Contractor shall submit a monthly summary of completed grounds maintenance service orders per Section J, Attachment F – Section F Deliverables.</p>	

1503050 - Grounds Maintenance and Landscaping				
Spec Item	Title	Performance Objective	Related Information	Performance Standard

4	Non-Recurring Work	Non-Recurring work may be ordered in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for non-recurring work will be the same as those in Spec Item 3 where applicable.	
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ANNEX 1503060

1503060 – Pavement Clearance	
Table of Contents	
Spec Item	Title
1	General Information
1.1	Concept of Operations
2	Management And Administration
2.1	Definitions and Acronyms
2.2	Personnel
2.2.1	Certification, Training, and Licensing
2.3	Special Requirements
2.3.1	Safety
2.3.2	Equipment Restrictions
2.3.3	Work Identification
3	Recurring Work
3.1	Snow and Ice Removal Services
3.1.1	Snow and Ice Removal
3.1.1.1	Snow Management
3.1.1.2	Deicing Operations
4	Non Recurring Work

1503060 - Pavement Clearance		
Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Pavement Clearance at U.S. Naval Facility, Argentina, Newfoundland, Canada.
1.1	Concept of Operations	The intent of 1503060 Pavement Clearance is to specify the requirements related to snow removal operations.

1503060 - Pavement Clearance		
Spec Item	Title	Description
2	Management And Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503060-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide snow removal services.
2.3	Special Requirements	
2.3.1	Safety	The Contractor shall comply with safety requirements for pavement clearance operations.
2.3.2	Equipment Restrictions	Equipment used shall have rubber type tires, tracks are not acceptable.
2.3.3	Work Identification	The Contractor shall identify and recommend Non Recurring work as appropriate to the KO.

1503060 - Pavement Clearance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	Contractor shall provide pavement clearance to achieve a cleared appearance and safe use of paved surfaces.	Pavement clearance Site Map is included in J-1503060-02.	Paved surfaces are clear, safe, and passable.
3.1	Snow and Ice Removal Services	The Contractor shall provide snow and ice removal services to ensure paved surfaces are safe and passable.	Snow removal preferable schedule is included in J-1503060-03.	Paved surfaces are safe and passable.
3.1.1	Snow and Ice Removal	The Contractor shall remove snow and ice to ensure designated paved surfaces are safe and passable.	<p>The Contractor shall provide snow and ice removal services for the roads, parking areas, sidewalks, building entrances and fire hydrants.</p> <p>The Contractor shall initiate work upon an initial accumulation of three inches of snow on streets, roads, and parking lots. Contractor shall continue operations during the</p>	<p>Designated paved surfaces are safe and accessible to operations, fire protection, and vehicular and pedestrian traffic.</p> <p>Snow removal equipment operators</p>

1503060 - Pavement Clearance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>entire period of precipitation.</p> <p>In areas not accessible due to equipment or barriers the Contractor shall remove snow to within three feet of the equipment or barriers. The Contractor shall not place snow against any obstacle.</p> <p>Snow piles and windrows shall not be pushed up against or in front of, structures, facilities, equipment, or placed so as to block or hinder Government access to buildings or utilities. Snow shall not be piled any closer than 30 feet from any perimeter fence line.</p> <p>The Contractor shall ensure storm drains are kept clear of snow and ice and flow freely. The Contractor shall not pile snow on storm drains, and shall not store snow in such a manner as to block the natural flow into the storm drain. This includes periods of melting snow/ice between storms. The Government will provide a site plan of storm drain locations to the Contractor if requested by the Contractor after contract award.</p> <p>Conditions on station may differ from the surrounding area; an Authorized Government Representative may contact the Contractor's Project Manager to communicate the local conditions on station. Likewise the Contractor may contact the Authorized Government Representative for this information. Lack of communication between the Government and the Contractor during or prior to a weather event shall not relieve the Contractor of the performance standard.</p>	<p>have proper qualifications and licensing.</p> <p>Designated paved surfaces are safe for passage.</p> <p>The maximum depth of snow does not exceed three inches during the entire period of precipitation.</p> <p>Bare pavement, or not more than two inches of snow.</p>
3.1.1.1	Snow	The Contractor shall	The Contractor shall manage piles	Snow piles and

1503060 - Pavement Clearance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
	Management	manage snow piles and windrows to ensure streets, roads and parking lots can be cleared to their full width and maintain safe visibility for motorist.	<p>and windrows of snow throughout the term of the contract such that the streets, roads and parking areas can be cleared to their full width after each storm. Snow pile management associated with large snowfalls may require the Contractor to remove snow piles at no additional expense to the Government when the existing piles/banks cannot be pushed back or piled higher to meet visibility, safety or access requirements.</p> <p>The Contractor is responsible for visibility safety, and access requirements regardless of the quality of snow pile management from the previous storm. Safe visibility criteria shall be based on the normal view obtainable from small compact automobiles, and local laws and regulations.</p> <p>The Contractor shall develop and submit a Snow Removal Plan per Section J, Attachment F – Section F Deliverables indicating when snow will be removed from the installation.</p> <p>It is to the Contractor's benefit to create and maintain adequate snow storage space as soon as practical, or to haul snow away leaving room for future storms.</p>	<p>windrows managed in a manner that allows for future storms and snow melting.</p> <p>No snow pile creates a safety hazard.</p> <p>All intersections and parking lot exits have safe visibility to motorists.</p> <p>Snow is not piled or pushed back such that it may damage structures or limit access.</p>
3.1.1.2	Deicing Operations	The Contractor shall be responsible for providing, storing, and spreading deicing materials.	<p>The Contractor shall provide sand, salt, or other deicing material for streets, roads, and parking lots. Building entrances include walkways, steps, exterior stairways, and porches.</p> <p>Calcium Chloride will be utilized in place of salt/sand mixture for all concrete surfaces. Salt/sand mixture and application shall be of proportions recommended by the</p>	<p>Deicing is performed as required to maintain all areas.</p> <p>The deicing material is the correct type, size, mix ratio and is spread uniformly at the specified rate over the entire width of the streets, roads and parking lots.</p>

1503060 - Pavement Clearance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Department of Transportation. Sand shall be mixed with sodium chloride in the ratio of 40 – 200 pounds of salt per cubic yard of sand, in accordance with Department of Transportation specifications. The sand shall be composed entirely of sharp, angular particles and shall pass a one-quarter inch size screen.</p> <p>Deicing shall be performed concurrently with the removal of snow. Deicing shall also be performed as required during weather conditions that cause ice or frozen precipitation to form or buildup and create unsafe driving conditions.</p> <p>The deicing material spreading shall be regulated in such a manner that an even coverage is obtained over the entire width of streets, roads, and parking lots. The deicing material shall be spread uniformly over the entire width of streets, roads, and parking lots at a rate of 450 pounds per 1000 square yards for streets and roads and 225 pounds per 1000 square yards for parking lots.</p>	

1503060 – Pavement Clearance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non Recurring Work	Non Recurring work may be ordered in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The number of Contractor working days will be specified in each ELIN.	Refer to Non Recurring ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non Recurring work will be the same as those in Spec Item 3 where applicable.	

Section E - Inspection and Acceptance

SECTION E

E.1 ACCEPTANCE

The performance and quality of work delivered by the Contractor, including services rendered and any documentation or written material compiled, shall be subject to inspection, review, and acceptance by the Government.

E.2 CONTRACTOR QUALITY MANAGEMENT SYSTEM (QMS)

The Contractor shall establish and maintain a Quality Management System program in accordance with FAR Clause 52.246-4 INSPECTION OF SERVICES – FIXED-PRICE (AUG 1996), Section E. Each phase of services rendered under this contract is subject to Government inspection, during the Contractor's operation and after completion of the tasks. All findings of unsatisfactory or non-performed work will be administered in accordance with FAR Clause 52.246-4 INSPECTION OF SERVICES – FIXED-PRICE (AUG 1996) and using the Schedule of Recurring Work (CLINs 0001, 0003, 0005, 0007, 0009, 0011, 0013, and 0015) or Non-Recurring Work (CLINs 0002, 0004, 0006, 0008, 0010, 0012, 0014, and 0016), as the basis for any deductions. All costs associated with rework are the responsibility of the Contractor. The Government reserves the right to choose the inspection methods to be used in implementing the Quality Management System and to vary the inspection methods utilized during the work, without notice to the Contractor.

The Contractor shall develop and submit to the Contracting Officer, a Quality Management (QM) Plan for approval per Section F. A general description of the Contractor's QMS program shall be available for Government review during the pre-award survey.

E.3 PERFORMANCE EVALUATION MEETINGS

The Contractor shall meet with the Government's representative weekly during the first six (6) months of the contract. Thereafter, meetings will be as often as necessary at the discretion of the Contracting Officer, but not less than monthly. A mutual effort will be made to resolve all problems identified. The written minutes of these meetings, prepared by the Government, shall be signed by the Contractor's representative and the Government's representative. Should the Contractor not concur with the minutes, the Contractor shall state, in writing, to the Contracting Officer any areas of disagreement within ten (10) calendar days.

The Government will periodically assess the Contractor's overall performance in the Contractor Performance Assessment System (CPARS) allowing for correction and documentation of substandard performance. The Contractor will be afforded an opportunity to comment on each evaluation performed. The Contractor has 30 calendar days to submit written comments on unsatisfactory ratings.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
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0001	N/A	N/A	N/A	Government
0002	N/A	N/A	N/A	Government
0003	N/A	N/A	N/A	Government
0004	N/A	N/A	N/A	Government
0005	N/A	N/A	N/A	Government
0006	N/A	N/A	N/A	Government
0007	N/A	N/A	N/A	Government
0008	N/A	N/A	N/A	Government
0009	N/A	N/A	N/A	Government
0010	N/A	N/A	N/A	Government
0011	N/A	N/A	N/A	Government
0012	N/A	N/A	N/A	Government
0013	N/A	N/A	N/A	Government
0014	N/A	N/A	N/A	Government
0015	N/A	N/A	N/A	Government
0016	N/A	N/A	N/A	Government

CLAUSES INCORPORATED BY REFERENCE

52.246-4 Inspection Of Services--Fixed Price

AUG 1996

Section F - Deliveries or Performance

SECTION F**F.1 LOCATION**

The work shall be performed at U.S. Naval Facility, Argentia, Newfoundland.

F.2 PHASE-IN AND PHASE-OUT TRANSITION PLAN

Pricing shall include applicable phase-in costs of up to but no more than 45 days and up to but no more than 30 days for phase-out costs. There is not a separately priced CLIN for phase-in or phase-out costs and such costs can be distributed how the Offeror chooses. The Government recognizes that Offerors may choose to front load these costs into the base year.

F.3 PERFORMANCE PERIOD OF CONTRACT

The contract shall be for a base period of up to 12 months with seven (7) one-year option periods, commencing within 45 days after notice of award. At the time of the solicitation issuance, the anticipated required start date of services is 01 September 2020.

The Government has the option to extend the term of the contract in accordance with FAR Clause 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000), Section I. If the Government requires a shorter base period or exercises an option for a period shorter than one (1) year, the proposed ELIN prices will be used as the basis for establishing the reduced price. The duration of the contract if all options are exercised is 96 months.

F.4 eCRMA REPORTING REQUIREMENTS

In accordance with NMCARS 5237.102.90, the Contractor shall report all contractor labor hours (including subcontracting labor hours) required for performance of services provided under this contract via a secure data collection site.

The Contractor is required to fill in all required data fields using the following web address.

<https://www.ecmra.mil>

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk.

<https://www.ecmra.mil>

F.5 DELIVERABLES

All deliverables for the below Annex table of contents are provided in a separate attachment entitled Attachment F – Section F Deliverables or Performance. All deliverables shall be in Microsoft Office (Word/Excel) electronic format unless otherwise specified.

Table of Contents	
Annex	Title
0200000	Management and Administration
0401000	Force Protection

1502000	Facility Investment
1503010	Custodial
1503050	Grounds & Landscaping
1503060	Pavement Clearance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
0001	N/A	N/A	N/A	N/A
0002	N/A	N/A	N/A	N/A
0003	N/A	N/A	N/A	N/A
0004	N/A	N/A	N/A	N/A
0005	N/A	N/A	N/A	N/A
0006	N/A	N/A	N/A	N/A
0007	N/A	N/A	N/A	N/A
0008	N/A	N/A	N/A	N/A
0009	N/A	N/A	N/A	N/A
0010	N/A	N/A	N/A	N/A
0011	N/A	N/A	N/A	N/A
0012	N/A	N/A	N/A	N/A
0013	N/A	N/A	N/A	N/A
0014	N/A	N/A	N/A	N/A
0015	N/A	N/A	N/A	N/A
0016	N/A	N/A	N/A	N/A

CLAUSES INCORPORATED BY REFERENCE

52.242-15	Stop-Work Order	AUG 1989
52.242-17	Government Delay Of Work	APR 1984
52.247-34	F.O.B. Destination	NOV 1991

Section G - Contract Administration Data

SECTION G

G.1 CONTRACT ADMINISTRATION

This solicitation will result in the award of one (1) contract.

The Procuring Contracting Officer for this procurement is:

Matthew Lewis
NAVFAC Atlantic, ACQ22
6506 Hampton Blvd
Norfolk, Virginia 23508
Email: matthew.r.lewis@navy.mil
Telephone: 757-322-4185

Upon award of this contract, contract administration shall be assigned to the following Facilities Contracting Department:

Administering Contracting Office (ACO) – To be identified at time of award

Contracting Officer Representative (COR)

Gaston Penalba
Facility Support Contract Manager
NAVFAC Atlantic
6506 Hampton Blvd
Norfolk, VA 23508
Email: gaston.penalba@navy.mil
Telephone: 757-322-4708

G.2 RELEASE OF CLAIMS

The Contractor shall provide, with the final invoice for the base term and each exercised option period, a release of claims worded similar to the following:

The undersigned Contractor does, and by the receipt of said sum shall for itself, its successors and assigns, remise, release, and forever discharge the Government, its officers, agents, and employees, of and from all liabilities, obligations, and claims whatsoever in law and in equity under or arising to day out of said contract.

G.3 INVOICING INSTRUCTIONS

Invoices for services rendered under this contract shall be submitted electronically through Wide Area Work Flow (WAWF), in accordance with DFARS 252.232-7006, WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (DEC 2018) using WAWF and DFARS 252.232-7003, ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS (DEC 2018).

Invoices for Non-Recurring/Task Order work shall be processed according to the guidance submitted within each task order placed under this contract. Specific invoicing instructions as required by DFARS 252.232-7003. Please note, routing table information will be provided on individual task orders.

To comply with the DFARS Clause 252.232-7003, ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS (DEC 2018), the Contractor is required to register for WAWF at <https://wawf.eb.mil/>. WAWF training is available from the WAWF main website or directly at <http://wawftraining.com>. WAWF questions should be directed to the WAWF helpdesk at 866-618-5988.

G.4 INSTRUCTIONS TO ADMINISTRATIVE CONTRACING OFFICES AND PAYING OFFICES

The Contract Administrative/Purchasing Office for this contract is: To be determined at the time of award.

Payments will be made by: To be determined at the time of award.

G.5 MODIFICATION PROPOSALS – PRICE BREAKDOWN

The Contractor, in connection with any proposal he/she makes for a contract modification, shall provide a price breakdown, itemized as required by the Contracting Officer. Unless otherwise directed, the breakdown shall contain sufficient detail to permit an analysis of all material, labor, equipment, subcontract, and overhead costs, as well as profit, and shall cover all work involved in the modification, whether such work was deleted, added, or changed. Any amount claimed for subcontractors shall be supported by a similar price breakdown.

In addition, if the proposal includes a time extension, a justification thereof shall also be furnished. The proposal, together with the price breakdown and time extension justification, shall be furnished by the date specified to the Contracting Officer.

CLAUSES INCORPORATED BY REFERENCE

252.204-7006	Billing Instructions	OCT 2005
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	DEC 2018
252.232-7006	Wide Area WorkFlow Payment Instructions	DEC 2018

Section H - Special Contract Requirements

SECTION H

H.1 HISTORICAL AND ARCHAEOLOGICAL RESOURCES

Carefully protect in-place and report immediately to the Contracting Officer historical and archaeological items or human skeletal remains discovered in the course of work. Stop work in the immediate area of the discovery until directed by the Contracting Officer to resume work. The Government retains ownership and control over historical and archaeological resources.

H.2 SECURITY REQUIREMENTS

Reference Annex 0200000 Management and Administration and FAR 52.204-2, SECURITY REQUIREMENTS (AUG 1996), incorporated by reference.

H.3 ENGLISH SPEAKING REPRESENTATIVE

At all times when any performance of the work at the site is being conducted by an employee of the Contractor or his subcontractors, the Contractor shall have a representative present on the site that is capable of explaining the work operations and receiving instructions in the English language. The Contracting Officer shall have the right to determine without appeal of such decision, whether the proposed representative has sufficient technical and lingual capabilities and the Contractor shall immediately replace any individual not acceptable to the Contracting Officer.

H.4 CODE COMPLIANCE

U.S. installations within Newfoundland, Canada are subject to compliance with Canadian building codes. Where Canadian codes are more stringent than U.S. codes, Canadian codes apply. Where U.S. building codes are more stringent than Canadian codes, U.S. codes apply.

H.5 PERSONAL LIABILITY OF U.S. PERSONNEL

This contract is between the United States of America and the Contractor. Neither the Contracting Officer, nor his/her agents and representatives, shall be personally liable or responsible to the Contractor for their official acts in the executions or administration of this contract.

H.6 AUTHORITY

1. No person other than the Contracting Officer has authority to bind the Government with respect to this contract.
2. No action or omission of any Government employee or representative other than the Contracting Officer shall increase or decrease the scope of this contract or shall otherwise modify the terms and conditions of this contract.
3. In no event shall any of the following be effective or binding on the Government or imputed to the Contracting Officer with respect to this contract:
 - (a) An understanding or agreement between the Contractor and anyone other than the Contracting Officer;
 - (b) A purported modification or change order issued by anyone other than the Contracting Officer;
 - (c) A promise by anyone other than the Contracting Officer to provide additional funding or make payments; or
 - (d) An order, direction, consent, or permission from anyone other than the Contracting Officer to:
 - (i) Incur costs in excess of a specified estimated cost, allotment of funds, or other ceiling; or

- (ii) Expend hours in excess of a specified level of effort.

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	MAY 2014
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	MAY 2014
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-17	Contractor Employee Whistleblower Rights and Requirement To Inform Employees of Whistleblower Rights	APR 2014
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements	JAN 2017
52.204-2	Security Requirements	AUG 1996
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	OCT 2018
52.204-13	System for Award Management Maintenance	OCT 2018
52.204-18	Commercial and Government Entity Code Maintenance	JUL 2016
52.204-19	Incorporation by Reference of Representations and Certifications.	DEC 2014
52.204-21	Basic Safeguarding of Covered Contractor Information Systems	JUN 2016
52.204-23	Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities.	JUL 2018
52.204-25	Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.	AUG 2019
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	OCT 2015
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters	OCT 2018
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	NOV 2015
52.214-26	Audit and Records--Sealed Bidding	OCT 2010
52.214-29	Order Of Precedence--Sealed Bidding	JAN 1986
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.219-4 (Dev)	Notice of Price Evaluation Preference for HUBZone Small Business Concerns (DEVIATION 2019-O0003).	JAN 2019
52.222-17	Nondisplacement of Qualified Workers	MAY 2014
52.222-21	Prohibition Of Segregated Facilities	APR 2015
52.222-26	Equal Opportunity	SEP 2016
52.222-35	Equal Opportunity for Veterans	OCT 2015

52.222-36	Equal Opportunity for Workers with Disabilities	JUL 2014
52.222-37	Employment Reports on Veterans	FEB 2016
52.222-50	Combating Trafficking in Persons	JAN 2019
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-10	Waste Reduction Program	MAY 2011
52.223-15	Energy Efficiency in Energy-Consuming Products	DEC 2007
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.224-1	Privacy Act Notification	APR 1984
52.224-2	Privacy Act	APR 1984
52.224-3	Privacy Training	JAN 2017
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.229-6	Taxes--Foreign Fixed-Price Contracts	FEB 2013
52.232-1	Payments	APR 1984
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-9	Limitation On Withholding Of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-17	Interest	MAY 2014
52.232-19	Availability Of Funds For The Next Fiscal Year	APR 1984
52.232-25	Prompt Payment	JAN 2017
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	OCT 2018
52.232-37	Multiple Payment Arrangements	MAY 1999
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.233-1 Alt I	Disputes (May 2014) - Alternate I	DEC 1991
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.237-3	Continuity Of Services	JAN 1991
52.237-8	Restriction on Severance Payments to Foreign Nationals	AUG 2003
52.242-13	Bankruptcy	JUL 1995
52.243-1 Alt I	Changes--Fixed Price (Aug 1987) - Alternate I	APR 1984
52.244-6	Subcontracts for Commercial Items	AUG 2019
52.245-1 Alt I	Government Property (JAN 2017) Alternate I	APR 2012
52.245-9	Use And Charges	APR 2012
52.246-25	Limitation Of Liability--Services	FEB 1997
52.247-63	Preference For U.S. Flag Air Carriers	JUN 2003
52.248-1	Value Engineering	OCT 2010
52.249-2	Termination For Convenience Of The Government (Fixed-Price)	APR 2012
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	DEC 2008
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.204-7000	Disclosure Of Information	OCT 2016

252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7009	Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information	OCT 2016
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	DEC 2019
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	MAY 2016
252.204-7018	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services	DEC 2019
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	MAY 2019
252.211-7007	Reporting of Government-Furnished Property	AUG 2012
252.222-7002	Compliance With Local Labor Laws (Overseas)	JUN 1997
252.222-7006	Restrictions on the Use of Mandatory Arbitration Agreements	DEC 2010
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.223-7008	Prohibition of Hexavalent Chromium	JUN 2013
252.225-7005	Identification Of Expenditures In The United States	JUN 2005
252.225-7012	Preference For Certain Domestic Commodities	DEC 2017
252.225-7041	Correspondence in English	JUN 1997
252.225-7043	Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States	JUN 2015
252.225-7048	Export-Controlled Items	JUN 2013
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	APR 2019
252.227-7013	Rights in Technical Data--Noncommercial Items	FEB 2014
252.227-7016	Rights in Bid or Proposal Information	JAN 2011
252.227-7017	Identification and Assertion of Use, Release, or Disclosure Restrictions	JAN 2011
252.227-7030	Technical Data--Withholding Of Payment	MAR 2000
252.227-7037	Validation of Restrictive Markings on Technical Data	SEP 2016
252.229-7000	Invoices Exclusive of Taxes or Duties	JUN 1997
252.229-7001	Tax Relief	SEP 2014
252.231-7000	Supplemental Cost Principles	DEC 1991
252.232-7007	Limitation Of Government's Obligation	APR 2014
252.232-7008	Assignment of Claims (Overseas)	JUN 1997
252.232-7010	Levies on Contract Payments	DEC 2006
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel	JUN 2013
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.245-7000	Government-Furnished Mapping, Charting, and Geodesy Property	APR 2012
252.245-7001	Tagging, Labeling, and Marking of Government-Furnished Property	APR 2012
252.245-7002 (Dev)	Reporting Loss of Government Property (DEVIATION 2020-00004)	FEB 2020

252.245-7003	Contractor Property Management System Administration	APR 2012
252.245-7004	Reporting, Reutilization, and Disposal	DEC 2017
252.246-7003	Notification of Potential Safety Issues	JUN 2013
252.246-7007	Contractor Counterfeit Electronic Part Detection and Avoidance System	AUG 2016
252.246-7008	Sources of Electronic Parts	MAY 2018
252.247-7023	Transportation of Supplies by Sea	FEB 2019

CLAUSES INCORPORATED BY FULL TEXT

52.216-19 ORDER LIMITATIONS (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$25, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor -

(1) Any order for a single item in excess of \$10,000.00;

(2) Any order for a combination of items in excess of \$25,000.00; or

(3) A series of orders from the same ordering office within two (2) days that together call for quantities exceeding the limitation in paragraph (b) (1) or (2) of this section.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.

(d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within five (5) days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall

order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after the date cited in the task order.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor before the term of the contract expires; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 96 months.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

FAR: <https://www.acquisition.gov/browse/index/far>

DFARS: <https://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html>

NMCARS: <http://www.secnv.navy.mil/rda/DASN-P/Pages/NMCARS.aspx>

(End of clause)

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Defense Federal Acquisition Regulation Supplement (DFARS) (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

252.204-7004 LEVEL I ANTITERRORISM AWARENESS TRAINING FOR CONTRACTORS (FEB 2019)

(a) Definition. As used in this clause--

Military installation means a base, camp, post, station, yard, center, or other activity under the jurisdiction of the Secretary of a military department or, in the case of an activity in a foreign country, under the operational control of the Secretary of a military department or the Secretary of Defense (see 10 U.S.C. 2801(c)(4)).

(b) Training. Contractor personnel who require routine physical access to a Federally-controlled facility or military installation shall complete Level I antiterrorism awareness training within 30 days of requiring access and annually thereafter. In accordance with Department of Defense Instruction O-2000.16 Volume 1, DoD Antiterrorism (AT) Program Implementation: DoD AT Standards, Level I antiterrorism awareness training shall be completed--

(1) Through a DoD-sponsored and certified computer or web-based distance learning instruction for Level I antiterrorism awareness; or

(2) Under the instruction of a Level I antiterrorism awareness instructor.

(c) Additional information. Information and guidance pertaining to DoD antiterrorism awareness training is available at <https://jko.jten.mil/> or as otherwise identified in the performance work statement.

(d) Subcontracts. The Contractor shall include the substance of this clause, including this paragraph (d), in subcontracts, including subcontracts for commercial items, when subcontractor performance requires routine physical access to a Federally-controlled facility or military installation.

(End of clause)

252.216-7006 ORDERING (SEP 2019)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the contract schedule. Such orders may be issued from contract award date through final contract completion date.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c)(1) If issued electronically, the order is considered "issued" when a copy has been posted to the Electronic Data Access system, and notice has been sent to the Contractor.

(2) If mailed or transmitted by facsimile, a delivery order or task order is considered ``issued" when the Government deposits the order in the mail or transmits by facsimile. Mailing includes transmittal by U.S. mail or private delivery services.

(3) Orders may be issued orally only if authorized in the schedule.

(End of Clause)

Section J - List of Documents, Exhibits and Other Attachments

SECTION J

**SECTION J
DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS
TABLE OF CONTENTS**

NOTE: The individual files for Section J are attached separately. These documents are provided under “Attachments/Links” on Contract Opportunities under the solicitation number.

This contract incorporates by reference the following attachments as if they were fully set forth within. Please see the following attachments as part of this solicitation.

SECTION J DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS TABLE OF CONTENTS	
ATTACHMENT NUMBER	ATTACHMENT TITLE
F	Section F Deliverables or Performance
J-1	Site Visit Registration Form
J-2	Request for Information (RFI) Form
J-3	Section B, CLINs
J-0200000	Management and Administration (J-0200000-01 through J-0200000-03)
J-0200000-04	Exhibit Line Item Numbers (ELINs)
J-0401000	Force Protection (J-0401000-01 through J-0401000-08)
J-1502000	Facility Investment (J-1502000-01 through 1502000-09)
J-1503010	Custodial (J-1503010-01 through J-1503010-03)
J-1503050	Grounds Maintenance and Landscaping (J-1503050-01 through J-1503050-03)
J-1503060	Pavement Clearance (J-1503060-01 through J-1503060-03)

Section K - Representations, Certifications and Other Statements of Offerors

CLAUSES INCORPORATED BY REFERENCE

252.203-7005	Representation Relating to Compensation of Former DoD Officials	NOV 2011
252.204-7008	Compliance With Safeguarding Covered Defense Information Controls	OCT 2016
252.225-7974 (Dev)	Representation Regarding Business Operations with the Maduro Regime (DEVIATION 2020-O0005)	FEB 2020

CLAUSES INCORPORATED BY FULL TEXT

52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (JAN 2020)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 561210.

(2) The small business size standard is \$41,500,000.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7, System for Award Management, is not included in this solicitation, and the Offeror has an active registration in the System for Award Management (SAM), the Offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The Offeror shall indicate which option applies by checking one of the following boxes:

() Paragraph (d) applies.

() Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c) (1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

- (ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.
- (iii) 52.203-18, Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements--Representation. This provision applies to all solicitations.
- (iv) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.
- (v) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—
- (A) Are not set aside for small business concerns;
 - (B) Exceed the simplified acquisition threshold; and
 - (C) Are for contracts that will be performed in the United States or its outlying areas.
- (vi) 52.204-26, Covered Telecommunications Equipment or Services--Representation. This provision applies to all solicitations.
- (vii) 52.209-2; Prohibition on Contracting with Inverted Domestic Corporations--Representation.
- (viii) 52.209-5; Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.
- (ix) 52.209-11, Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. This provision applies to all solicitations.
- (x) 52.214-14, Place of Performance--Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.
- (xi) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.
- (xii) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.
- (A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.
 - (B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.
- (xiii) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.
- (xiv) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.

(xv) 52.222-25, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.

(xvi) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.

(xvii) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.

(xviii) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA- designated items.

(xix) 52.223-22, Public Disclosure of Greenhouse Gas Emissions and Reduction Goals--Representation. This provision applies to solicitations that include the clause at 52.204-7.)

(xx) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xxi) 52.225-4, Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225- 3.

(A) If the acquisition value is less than \$25,000, the basic provision applies.

(B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.

(C) If the acquisition value is \$50,000 or more but is less than \$83,099, the provision with its Alternate II applies.

(D) If the acquisition value is \$83,099 or more but is less than \$100,000, the provision with its Alternate III applies.

(xxii) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xxiii) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan--Certification. This provision applies to all solicitations.

(xxiv) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certification. This provision applies to all solicitations.

(xxv) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following representations or certifications are applicable as indicated by the Contracting Officer:

[Contracting Officer check as appropriate.]

X (i) 52.204-17, Ownership or Control of Offeror.

X (ii) 52.204-20, Predecessor of Offeror.

(iii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

(iv) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Certification.

(v) 52.222-52 Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Certification.

(vi) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (Alternate I only).

(vii) 52.227-6, Royalty Information.

(A) Basic.

(B) Alternate I.

(viii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The Offeror has completed the annual representations and certifications electronically in SAM accessed through <https://www.sam.gov>. After reviewing the SAM information, the Offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause	Title	Date	Change
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Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

52.204-24 REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (DEC 2019)

The Offeror shall not complete the representation in this provision if the Offeror has represented that it “does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument” in the provision at 52.204-26, Covered Telecommunications Equipment or Services--Representation, or in paragraph (v) of the provision at 52.212-3, Offeror Representations and Certifications--Commercial Items.

(a) Definitions. As used in this provision--

Covered telecommunications equipment or services, critical technology, and substantial or essential component have the meanings provided in clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Prohibition. Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Contractors are not prohibited from providing--

(1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(d) Representation. The Offeror represents that it [] will, [] will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation.

(e) Disclosures. If the Offeror has represented in paragraph (d) of this provision that it “will” provide covered telecommunications equipment or services”, the Offeror shall provide the following information as part of the offer--

(1) A description of all covered telecommunications equipment and services offered (include brand; model number, such as original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable);

(2) Explanation of the proposed use of covered telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) of this provision;

(3) For services, the entity providing the covered telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known); and

(4) For equipment, the entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

52.204-26 COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES--REPRESENTATION (DEC 2019)

(a) Definitions. As used in this provision, “covered telecommunications equipment or services” has the meaning provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(c) Representation. The Offeror represents that it [____] does, [____] does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(End of provision)

52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS (OCT 2018)

(a) Definitions. As used in this provision--

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than \$10,000,000 means--

(1) The total value of all current, active contracts and grants, including all priced options; and

(2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror () has () does not have current active Federal contracts and grants with total value greater than \$10,000,000.

(c) If the offeror checked “has” in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

(i) In a criminal proceeding, a conviction.

(ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.

(iii) In an administrative proceeding, a finding of fault and liability that results in--

(A) The payment of a monetary fine or penalty of \$5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management, which can be accessed via <https://www.sam.gov> (see 52.204-7).

(End of provision)

52.209-13 VIOLATION OF ARMS CONTROL TREATIES OR AGREEMENTS--CERTIFICATION (JUN 2018)

(a) This provision does not apply to acquisitions below the simplified acquisition threshold or to acquisitions of commercial items as defined at FAR 2.101.

(b) Certification. [Offeror shall check either (1) or (2).]

____ (1) The Offeror certifies that--

(i) It does not engage and has not engaged in any activity that contributed to or was a significant factor in the President's or Secretary of State's determination that a foreign country is in violation of its obligations undertaken in any arms control, nonproliferation, or disarmament agreement to which the United States is a party, or is not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. The determinations are described in the most recent unclassified annual report provided to Congress pursuant to section 403 of the Arms Control and Disarmament Act (22 U.S.C. 2593a). The report is available via the internet at <https://www.state.gov/t/avc/rls/rpt/>; and

(ii) No entity owned or controlled by the Offeror has engaged in any activity that contributed to or was a significant factor in the President's or Secretary of State's determination that a foreign country is in violation of its obligations undertaken in any arms control, nonproliferation, or disarmament agreement to which the United States is a party, or is not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a

participating state. The determinations are described in the most recent unclassified annual report provided to Congress pursuant to section 403 of the Arms Control and Disarmament Act (22 U.S.C. 2593a). The report is available via the internet at <https://www.state.gov/t/avc/rls/rpt/>; or

____ (2) The Offeror is providing separate information with its offer in accordance with paragraph (d)(2) of this provision.

(c) Procedures for reviewing the annual unclassified report (see paragraph (b)(1) of this provision). For clarity, references to the report in this section refer to the entirety of the annual unclassified report, including any separate reports that are incorporated by reference into the annual unclassified report.

(1) Check the table of contents of the annual unclassified report and the country section headings of the reports incorporated by reference to identify the foreign countries listed there. Determine whether the Offeror or any person owned or controlled by the Offeror may have engaged in any activity related to one or more of such foreign countries.

(2) If there may have been such activity, review all findings in the report associated with those foreign countries to determine whether or not each such foreign country was determined to be in violation of its obligations undertaken in an arms control, nonproliferation, or disarmament agreement to which the United States is a party, or to be not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. For clarity, in the annual report an explicit certification of non-compliance is equivalent to a determination of violation. However, the following statements in the annual report are not equivalent to a determination of violation:

(i) An inability to certify compliance.

(ii) An inability to conclude compliance.

(iii) A statement about compliance concerns.

(3) If so, determine whether the Offeror or any person owned or controlled by the Offeror has engaged in any activity that contributed to or is a significant factor in the determination in the report that one or more of these foreign countries is in violation of its obligations undertaken in an arms control, nonproliferation, or disarmament agreement to which the United States is a party, or is not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. Review the narrative for any such findings reflecting a determination of violation or non-adherence related to those foreign countries in the report, including the finding itself, and to the extent necessary, the conduct giving rise to the compliance or adherence concerns, the analysis of compliance or adherence concerns, and efforts to resolve compliance or adherence concerns.

(4) The Offeror may submit any questions with regard to this report by email to NDAA1290Cert@state.gov. To the extent feasible, the Department of State will respond to such email inquiries within 3 business days.

(d) Do not submit an offer unless--

(1) A certification is provided in paragraph (b)(1) of this provision and submitted with the offer; or

(2) In accordance with paragraph (b)(2) of this provision, the Offeror provides with its offer information that the President of the United States has--

(i) Waived application under U.S.C. 2593e(d) or (e); or

(ii) Determined under 22 U.S.C. 2593e(g)(2) that the entity has ceased all activities for which measures were imposed under 22 U.S.C.2593e(b).

(e) Remedies. The certification in paragraph (b)(1) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly submitted a false certification, in addition to other remedies available to the Government, such as suspension or debarment, the Contracting Officer may terminate any contract resulting from the false certification.

(End of provision)

52.214-16 MINIMUM BID ACCEPTANCE PERIOD (APR 1984)

(a) "Acceptance period," as used in this provision, means the number of calendar days available to the Government for awarding a contract from the date specified in this solicitation for receipt of bids.

(b) This provision supersedes any language pertaining to the acceptance period that may appear elsewhere in this solicitation.

(c) The Government requires a minimum acceptance period of 180 calendar days.

(d) In the space provided immediately below, bidders may specify a longer acceptance period than the Government's minimum requirement.

The bidder allows the following acceptance period: _____ calendar days.

(e) A bid allowing less than the Government's minimum acceptance period will be rejected.

(f) The bidder agrees to execute all that it has undertaken to do, in compliance with its bid, if that bid is accepted in writing within (1) the acceptance period stated in paragraph (c) above or (2) any longer acceptance period stated in paragraph (d) above.

(End of clause)

252.204-7007 ALTERNATE A, ANNUAL REPRESENTATIONS AND CERTIFICATIONS (DEC 2019)

Substitute the following paragraphs (b), (d) and (e) for paragraphs (b) and (d) of the provision at FAR 52.204-8:

(b)(1) If the provision at FAR 52.204-7, System for Award Management, is included in this solicitation, paragraph (e) of this provision applies.

(2) If the provision at FAR 52.204-7, System for Award Management, is not included in this solicitation, and the Offeror has an active registration in the System for Award Management (SAM), the Offeror may choose to use paragraph (e) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The Offeror shall indicate which option applies by checking one of the following boxes:

___ (i) Paragraph (e) applies.

___ (ii) Paragraph (e) does not apply and the Offeror has completed the individual representations and certifications in the solicitation.

(d)(1) The following representations or certifications in the SAM database are applicable to this solicitation as indicated:

(i) 252.204-7016, Covered Defense Telecommunications Equipment or Services--Representation. Applies to all solicitations.

(ii) 252.209-7003, Reserve Officer Training Corps and Military Recruiting on Campus--Representation. Applies to all solicitations with institutions of higher education.

(iii) 252.216-7008, Economic Price Adjustment--Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iv) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(v) 252.225-7049, Prohibition on Acquisition of Certain Foreign Commercial Satellite Services--Representations. Applies to solicitations for the acquisition of commercial satellite services.

(vi) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of \$150,000 or more.

(vii) 252.229-7012, Tax Exemptions (Italy)--Representation. Applies to solicitations when contract performance will be in Italy.

(viii) 252.229-7013, Tax Exemptions (Spain)--Representation. Applies to solicitations when contract performance will be in Spain.

(ix) 252.247-7022, Representation of Extent of Transportation by Sea. Applies to all solicitations except those for direct purchase of ocean transportation services or those with an anticipated value at or below the simplified acquisition threshold.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: [Contracting Officer check as appropriate.]

X (i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

___ (ii) 252.225-7000, Buy American--Balance of Payments Program Certificate.

___ (iii) 252.225-7020, Trade Agreements Certificate.

___ Use with Alternate I.

___ (iv) 252.225-7031, Secondary Arab Boycott of Israel.

___ (v) 252.225-7035, Buy American--Free Trade Agreements--Balance of Payments Program Certificate.

____ Use with Alternate I.

____ Use with Alternate II.

____ Use with Alternate III.

____ Use with Alternate IV.

____ Use with Alternate V.

____ (vi) 252.226-7002, Representation for Demonstration Project for Contractors Employing Persons with Disabilities.

(e) The offeror has completed the annual representations and certifications electronically via the SAM Web site at <https://www.acquisition.gov/>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-8(c) and paragraph (d) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below ____ [offeror to insert changes, identifying change by provision number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS Clause #	Title	Date	Change

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

252.204-7016 COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES -- REPRESENTATION (DEC 2019)

(a) Definitions. As used in this provision, covered defense telecommunications equipment or services has the meaning provided in the clause 252.204-7018, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services.

(b) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered defense telecommunications equipment or services”.

(c) Representation. The Offeror represents that it [] does, [] does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(End of provision)

252.204-7017 PROHIBITION ON THE ACQUISITION OF COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES--REPRESENTATION (DEC 2019)

The Offeror is not required to complete the representation in this provision if the Offeror has represented in the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services--Representation, that it “does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.”

(a) Definitions. Covered defense telecommunications equipment or services, covered mission, critical technology, and substantial or essential component, as used in this provision, have the meanings given in the 252.204-7018 clause, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services, of this solicitation.

(b) Prohibition. Section 1656 of the National Defense Authorization Act for Fiscal Year 2018 (Pub. L. 115-91) prohibits agencies from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) at <https://www.sam.gov> for entities that are excluded when providing any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless a waiver is granted.

(d) Representation. If in its annual representations and certifications in SAM the Offeror has represented in paragraph (c) of the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services--Representation, that it “does” provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument, then the Offeror shall complete the following additional representation:

The Offeror represents that it [] will [] will not provide covered defense telecommunications equipment or services as a part of its offered products or services to DoD in the performance of any award resulting from this solicitation.

(e) Disclosures. If the Offeror has represented in paragraph (d) of this provision that it “will provide covered defense telecommunications equipment or services,” the Offeror shall provide the following information as part of the offer:

(1) A description of all covered defense telecommunications equipment and services offered (include brand or manufacturer; product, such as model number, original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable).

(2) An explanation of the proposed use of covered defense telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition referenced in paragraph (b) of this provision.

(3) For services, the entity providing the covered defense telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known).

(4) For equipment, the entity that produced or provided the covered defense telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

Section L - Instructions, Conditions and Notices to Bidders

SECTION L

L.1 SUBMITTING YOUR BID

Bids are to be submitted to the Navy by one of the below methods:

The package shall be sent, by mail, to:

Officer in Charge, Facilities Support Contracts
P.O. Box 177, Freshwater
Placentia Bay, Newfoundland, Canada A0B 1W0

Hand carried to:

Naval Facilities Engineering Command (NAVFAC), Atlantic
Attn: Bernadette O'Reilly, Contract Specialist
RFP No. N62470-19-B-2011
Facilities Support Contracts, Administrative Office
1 Cooper Drive
Port of Argentia, Argentia
A0B 1W0

The signature of the Offeror provided in Box 17 of the SF33 agrees, if this offer is accepted within **180 calendar days from the date of receipt of offers** specified as the due date in Box 9 of the SF33 or any extended due date, to furnish any or all items upon which the prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

Annotate solicitation number N62470-19-B-2011 on the bottom of the envelope or box. Bids must be received and date stamped at the stated address above no later than the date and time identified in Box 9 on the SF33.

L.2 BID OPENING

The bid opening will be at Friday, 01 May 2020 at 2:05 PM Newfoundland local time at 1 Cooper Drive, Port of Argentia, Argentia, A0B 1W0. The bids will be evaluated without discussions.

L.3 REQUESTS FOR INFORMATION (RFIs)/CLARIFICATIONS/QUESTIONS

All RFIs must be submitted electronically using Attachment J-2, Request for Information (RFI) Form, to Kari Webler via email at kari.webler@navy.mil no later than 16 April 2020. Please be sure to complete all fields for each question within Attachment J-2. Contractors are required to review the entire solicitation package before submitting questions. RFIs will not be accepted by telephone. Responses to inquiries are provided in the form of an Amendment to the solicitation and posted to Contract Opportunities (beta.sam.gov); responses are not provided to individuals.

L.4 INVITATION FOR BID (IFB) FILES

It is the sole responsibility of the Offeror to obtain the IFB files, along with any amendments, from Contract Opportunities website (beta.sam.gov). Unprotected editable electronic file copies of the IFB documents, including Word, Excel, and/or Adobe files, will not be provided. Please plan accordingly.

L.5 GENERAL BID REQUIREMENTS

The bid shall be submitted in three-ring binders and tabbed appropriately. Should there be a discrepancy between paper and electronic information, the paper copies shall govern. Elaborate brochures or other presentations beyond that which is sufficient to present a complete and effective bid are not desired. Elaborate artwork and expensive visual or other presentation aids are not necessary. Organization, clarity, accuracy of information, relevance, and completeness are of prime importance.

The signature of the Offeror provided in Box 17 of the SF33 agrees, if this offer is accepted within 180 calendar days from the date of receipt of offers specified as the due date in Box 9 of the SF33 or any extended due date, to furnish any or all items upon which the prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

L.6 BID SUBMITTAL REQUIREMENTS

Submit one (1) "Original" and one (1) "Copy" of the bid in three-ring binders. In addition to providing hard copies of the bid, offerors shall provide one (1) electronic copy of the bid on a non-rewritable CD in Microsoft Office Excel format which shall be Microsoft Office Version 2010 compatible. Offerors are advised that, in the event of a discrepancy between pricing information contained on the CD and the hard copy bid, the original hard copy will govern. Each copy of the bid shall include a separate tab for each item specified below:

Tab A. Identify the Company profile to include, the Offeror's name, address, names of two (2) points of contact (including title, phone number and email address), the DUNS number and CAGE code.

Tab B. Completed and signed Standard Form 33 (SF-33)

Tab C. Acknowledgement of all issued solicitation amendment(s) (SF-30's) related to this IFB.

Tab D. Completed Attachment J-3 – Section B, CLINs (CLINS 0001 through 0016) in U.S. Dollars.

Tab E. Completed Attachment J-0200000-04 Exhibit Line Item Number (ELIN) Pricing. Offerors shall enter their proposed unit prices and total amounts in U.S. Dollars for all ELINs for the Base Period and all Option Periods (See *Notes below).

Tab F. CONTRACTOR BID CERTIFICATION:

_____ (Name of Offeror) warrants that its bid of _____ (date or other identifier) including, but not limited to, proposed approaches, staffing, methodology, or work plans, will meet the performance objectives set forth in this contract during the execution thereof. The contractor is not excused from meeting such performance objectives in the event such bid proves inadequate as conceived or executed to meet such performance objectives. The contractor understands that it bears all of the cost and performance risk associated with adopting acceptable additional (and/or alternative) means or methods of meeting the performance objectives.

Tab G. Representations and Certifications (ref: <https://www.sam.gov>) printed from the SAM website. Please also include any solicitation specific certifications as required by Section K. Any Clause in Section K in full text shall be completed and provided in Tab G.

Tab H. Any offeror proposing as a partnership, joint venture (JV), other teaming arrangement, or that is relying on resources of a parent company/subsidiary/affiliate shall submit the following information:

- i. Provide a listing of each entity within a "contractor team arrangement" (as defined in FAR 9.601) and each corporate affiliate, parent, or subsidiary upon whose resources the offeror is proposing to rely upon for his contract (collectively, each "Team Member"), including each entity's corporate name (no

abbreviations), address, point of contact, phone number, DUNS Number, and CAGE Code. This includes information for a “Team Member” for whom the Offeror is utilizing to demonstrate corporate experience.

ii. For Team Member(s) that are proposed subcontractors, submit a signed letter of commitment from each Team Member. **The commitment letter shall clearly identify the expected relationship, role and responsibility of the Team Member. NOTE: General statements of availability are insufficient.**

iii. For Team Member(s) that are affiliates/subsidiaries/parent/LLC/LTD member companies submit a narrative (one for each Team Member) that clearly demonstrates that the affiliates/subsidiaries/parent/LLC/LTD member companies will have meaningful involvement in the performance of this contract. The narrative shall state specific commitments of resources (e.g. personnel, equipment) that the affiliate/subsidiary/parent/LLC/LTD member companies will commit to the performance of this contract and shall also describe specific roles of the affiliate/subsidiary/parent/LLC/LTD member companies in terms of the work it will either self-perform or manage on behalf of the Offeror in performance of the contract. **NOTE: General representations concerning the involvement of affiliates/subsidiaries/parent/LLC/LTD member companies are insufficient to demonstrate meaningful involvement.**

iv. In addition, if proposing as a Joint Venture (JV), provide the DUNS number, CAGE code, and a copy of the JV Agreement.

Tab I. Please submit the below items (i through iii) with your bid in a SEALED envelope separate from the bid binder. Although this information is required to be submitted with your firm’s bid, this information will not be evaluated as part of the bid. This information forms the basis of your firm’s responsibility determination should your firm be considered for award. In order to be eligible for award, your firm must be determined responsible in accordance with FAR Part 9, specifically 9.104-1, General Standards.

i. Provide the latest three complete fiscal year financial statements for the prime contractor, certified by an independent accounting firm, if practicable, or at least by an authorized officer of the organization. Submit evidence of availability of working/operating capital, which will be used for the performance of the resultant contract. For Joint Venture arrangements submit the latest three complete fiscal year financial statements for each Joint Venture company and discuss the financial responsibilities among the companies. The Government may also utilize Dun & Bradstreet reports to evaluate the financial capacity of the offeror.

ii. One (1) signed Bank Reference demonstrating adequate financial resources. If your firm has a line of credit, provide information on how many figures your firm can borrow against the line of credit (i.e. “medium 6 figures” - exact line of credit is not required).

iii. Three (3) signed credit references. Credit references must verify that your firm pays its creditors timely and in accordance with the terms negotiated with the creditor.

***NOTES:**

i. Pricing data (Attachment J-3 – Section B, CLINs and Attachment J-0200000-04 Exhibit Line Item Numbers (ELINs) pricing) shall be submitted in hard copy and in Excel format (Microsoft Officer Version 2010 compatible) on a CD-ROM. Failure to do so may be cause to eliminate the bid from the competition without further evaluation.

ii. ELIN unit prices must be rounded to two (2) decimal places only, and each ELIN extended total price must be calculated based on the rounded unit price. If an offeror does not round ELIN unit prices to two (2) decimal places, then the Government will round the prices to two (2) decimal places and the rounded prices will be used for evaluation purposes.

iii. All ELIN unit prices must be no less than \$0.01, unless offering "\$0.00". If an offeror proposes a unit price less than \$0.01 but higher than "\$0.00", then the Government will round the unit price to \$0.01 and that rounded price and resultant extended total price will be used for evaluation purposes.

iv. In the event there is a difference between a unit price and the extended total amount, the unit price will be held to be the intended offer and the extended total of the CLIN and ELIN will be recomputed to take into account the change in the contract CLIN/ELINS. If the offeror provides a total amount for an ELIN but fails to enter the unit price, the extended total amount divided by the ELIN quantity will be held to be the intended unit price; although, if this calculation results in a unit price requiring more than two decimal places, the unit price will be rounded to two decimal places and the extended total price will be recalculated in accordance with the preceding paragraph. If an Offeror does not have a value (i.e.: \$-.-) or has \$0.00 listed in both the unit price field and the extended total field for that ELIN(s) within the Attachment J-0200000-04 and a total evaluated price could not be determined by the Government for that ELIN(s) or CLIN(s) based on pricing submitted; then, the Offeror's bid will be determined to be unawardable.

v. In the event there is a discrepancy between the Attachment J-0200000-04 and Attachment J-3, the hard copy Attachment J-0200000-04 pricing will be held to be the intended offer.

vi. Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits or any other markups shall be applied when an option is exercised or a Task Order is issued.

vii. Costs for Annex 0100000 and Annex 0200000 shall be considered overhead; therefore, their costs shall be allocated and included throughout the prices proposed for all other annexes.

viii. Offerors are not to include additional informational data or narratives as part of their bid to demonstrate how their bid was developed. Offerors shall only provide the Solicitation Submittal requirements listed within the above Tabs (Tabs A through I). Any information provided above and beyond the submittal requirements will not be evaluated.

L.7 DISPOSITION OF BIDS

Bids from unsuccessful offerors will not be returned to the offeror, but shall be destroyed by the Contracting Officer. No certificate of destruction will be issued.

CLAUSES INCORPORATED BY REFERENCE

52.204-7	System for Award Management	OCT 2018
52.204-16	Commercial and Government Entity Code Reporting	JUL 2016
52.204-22	Alternative Line Item Proposal	JAN 2017
52.214-3	Amendments To Invitations For Bids	DEC 2016
52.214-4	False Statements In Bids	APR 1984
52.214-5	Submission Of Bids	DEC 2016
52.214-6	Explanation To Prospective Bidders	APR 1984
52.214-7	Late Submissions, Modifications, and Withdrawals of Bids	NOV 1999
52.214-10	Contract Award--Sealed Bidding	JUL 1990
52.214-12	Preparation Of Bids	APR 1984
52.214-34	Submission Of Offers In The English Language	APR 1991
52.214-35	Submission Of Offers In U.S. Currency	APR 1991
52.222-56	Certification Regarding Trafficking in Persons Compliance Plan.	MAR 2015

52.237-1	Site Visit	APR 1984
252.215-7008	Only One Offer	JUL 2019
252.215-7013	Supplies and Services Provided by Nontraditional Defense Contractors.	JAN 2018

CLAUSES INCORPORATED BY FULL TEXT

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a single award, Firm Fixed Price, Indefinite Delivery, Indefinite Quantity (IDIQ), performance-based contract that is comprised of both recurring and non-recurring work items resulting from this solicitation.

(End of provision)

52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from

Matthew Lewis
 Procuring Contracting Officer
 NAVFAC Atlantic
 6506 Hampton Blvd
 Norfolk, VA 23508
matthew.r.lewis@navy.mil

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

FAR: <https://www.acquisition.gov/browse/index/far>
 DFARS: <https://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html>
 NMCARS: <http://www.secnave.navy.mil/rda/DASN-P/Pages/NMCARS.aspx>

(End of provision)

52.252-5 AUTHORIZED DEVIATIONS IN PROVISIONS (APR 1984)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any Defense Federal Acquisition Regulation Supplement (DFARS) (48 CFR Chapter 2) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

Section M - Evaluation Factors for Award

SECTION M**M.1 BASIS OF EVALUATION**

The Government will evaluate price based on total price. Total price consists of the basic requirements and all option items (see Section B of the solicitation). The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options (JUL 1990) in Section M of the solicitation. In accordance with FAR 52.217-5, evaluation of options will not obligate the Government to exercise the option(s).

M.2 PRE-AWARD SURVEY

The Government may make a pre-award survey of the lowest conforming bidder to determine whether such bidder is qualified and capable of performing the contract. The pre-award survey will involve examination of the bidder's financial and technical status and understanding of the contract requirements. The following are examples of the information that, upon request, the bidder shall be required to provide in writing to the pre-award survey team. Requested information shall be forwarded within three days of request. Failure to provide requested information, or a review that leads to a determination of the bidder's non-responsibility, may result in bid rejection.

- a. Identification of the Contractor's personnel and management to be used on this contract.
 - b. The Contractor's technical and management plans for performing required services.
 - c. Description of Contractor's facilities and equipment.
 - d. Summary of the Contractor's experience in performing work comparable to the type required by this solicitation.
 - e. Other work the Contractor presently has under contract.
 - f. Prior contracts for similar work, and the names and addresses of individuals with the organization issuing the contract who may be contacted for information concerning the Contractor's performance.
 - g. Contractor Quality Control plan for this contract.
1. Award will be made to the responsible bidder whose bid, conforming to the invitation for bids, will be most advantageous to the Government, considering only price and price-related factors included in the invitation.
 2. Bids shall be submitted for the performance of work for the period identified in Section F.
 3. Bids are solicited on an "all or none" basis. Failure to submit bids for all items and quantities listed shall be cause for rejection of the bid.

CLAUSES INCORPORATED BY REFERENCE