

Pre-Proposal Conference/Site Visit Agenda

August 05, 2020

10:30 -12:00 PM(EST)

Solicitation#: 47PE0220R0003

**Construction Services:
Courts Alterations, Columbus Courthouse**

GSA Representatives

Wanda George-James, Contracting Officer

Tyrone McClain, Contract Specialist

Shonda Piper-Cameron, Project Manager

1. Greeting and Introductions

- A. No oral statements made shall change the solicitation
- B. Sign in Sheet
- C. Attendees must sign the Sign-in-Sheet
- D. Minutes will be issued as an amendment to the solicitation
- E. Submit all questions to the Contracting Officer, Wanda George-James e-mail: wanda.george-james@gsa.gov, and Tyrone McClain, e-mail: tyrone.mcclain@gsa.gov. so that we may capture all questions accurately

2. GSA Contracting Comments

- Security Clearance is required for this requirement

*(Badge/Security Escort, Staging/Parking, Utility, Permits, License, Asbestos/Lead, MSDS, Weekend/Holidays, Training/Video – ***if applicable***)*

A. Solicitation Overview

- Review Statement of Work requirements
- Complete the Standard Form (SF 1442)

* Request for Proposal by filling in Blocks 14, 15, 16 & 17 (**complete block 19 to acknowledge all amendments**).

* Estimated Construction Cost Range between \$250,000 to \$500,000.

B. Provide a Lump Sum Cost and a Scheduled Price Line Item Breakdown

C. Bid Bond: Offeror(s) is required to submit a Bid Bond 20% of the Bid Price with proposal.

D. Insurance: Successful offeror will be required to submit a Certificate of Insurance in accordance with FAR Clause 52.228-5 within 10 days after the receipt of the Notice to Proceed (NTP).

E. Liquidated Damages will apply to this project in the amount of **\$380.59**.

B. Technical Evaluation Overview

- LPTA

C. Basis for Award

- The Government intends to award Firm Fixed Price.

Questions/Request for Information

- Send questions to Tyrone McClain (tyrone.mcclain@gsa.gov) copy Wanda George-James (wanda.george-james@gsa.gov).
- Questions must be submitted prior to the due date August 12/2020 @1:00PM(EST)

DI. Proposal Due Date

- 08/28/2020 @ 1:00 PM EST
- GSA does not anticipate the need for extending the due date

DII. Proposal Submission Requirements

- Submit One (1) electronic copy to [tyrone.mcclain@gsa.gov/](mailto:tyrone.mcclain@gsa.gov)

4. Final GSA Comments

- Remember that proposals are due on or before 07/31/2020 @ 1:00 PM EST
- All questions shall be submitted to Wanda George-James and Tyrone McClain

5. QUESTIONS – ANSWERS

- Meeting Adjourn