

Exhibit B

Performance Work Statement

General Pest Control

22 March 2021

SECTION 1

GENERAL

1.1 SCOPE. The Contractor shall furnish all labor, supervision, tools, materials, equipment, and transportation necessary to provide pest control services using integrated pest management techniques in accordance with the contract requirements. Work includes, but is not limited to, the performance of nuisance, structural, pests of stored products, disease vector, and other miscellaneous pest control services.

1.2 PURPOSE. The purpose is to establish an environmentally sound and effective integrated pest management (IPM) program to prevent general arthropod and vertebrate pests and disease vectors from adversely affecting Army installation operations. This includes, at a minimum:

- Thoroughly inspecting all areas suspected of pest infestation(s) and surrounding areas/facilities as necessary.
- Communication with the KO or COR regarding planned actions and recommendations.
- Recommending structural and procedural modifications to reduce food, water, harborage and access used by pests.
- Using appropriate non-chemical technologies to control pests, where possible.
- Judiciously using pesticide compounds, formulations and application methods that present the lowest potential hazard to human health, non-target species and the environment.
- Recording and reporting all integrated pest management operations including surveillance, inspections, non-chemical and chemical control.

1.2.1 Federal agencies are mandated by Public Law (Section 136r-1 of title 7, United States Code) to use IPM. The Contractor shall use best management practices and recognized industry standards for managing pests such as those established by national pest management organizations, and follow the guidance provided by State Pesticide Regulatory agencies and State institutions of higher learning. However, the Contractor shall be responsible for complying with all federal, Department of Defense (DoD), Army, state, and local laws, including but not limited to Department of Defense Instruction (DODI) 4150.07 (29 May 2008), DoD Pest Management Program; Public Law (PL) 91-190, the National Environmental Policy Act of 1969; PL 92-516, the Federal Insecticide, Fungicide and Rodenticide Act of 1972, as amended; and Army Regulation (AR) 200-1 (13 December 2007), Environmental Protection and Enhancement. This Performance Work Statement (PWS) reflects current Army and DoD requirements, policies and practices, allowing bidders to propose a price and solution to known requirements.

1.3 CONTRACTOR WORK PLAN. The Contractor shall develop and follow a Contractor Work Plan (CWP) to accomplish the requirements of this contract.

1.3.1 The Contractor shall develop and maintain a detailed Contractor's Work Plan (CWP). The CWP shall specify the schedule, technical approach, and resources required for the planning, execution, and completion of the performance objectives. The CWP shall address continuous monitoring, pest response and removal procedures, record keeping, warranties, education and communication to installation personnel to prevent nuisance pests and disease vectors in and

around any facility located on the Fort Riley Military Installation. The Contractor may review the installation's historical records of pest activity and abatement actions, survey facilities and grounds, and consult with the Integrated Pest Management Coordinator (IPMC) in development of a plan.

1.3.2 The Contractor shall submit a draft of the CWP, with proposed pesticide labels and MSDSs, within 15 calendar days of contract award. The draft CWP and any subsequent revisions are subject to review and approval, through the Contracting Officer (KO) or their designated Contracting Officer Representative (COR) and IPMC.

1.3.3 The Contractor shall submit the final CWP within 30 days of receipt to the Contracting Officer (KO) or their designated Contracting Officer Representative (COR). The final CWP shall include labels, Material Safety Data Sheet sheets, and the planned pesticide use proposal (an electronic document provided by the Government) and comply with all applicable local, state, and Federal regulations.

1.4 GOVERNMENT RESERVED RIGHTS. The Government reserves the right to apply pesticides or perform other types of pest control in similar control types as identified in this contract in limited amounts at any location on the installation.

1.5 LOCATION. The Contractor shall provide pest control services on Fort Riley Military Installation in all non-family housing areas, structures, and other facilities as designated by the KO or COR.

1.6 LICENSING AND CERTIFICATION.

1.6.1 The Contractor shall have a State of Kansas Pesticide Business License and shall be licensed in the categories specified in this contract. The Contractor shall submit all current licensing and certifications with its quote. All work shall be performed by certified, responsible individuals, and in accordance with federal, state, local, and installation laws and regulations.

1.6.2 The Contractor shall ensure its employee who applies pesticides on Fort Riley shall be certified as a "commercial applicator" by the Kansas Department of Agriculture in the one (1) or more of 22 different categories and subcategories as appropriate. Such certifications must be maintained current and valid throughout the duration of the contract. Neither "private applicator certification" nor "registered technician certification" are acceptable.

1.6.3 The Contractor shall submit copies of all current business licenses and certifications required in paragraphs 1.6.1 and 1.6.2 within 15 calendar days of contract award.

1.6.4 The Contractor shall provide the KO or COR and the Integrated Pest Management Coordinator (IPMC) a copy of their Pesticide Business License and each applicator's certification card at the start of this contract and yearly thereafter or when licenses and/or certifications are renewed or updated.

1.6.5 The Contractor shall provide proof of pest control business liability insurance and/or bonding of at least \$100,000 per incident or in accordance with industry standard, whichever is greater prior to the issuance of the first task order.

1.7 CONTRACTOR PERSONNEL.

1.7.1 Project Manager. The Contractor's project manager shall be the Government's central point of contact concerning contract work performance and shall be available during the Government's regular working hours for discussion. The Contractor shall provide a single local non-Government or toll-free telephone number for the receipt of all calls. In addition the Contractor shall also provide call forwarding to a local wireless telephone at which the Government may make immediate contact with the project manager when not at the local line. The project manager shall be able to read, speak, and write the English language fluently. All contractor and subcontractor employees shall be capable of speaking and writing fluent English. Prior to contract performance, the Contractor shall provide the name of the individual designated as the project manager to the Contracting Officer (KO). The Contractor shall provide the KO with advance written notification of seven (7) calendar days prior to any change of the project manager.

1.7.1.1 The Project Manager shall have the necessary management expertise to assure the performance of work as required in this contract.

1.7.2 The Contractor shall require each employee to review this PWS. A copy of the PWS shall also be carried in each Contractor vehicle that is used in performance of this contract.

1.7.3 The Contractor shall ensure an experienced work leader supervises each site where employees are working. The work leader shall be someone who has at least one (1) year of experience in the supervisory control category of the work being performed.

1.7.4 Prior to commencing any work stated in this contract, the Contractor shall provide the KO a listing of its employees to be utilized during performance of this contract. This listing shall include the employee's name, major duties, and, if the employee will be applying pesticides, his or her Kansas Department of Agriculture commercial applicator certification number, certified categories and subcategories, and certification expiration date. In the event of a change, the Contractor shall provide the KO a revised personnel list within seven (7) calendar days of the change.

1.7.5 The Contractor shall provide its employees with a laminated identification badge (3"x5") containing the following information:

- a. Employee Name
- b. Photograph of Employee
- c. Contractor Name
- d. Contractor Local Telephone Number
- e. Contract Name

f. Contract Number

1.8 EMPLOYEE CONDUCT.

1.8.1 Contractor employees shall conduct themselves in a proper, efficient, courteous, and businesslike manner.

1.8.2 Contractor shall remove from the site any individual whose continued employment is deemed by the Government to be contrary to the public interest and/or safety, or whose presence would be inconsistent with the best interests of National Security. The Contractor maintains its responsibility to perform in accordance with the specifications of the contract at no extra cost to the government.

1.9 RESERVED

1.10 CONTRACTOR QUALITY CONTROL.

1.10.1 Quality Control Program. The contractor is responsible for the delivery of quality services/supplies to the Government (see FAR 52.246-1 Contractor Inspection Requirements). The Contractor shall develop, implement and maintain an effective Quality Control System which includes a written Quality Control Plan (QCP). The QCP shall implement standardized procedure/methodology for monitoring and documenting contract performance to ensure all contract requirements are met. The Contractors' QCP must contain a systematic approach to monitor operations to ensure acceptable services/products are provided to the Government. The QCP as a minimum shall address continuous process improvement; procedures for scheduling, conducting and documentation of inspection; discrepancy identification and correction; corrective action procedures to include procedures for addressing Government discovered non-conformances; procedures for root cause analysis to identify the root cause and root cause corrective action to prevent re-occurrence of discrepancies; procedures for trend analysis; procedures for collecting and addressing customer feedback/complaints. The contractor shall upon request provide to the Government its quality control documentation. The Contractor shall submit a draft Quality Control Plan to the Contracting Officer within 15 calendar days after award of the contract. The QCP, once approved, shall be incorporated into the CWP. After acceptance of the quality control plan the contractor shall receive the Contracting Officer's acceptance in writing of any proposed change to their QC system.

1.10.2 Identification and Correction of Problems. The Contractor's QCP shall provide the Contractor management with an effective and efficient means of identifying and correcting problems throughout the entire scope of operations.

1.10.3 Quality Control Program Requirements. The QCP, at a minimum, shall include:

- A description of the Contractor's quality control system. The system must cover all contract services, specify work to be inspected on either a scheduled or unscheduled basis, and describe how inspections are to be conducted.
- The name(s) and qualifications of the individual(s) responsible for performing the quality control inspections, and the extent of their authority.

- Provisions for recording the results of inspections and for recording corrective action taken.
- Provisions to update and revise the QCP during the performance of the contract.
- The approved QCP shall be made part of the final approved CWP.

1.10.4 Inspection File. A file of all Quality Control inspections both performed and scheduled, inspection results, and dates and details of corrective actions taken shall be maintained by the Contractor and submitted to the Government at the end of each month through the term of this contract. The file shall be the property of the Government.

1.11 INTEGRATED PEST MANAGEMENT PLAN (IPMP).

1.11.1 On an ongoing basis, the Contractor shall review the IPMP to ensure actions follow the document. Electronic copies of the IPMP are available upon request.

1.12 APPLICABLE PUBLICATIONS. The Contractor shall review and maintain copies of publications directly related to this contract. A list of the required publications is found at Section C-6.

1.13 HOURS OF OPERATION.

1.13.1 Regular Working Hours. The Government's regular working hours are from 7:30 am to 4:00 pm, Monday through Friday except for federal holidays and other days specifically designated by the Government. The Contractor shall perform as many services as possible during this timeframe. The Contractor shall perform control operations during extended hours as identified in this contract or with approval from the KO or COR.

1.13.2 Federal Government Holidays. Except as otherwise specified, routine work shall not be scheduled on holidays or holidays observed in lieu thereof.

Federal Government holidays are:

New Years Day	1st day of January
Martin Luther King Jr.'s Birthday	3rd Monday of January
Presidents Day	3rd Monday of February
Memorial Day	last Monday of May
Independence Day	4th day of July
Labor Day	1st Monday of September
Columbus Day	2nd Monday of October
Veterans Day	11th day of November
Thanksgiving Day	4th Thursday of November
Christmas Day	25th day of December

When a holiday falls on a Sunday, the following Monday will be observed as a holiday and when a holiday falls on a Saturday, the preceding Friday is observed as a holiday by U.S. Government Agencies.

1.13.3 Emergency Response. The Contractor shall provide the Government a local or toll free telephone number for the receipt of emergency work requests, which shall be answered 24 hours per day, seven (7) days per week, including Federal holidays, by a contractor representative who shall have full authority to commit the Contractor's resources to perform the requirements of this contract.

1.14 HISTORIC DISTRICT. The State of Kansas Historical Society has designated The Main Post area of Fort Riley as a "Historic District". The Contractor shall not perform any work that would alter the exterior appearance of any structure in this area without obtaining specific written permission from the Government Historical Architect, or the designee, who will coordinate with the State of Kansas Historic Society. The Contractor shall replace material, if replacement is necessary, with new material that duplicates the original material as closely as possible. New material must be approved by the KO or COR and the Government Historic Architect.

1.15 ENVIRONMENTAL PROTECTION. The Contractor shall comply with all Federal, State, and Fort Riley laws, rules, and regulations concerning environmental protection, hazardous and toxic materials, pesticide usage, pesticide spill, and pesticide fires.

1.15.1 The Contractor shall only apply pesticides according to the approved Environmental Protection Agency (EPA) label. Pesticide misuse is a violation of Federal Law. In accordance with DoD policy (Department of Defense Manual (DoDM) 4150.07-M, volume 1, DoD Pest Management Training: The DoD Plan for the Certification of Pesticide Applicators), the Government will record and report any instances of pesticide misuse and falsification of records by contractors to the State of Kansas. Furthermore, Government personnel will cooperate with the State of Kansas and the U.S. EPA in any subsequent investigation or actions.

1.15.2 The Contractor shall follow the Fort Riley Standard Operating Procedure for Spill Containment, Cleanup and Disposal of Pesticides (See Attachment 1).

1.15.3 The Contractor shall dispose of all wastes and empty material containers generated in the performance of this contract at an off-post location according to EPA guidelines.

1.16 SAFETY. See Section H

1.17 INSPECTIONS BY REGULATORY AGENCIES. The Contractor shall notify the KO or COR immediately of any inspection or visit by agent(s) of any regulatory agency. The Contractor shall cooperate with the inspector. The Contractor shall submit to the KO or COR by close of business of the next business day a written report regarding the inspection, including the name(s) of the inspector(s), the agency, and the reason for the visit. The Contractor shall attach a copy of any reports received from the agency to this written report.

1.18 CITATIONS. Citations for non-compliance are a matter for resolution between the Contractor, the Contracting Officer, and the issuing authority. The Contractor shall immediately inform the CONTRACTING OFFICER OR THEIR DESIGNATED REPRESENTATIVE when a citation is issued. The Contractor shall follow all terms and conditions of all citations issued.

1.19 KEY CONTROL. The Contractor shall establish a control system to ensure that no keys issued to the Contractor by the Government are stolen, lost, misplaced, or used by unauthorized persons. The Contractor shall comply with all Army Regulations related to key control.

1.20 SUBMITTALS.

1.20.1 Where to Submit. Mission Installation Contracting Office ICC-RILEY (MICC), BLDG 1792, 12th Street, Fort Riley, Kansas 66442, unless otherwise stated in this contract.

1.20.2 When to Submit. Unless otherwise noted herein, all submittals shall be completed and delivered to the address above within 15 calendar days after contract award.

1.20.3 What to Submit.

1.20.3.1 Contractor Work Plan: See paragraph 1.3.

1.20.3.2 List of Materials. The Contractor shall submit a list of major materials, along with descriptive literature for newer materials, to be used to complete the work stated herein. The Contractor may include this submittal as part of the CWP.

1.20.3.3 List of Vehicles. The Contractor shall submit a list of vehicles to be used on this contract within 15 calendar days of contract award. The list shall include the Vehicle Identification Number, Make, Model, Year, current License Tag Number, and Vehicle Color, and Contractor's Identification Number, if applicable. The Contractor shall submit changes to this list to the KO or COR within seven (7) calendar days of any changes.

1.20.3.4 List of Major Equipment. The Contractor shall submit a list of major equipment to be used on this contract within 15 calendar days of contract award. The list shall include the Make and Model of the Equipment, Capacities, if applicable, and the major use for the equipment. The Contractor shall submit changes to this list to the KO or COR within seven (7) calendar days of any changes.

1.20.3.5 Safety Data Sheets and Sample Labels. The Contractor shall submit Safety Data Sheets and Sample Labels for each pesticide and pesticide associated chemical to be used on this contract. The Contractor must include the initial submittal as part of the CWP. The Contractor shall submit updates and changes to the KO or COR seven (7) calendar days before the requested use date of a different chemical or label change.

1.20.3.6 License and Certification. See paragraph 1.6.

1.20.3.7 Quality Control Plan. See paragraph 1.10.1.

1.20.3.8 Handouts, Forms and Door Tags: The Contractor shall submit a copy of each handout, form, and door tag prepared within 15 calendar days of contract award. The Contractor

shall submit proposed changes to the KO or COR for Government approval prior to changing any handout or door tag.

1.20.3.10 Pesticide Usage Reporting Forms:

1.20.3.10.1 Pest Management Records and Reports. The Contractor shall prepare, submit, and maintain daily pest management records and reports for each pest management service provided to include pest surveillance and monitoring activities. The Contractor shall use a Government provided electronic reporting spreadsheet (available from the Integrated Pest Management Coordinator). Records shall be accurate and complete.

1.20.3.10.2 All pest management records shall be submitted electronically (via compact disk or e-mail attachment) to the KO or COR by the fifth business day of the following month through the term of this contract. The contractor does not need to submit a report if no work was performed in the preceding month.

1.20.3.10.3 Records rejected by the KO or COR due to inadequate or incorrect information shall be corrected and returned to the KO or COR by the Contractor at no additional cost to the Government within five (5) business days.

1.20.4 The Contractor shall maintain a file of all records prepared during the execution of this contract. The Contractor shall allow the KO or COR to inspect this file upon request.

1.21 SECURITY.

1.21.1 Fort Riley is a military installation. The security measures utilized on Fort Riley change as needed to meet the current security threat in the nation. The KO or COR will keep the Contractor informed of any security or Threat Conditions level changes as they apply to the Contractor. The Contractor shall follow the security measure in place.

- AT Level I Training: All contractor employees, to include subcontractor employees, requiring access Army installations, facilities and controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable and annually thereafter. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee, to the COR or to the contracting officer, if a COR is not assigned, within 05 calendar days after completion of training by all employees and subcontractor personnel. AT level I awareness training is available at the following website:
<https://jkodirect.jten.mil/Atlas2/faces/page/login/Login.seam> . This is an annual requirement.
- Access and General Protection/Security Policy and Procedures:
 - Contractor and all associated sub-contractors employees shall provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director

of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

- Contractor and all associated sub-contractors employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative), or, at OCONUS locations, in accordance with status of forces agreements and other theater regulations.
- iWATCH Training: The contractor and all associated sub-contractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days of contract award and within 05 calendar days of new employees commencing performance with the results reported to the COR NLT 30 calendar days after contract award.
- OPSEC Training: Per AR 530-1 Operations Security, the contractor employees must complete Level I OPSEC Awareness training. New employees must be trained within 30 calendar days of their reporting for duty and annually thereafter. OPSEC Awareness for Military Members, DoD Employees and Contractors is available at the following website: <http://www.cdse.edu/catalog/operations-security.html>

1.21.2 The Contractor shall keep pesticides secured for safety purposes except when using them in the course of contract performance.

1.21.3 RESERVED

1.21.4 The Contractor shall ensure that its employees wear identification badges at all times when performing the requirements of this contract.

1.21.5 The Contractor shall refer to the Armed Forces Pest Management Board Technical Guide Number 7 (See Attachment 4) for additional security measures that may or will be in effect during the duration of this contract.

1.22 PHASE IN/OUT PERIOD.

1.22.1 Contract includes a 30-day phase in/out period at no additional cost to the Government. The phase-in period shall be 30 calendar days prior to contract start date, and the phase-out period shall be 30 calendar days prior to contract end date.

1.22.2 The primary purpose of the Phase In Period will be to allow the Contractor time to learn the procedures of day-to-day operations of the Contract. The Contractor will be allowed time to meet with the KO or COR to cover topics such as form completions, facility locations, and special operations procedures.

1.23 RESERVED

1.24 RESERVED

1.25 INSTALLATION ACCESS. See Section H

SECTION C-2
DEFINITIONS AND ACRONYMS

AR – Army Regulation

Building - A permanent structure, set on a solid foundation, designed for a life span in excess of 25 years.

Contracting Administrator – A person who administers the contract from the time it is awarded to its conclusion.

Contracting Officer (KO) – A person with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the Contracting Officer acting within the limits of their authority as delegated by the Contracting Officer.

Contracting Officer Representative (COR) - A person responsible for performing contract quality assurance. May also have the designation ACOR (Alternate Contracting Officer Representative).

CWP – Contractor Work Plan

DES – Directorate of Emergency Services.

DoD – Department of Defense.

DoDI – Department of Defense Instruction

DoDM – Department of Defense Manual

DPW – Directorate of Public Works.

EPA – Environmental Protection Agency – The federal agency delegated authority to enforce the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA).

Facility Manager — A person responsible for organizing, coordinating, and controlling the care of a facility.

FIFRA – Federal Insecticide, Fungicide, and Rodenticide Act.

Integrated Pest Management Coordinator (IPMC) – The individual designated by the installation commander to oversee the installation pest management program.

Integrated Pest Management Plan (IPMP) – A long-range, comprehensive planning and operational document that establishes the strategy and methods for conducting a safe, effective, and environmentally sound IPM program. Written IPMPs are required to establish and implement an installation pest management program.

Integrated Pest Management – A planned, incorporating continuous monitoring, education, record keeping, and communication to prevent pest and disease vectors from causing unacceptable damage to operations, people, property, material, or the environment. The IPM strategy uses targeted, sustainable, economical, environmentally sound methods including education, habitat modification, biological control, genetic control, cultural control, mechanical control, physical control, regulatory control, and, where necessary, the judicious use of the least hazardous pesticides.

Pests – Arthropods, birds, rodents, nematodes, fungi, bacteria, viruses, algae, snails, marine borers, snakes, weeds, and other organisms (except for human or animal disease-causing organisms) that adversely affect readiness, military operations, or the well-being of personnel and animals; attack or damage real property, supplies, equipment, or vegetation; or are otherwise undesirable.

Pest Management – The prevention and control of disease vectors and pests that may adversely affect the DoD mission or military operations; the health and well-being of people; or structures, material, or property.

Pesticide – Any substance or mixture of substances, including biological control agents, that may prevent, destroy, repel, or mitigate pests and are specifically labeled for use by the EPA. Also, any substance or mixture of substances used as a plant regulator, defoliant, desiccant, disinfectant, or biocide.

Pesticide Applicator – Any individual who applies pesticides or supervises the use of pesticides by others and who has been authorized to do so by successfully completing a training program approved by the EPA, followed by formal certification by DoD or State Certification Officials.

PL – Public Law

POC – Point of Contact

Project – Items selected for order on each individual Task Order.

Quality Assurance (QA) – A structured program used by the Army to monitor the actions of a contractor to ensure that conditions of the performance work statement (PWS) are met.

Quality Assurance Evaluator (QAE) – A person designated by the KO to monitor Contractor performance. May also be designated PMQAE (Pest Management QAE).

QCP – Quality Control Plan

Real Property – DoD lands, building, structures, utility systems, surfaced areas, and improvements. Includes equipment affixed and built into a facility as an integral part.

Rodent – As applies to this contract – A mouse, rat, or other rodent as approved by the CONTRACTING OFFICER OR THEIR DESIGNATED REPRESENTATIVE or Installation Pest Management Coordinator. Does not include plains pocket gopher (*Geomys bursarius*), thirteen-lined ground squirrel (*Spermophilus tridecemlineatus*), eastern mole (*Scalopus aquaticus*), or prairie vole (*Microtus ochrogaster*). Common mice and rats found on Fort Riley include the deer mouse (*Peromyscus maniculatus*), the white-footed mouse (*Peromyscus leucopus*), the plains harvest mouse (*Reithrodontomys montanus*), the western harvest mouse (*Reithrodontomys megalotis*), the house mouse (*Mus musculus*), and the eastern woodrat (*Neotoma floridana*).

Scheduled Services - Recurring pest control services outlined below and in the specific tasks stated in this contract.

Service Order – Pest control services that is not considered scheduled service.

Surveillance – Thorough inspections or surveys made before and after pest management treatments to determine the presence and prevalence of pest or disease vectors.

SECTION C 3

GOVERNMENT FURNISHED PROPERTY

3.1 Pest Management Records spreadsheet (Microsoft Excel format) for recording pest management operations performed during this contract (see paragraph 1.20.3.10.1).

3.2 Pesticide Usage Proposal spreadsheet (Microsoft Excel format) (see paragraph 1.3.3).

NOTE: The Government will provide the Contractor revisions of each spreadsheet as they become available.

3.3 The Government will provide access to existing basic utilities, as needed, for the contractor to complete the work described in the course of this contract. The KO, COR, and/or IPMC, in coordination with the building tenant, will determine which utility sources the Contractor may use. The Government will not provide a water source for the mixing of pesticides unless the on-installation mixing/water use is approved by the KO or COR and/or the IPMC. On a case-by-case basis, the KO or COR and/or the IPMC will determine if Contractor mixing of pesticides will be allowed while the contractor is on the Fort Riley installation.

3.4 The Government will not provide storage areas for Contractor equipment. The Contractor is responsible for storing its own equipment when not in use.

3.5 Pesticides when ordered under paragraph 5.9.

SECTION C-4

CONTRACTOR FURNISHED EQUIPMENT AND SERVICES

4.1 The Contractor shall furnish all plant, facilities, vehicles, equipment, fuel, materials, and services except those designated herein as being Government furnished.

4.1.1 Contractor Vehicles: Contractor vehicles need to be clearly marked with the company name, and logo for identification purposes. All vehicles and equipment shall display a valid, current license plate and the Contractor shall properly register all vehicles and equipment used on Fort Riley as applicable with the current Installation Force Protection Measures. The Contractor shall provide and maintain all vehicles and equipment required to fulfill the terms of the contract. All vehicles and equipment shall be in an operable condition and meet all Federal, State, and local safety requirements. All vehicles and equipment shall not leak oil, transmission fluid or hydraulic fluids while in operation. The Contractor shall remove from service, within one hour of notification by the KO, vehicles and equipment not meeting the above requirements. Repair or replacement of the vehicle shall be at the Contractor's expense. Inoperable or unserviceable vehicles and equipment shall not be cause for the Contractor to reduce any service or performance. All vehicles and equipment shall be kept in a clean and operational state while on Fort Riley.

4.1.2 Contractor Spray Equipment: The Contractor shall use spray equipment appropriate to the application being performed. All spray equipment shall be maintained in good working order and be free of leaks. Spray equipment shall be calibrated as needed to maintain accuracy. The Contractor shall provide the Government record(s) of calibration upon request.

4.1.3 Miscellaneous Equipment: The Contractor shall furnish any other equipment necessary to complete the terms of this contract.

4.1.4 Communication Equipment: The contractor shall comply with all applicable DoD, Army, Ft Riley, and FCC regulations pertaining to the operation of RF transmitting or receiving devices (radios) while on the Ft. Riley installation. If the Contractor wishes to use radios for communication purposes that are of restricted usage by the Government, then the Contractor shall request written approval from the Government through the KO or COR to NEC in order to operate them on the Fort Riley Installation.

4.1.5 Pesticides: The Contractor shall use only pesticides that are registered with the EPA and the State of Kansas and that are included on the annual pesticide use proposal that is submitted by Fort Riley to the US Army Environmental Center for review and validation. The Contractor, on an ongoing basis, shall research and find pesticides that are low in pounds of active ingredient per use, effective in control of Fort Riley target pests, and environmentally friendly.

4.1.6 Handouts: While not required, the Contractor may provide the customers handouts of any pest or treatment plan they desire. Any handout provided shall be reviewed by the KO or COR and IPMC prior to use by the contractor.

4.1.7 Bed Covers: See paragraph 5.15.

SECTION C 5

SPECIFIC TASKS AND STANDARDS

5.1 WORK MANAGEMENT. The Contractor shall plan, program, coordinate, estimate, and schedule for all levels of work as specified. All aspects of the work management shall be incorporated into the CWP, as described in paragraph C.1.3.

5.1.1 The Contractor shall meet with the KO or COR a minimum of one time per workday, between 8:00 and 10:00 am, at a location to be determined at the start of the contract period. At this meeting, the Contractor shall pick up approved service order requests. The Contractor shall also meet with the KO or COR during this time to discuss any issues related to any service order work.

NOTE: The daily meeting time may be adjusted upon agreement by the KO or COR and the Contractor.

NOTE: This daily meeting may be suspended upon agreement by the KO or COR and the Contractor during those times when service order numbers are low or Scheduled Services are not being performed.

5.1.1.1 The Contractor shall prepare a Daily Work Log indicating any scheduled services or services orders to be performed that day and whether the service orders are an inspection or a treatment and provided it to the COR.

5.1.1.2 During the daily meeting, the Contractor shall provide the KO or COR a completed work log for all services completed since the previous daily meeting. The log shall include service order number or scheduled maintenance, facility number, requested service, performed services, completion date and time, and the facility's Point of Contact (POC) name and telephone number. The Contractor shall attach all associated Scheduled Services Forms (see paragraph 5.1.2.4.4), Service Orders Forms (see paragraph 5.1.4.2), and at least two copies of the individual service tickets (see paragraph 5.1.1.3) for each service listed on the completed work log.

5.1.1.3 The Contractor shall complete an individual service ticket for each service performed. The ticket shall have all information required by the State of Kansas along with this contract number, location of service, service performed, materials used, total cost, and applicator's signature. The KO or COR will sign and retain one copy of the individual service tickets for his files.

5.1.2 Scheduled Services.

5.1.2.1 The Contractor shall perform Scheduled Services during hours acceptable to the KO or COR.

5.1.2.2 Master Schedule: The Contractor shall incorporate into the CWP a Master Schedule based on all scheduled maintenance requirement and frequencies specified in this contract. The Master Schedule shall cover a one-year time period.

5.1.2.3 Monthly Schedule: The Contractor shall, by the last working day of the preceding month, provide to the KO or COR a detailed Monthly Schedule based on the Master Schedule incorporated into the CWP. The Monthly Schedule shall specify what, where, and when services are to be performed. The KO or COR must approve the Monthly Schedule prior to any work being performed. If changes are necessary, the Contractor shall provide the KO or COR a revised schedule, including reasons for change, for approval.

5.1.2.4 Notification:

5.1.2.4.1 The Contractor shall notify the facility manager five (5) to seven (7) calendar days prior to Scheduled Services being performed. At that time, the contractor shall finalize the date and time for the service to be performed. The Contractor shall notify the CONTRACTING OFFICER OR THEIR DESIGNATED REPRESENTATIVE if the scheduled date or time varies from the Monthly Schedule (paragraph 5.1.1.3) The Contractor shall also coordinate with facility manager for a point of contact on the day of treatment.

5.1.2.4.2 Upon arrival at the facility, the Contractor shall meet with the facility manager or his designee to discuss the necessary requirements during and after services provided. The Contractor shall also provide the facility manager or his designee a Scheduled Services Form (Contractor provided), in duplicate, which has the following information:

- a. Contractor's Name and Telephone Number
- b. Applicator's Name(s)
- c. Building Number Being Treated
- d. What Service is Being Performed
- e. What precautions must be taken during and after treatment
- f. Any other pertinent information to the treatment that day.
- g. Signature line for the facility manager.

5.1.2.4.3 If the facility manager or his designee is not present at the appointed time, the Contractor shall wait for 30 minutes before leaving the area. After 30 minutes, the Contractor shall leave a callback card and reschedule the visit. The Contractor shall inform the KO or COR of the no-show as soon as possible. The Contractor may also charge the Government for a no-show service charge.

5.1.2.4.4 The Contractor shall obtain a signature from the facility manager or designee on the Scheduled Services Form showing that work has been performed (but not certifying as to type and manner of performance).

5.1.2.5 Signage: If the serviced area is to be restricted for any amount of time, the Contractor shall post warning signs. The Contractor shall remove the warning signs after the required warning period has passed.

5.1.3 Service Order. This work shall be completed by the Contractor in accordance with the provisions listed herein.

5.1.3.1 Operational Hours:

5.1.3.1.1 The Contractor shall perform a majority of the Service Order work primarily between the hours of 7:30 am and 4:00 pm, Monday through Friday.

5.1.3.1.2 The Contractor shall be available to perform required services during the extended hours of 4:00 pm and 8:00 pm, Monday through Friday, and between 7:30 am and 4:00 pm on Saturday; as prescribed in the individual services listed below; or as authorized by the KO or COR. This allows response to calls from requestors who are unable to be present during regular working hours.

The Contractor shall be available to respond to Priority 1 service orders 24 hours per day, 7 days per week. The Contractor shall provide the Government a telephone number that shall be answered 24 hours per day, 7 days per week, for receipt of these service orders.

5.1.3.2 Priorities: Service Orders will be classified as one of three priorities:

5.1.3.2.1 Emergency (Priority 1): Work that takes place over all other work to eliminate immediate danger to personnel or property; to prevent extreme hardship; or to respond to special Command interest as directed by the Contracting Officer or their designated representative. May include emergency public health or emergency mission critical pest control services, as approved by the Contracting Officer or their designated representative.

Emergency (Priority 1) service orders shall be responded to within three (3) hour of notification from the Contracting Officer or their designated representative. Emergency (Priority 1) service orders shall be completed within 48 hours of receipt of the service order, unless an extension is approved by the Contracting Officer or their designated representative.

5.1.3.2.2 Urgent (Priority 2): Work that is required to correct a condition which could become an emergency; work that could seriously affect morale, and work that has Command interest.

Urgent (Priority 2) service orders shall be responded to within two (2) calendar days of notification from the Contracting Officer or their designated representative, or other designated Government person. Urgent (Priority 2) service orders shall be completed within ten (10) calendar days of the receipt of the service order, unless an extension is approved by the Contracting Officer or their designated representative.

Urgent (Priority 2) service orders are a rare occurrence.

5.1.3.2.3 Routine (Priority 3): Work which, if not accomplished, would continue to be an inconvenience or unsightly condition, or eventually result in a higher priority condition.

Routine (Priority 3) service orders shall be responded to within five (5) calendar days of notification from the Contracting Officer or their designated representative, or other designated Government person. Routine (Priority 3) service orders shall be completed within 30 calendar

days of the receipt of the service order, unless an extension is approved by the Contracting Officer or their designated representative.

5.1.4 Service Order Procedures.

5.1.4.1 The Contractor shall accept service orders from the Contracting Officer or their designated representative. Service orders may be in writing, via telephone, or in person, depending on the nature of the call.

5.1.4.1.1 Each service order request will contain the date of the request, the requester's name and telephone number, location of the work, nature of the request, the priority of the request, and a control number.

5.1.4.1.2 The Contractor shall note the date and time the service order is received by the Contractor on the service order. If the service order was issued by telephone, a hard copy of the service order will be provided to the Contractor on the next working day for completion of this requirement.

5.1.4.1.3 The Contractor shall attempt to contact the POC either via telephone or on-site. The Contractor shall note any communication (including date and time) with the POC on the service order, including arrangements for accessing the problem location and any messages left for the POC.

5.1.4.2 The Contractor shall work from the Directorate of Public Works Service Order Form. After the service order is complete, the Contractor shall obtain a signature from the POC or designee on the Service Order Form showing that work has been performed (but not certifying as to type and manner of performance). The Contractor shall note the date and time the service order was completed on the Service Order Form.

5.1.4.3 The Contractor shall report any new service order work identified by its employees to the KO or COR. The KO or COR will review the request and make arrangements for the issuance of a service order if the situation requires one. In emergency situations, the Contractor shall contact the KO or COR via telephone to receive approval to proceed with the action.

5.1.4.4 Emergency (Priority 1) Call No Show: If the occupant of the building is not available when the Contractor responds to an emergency (Priority 1) call, the Contractor shall leave a callback card (see below), informing the occupant to call in a new service order. The Contractor shall consider the service order complete and may bill the government under the appropriate line item. The Contractor shall also inform the KO or COR the "No Show" and provide a copy of the service order stating the time of the visit.

5.1.4.5 Unoccupied Facilities:

5.1.4.5.1 The Contractor shall gain entrance to unoccupied facilities by checking out a key from the KO or COR.

5.1.4.5.2 If upon responding to a service order for an unoccupied facility, the Contractor finds the entire facility needs treatment, the Contractor shall inform the KO or COR of the findings.

The Contracting Officer or their designated representative will approve the areas for treatment prior to the work occurring.

5.1.5 Interference of Work. The Contractor shall notify the KO or COR of any delays or interference of work by Government personnel, other Government contractors, or occupants within one business day of the occurrence.

5.1.6 Callback Cards:

5.1.6.1 The Contractor shall leave a Callback Card securely fastened to the main entrance of a facility where access was not possible when responding to either a Scheduled Service Call or Service Order

5.1.6.2 The Callback Card shall contain the following information:

- a. Service order number
- b. What work was requested
- c. Date and time the service person was there
- d. The local telephone number where the Contractor can be reached
- e. The statement: “The occupant has five (5) business days in which to call the Contractor and reschedule the fore mentioned service. If a call is not received in five (5) business days, the service order will be completed as a “No Show” and the occupant must call in for a new service order.

5.1.6.3 The Contractor shall inform the KO or COR whenever a Callback Card is left.

5.1.6.4 When the occupant calls, the Contractor shall arrange a mutually agreed on time to return to the location and complete the scheduled service or service order.

5.1.6.5 If the occupant does not call within the allowed time, the service order is considered a “No Show” and the Contractor may bill the Government under the appropriate line item. The Contractor shall also inform the KO or COR of the “No Show” and provide the KO or COR with a copy of the service order stating both the time of the initial and follow-up visit.

5.2 RESERVED

5.3 WORKMANSHIP.

5.3.1 The Contractor shall conform to all Federal and State laws, DoD, Army, and Fort Riley regulations and Standard Operating Procedures, industry standards, and all other standards required in the contract.

5.3.2 During pest control activities, the Contractor shall protect adjacent surfaces, plants, and dwelling contents from damage by either the control activity or Contractor personnel.

5.3.2.1 Work areas shall be cleaned after the work has been performed. If the work takes place over several days, at the end of each day, the Contractor shall clean the area of debris and excess

materials, leaving the area in a neat appearance. Work areas left unattended overnight shall be closed off with appropriate materials, including, but not limited to, signing and fencing, to protect the occupants and passersby from possible safety hazards. The Contractor shall also assure work areas are protected from weather, stray animals, and possible criminal damage.

5.3.2.2 Any Government property damaged by the Contractor during work performance shall be repaired or replaced immediately by the Contractor at no expense to the Government.

5.4 INSPECTION SERVICES.

5.4.1 Scheduled Services. The Contractor shall perform inspection services on scheduled services tasks as identified in the individual tasks listed below.

5.4.2 Service Orders.

5.4.2.1 The Contractor shall respond to all service order calls issued to the Contractor and investigate the problem. Appropriate industry methods shall be used to determine if pests are present. After investigation, the Contractor shall inform the requestor as to one of the following actions:

5.4.2.1.1 No Pest Problem Found: The Contractor shall advise the requestor no pest problem was found. The Contractor shall close out the service order and charge the Government for an inspection only.

5.4.2.1.2 Pest Problem Found – Problem Untreatable:

5.4.2.1.2.1 The Contractor shall inform the requestor that the problem does not fall within the scope of this contract or that it would be unsafe to treat the pest problem found at this time and why. The Contractor shall also inform the requestor the KO or COR and the Contractor will be reviewing the pest problem to determine the appropriate course of action.

5.4.2.1.2.2 The KO or COR will review the pest problem with the Contractor to determine the appropriate course of action. If the KO or COR agrees with the Contractor, the Contractor shall close out the service order and charge the Government for an inspection only. If the KO or COR determines the pest is treatable, the Contractor shall perform the treatment and charge the Government under the appropriate line item. The Contractor shall not be reimbursed for the inspection.

5.4.2.1.3 Pest Problem Found – Problem Treatable:

5.4.2.1.3.1 The Contractor shall advise the requestor that a problem exists and offer treatment.

5.4.2.1.3.2 If the Contractor determines unsanitary conditions exist which allow pests to breed, the Contractor shall not proceed with treatment and immediately inform the KO or COR. The KO or COR will review the pest problem with the Contractor to determine the appropriate course of action. If the KO or COR agrees with the Contractor, the Contractor shall close out the service order and charge the Government for an inspection only. If the KO or COR determines the pest is treatable, the Contractor shall perform the treatment and charge the Government under the appropriate line item. The Contractor shall not be reimbursed for the inspection.

5.4.2.1.3.3 If the requestor elects to have treatment, the Contractor shall inform the requestor of the necessary preparations required for the particular treatment. The Contractor shall perform the treatment if it can be accomplished at that time. If treatment cannot be accomplished at that time, the Contractor shall schedule with the requestor a mutually agreed-on date and time for the service to be performed. Upon completion of the treatment, the Contractor shall close out the service order and charge the Government under the appropriate line item. The Contractor shall not be reimbursed for the inspection.

5.4.4. Monitoring Devices.

5.4.4.1 Scheduled Services Facilities: The Contractor shall place monitoring devices in all scheduled services facilities. The minimum number of devices to be placed is listed below. Each monitoring device shall be marked with the Contractor's name and the date placed or checked (NOTE: The date must be the full date, not just month and year). Upon the request of the KO or COR the Contractor shall provide a diagram of the building indicating the approximate location of each monitoring device.

Youth Service Facilities – 10 per facility

Dining Facilities – 20 per facility

All Other Scheduled Services Facilities – 1 device per 4000 square foot

5.4.4.2 All Other Facilities: The Contractor shall place monitoring devices as part of the Integrated Pest Management techniques to determine infestation levels prior to treatment. Each monitoring device shall be marked with the Contractor's name and date placed (NOTE: The date must be the full date, not just month and year).

Upon the request of the KO or COR, the Contractor shall provide a diagram of the building indicating the approximate location of each monitoring device.

5.5 RESERVED

5.6 CONTROL OF PESTS IN FACILITIES

5.6.1 Using Integrated Pest Management techniques, the Contractor shall apply necessary treatments where and when needed to control arthropods, including stinging insects, and rodents. Treatments may include the interior of the facility, under the facility, and the exterior of the facility. The Contractor shall follow the Contractor Work Plan when conducting the treatment.

5.6.2 Special Considerations.

5.6.2.1 Dining Facilities. Services, unless an Emergency (Priority 1) shall only be performed during those hours when food is not being prepared or served.

5.6.2.2 Medical Facilities.

5.6.2.2.1 If a chemical treatment is required, the Contractor shall perform the treatment when patients and staff are not present. Any area treated with any chemical control shall remain vacated for the minimum length of four (4) hours.

5.6.2.2.2 The Contractor shall not chemically treat any locations in a Medical Facility until the Head Nurse or the Ward Master/NCOIC, the KO or COR, and the IPMC is informed of the pending treatment.

5.6.2.2.3 The Contractor shall refer to Armed Forces Pest Management Board Technical Guide No. 20, Pest Management Operations In Medical Treatment Facilities (<http://www.afpmb.org/sites/default/files/pubs/techguides/tg20.pdf>) for more detail about treatments in Medical Facilities.

5.6.2.3 Youth Services Faculties.

5.6.2.3.1 Monthly scheduled services shall only be performed during the hours Youth Services Facilities have a minimal number of children are present. Control work for service orders shall only be performed when no children are present in the area being treated, Department of Public Health, Irwin Army Community Hospital, the KO or COR, and the IPMC has approved the treatment, and the facility staff has ample time to air out the area prior to children reentering it.

5.6.2.3.2 The Contractor shall be allowed to use chemical treatments in the Youth Services Facilities with the following provisions:

- a. The Contractor shall coordinate with Department of Public Health, Irwin Army Community Hospital, the KO or COR, and the Installation Pest Management Coordinator (IPMC) prior to using any chemical in the facility.
- b. The Contractor shall inform the staff of the facility at least 24 hours in advance that a pesticide application is going to occur. The facility will post notice of the application as per guidance in the Standard Operating Procedure for Integrated Pest Management in Child Care Facilities (Attachment 2) and the IPMP.
- c. Application of the pesticides shall not occur until the Youth Services Facility thoroughly cleans the suspected areas to the satisfaction of the IPMC, KO or COR, or Department of Public Health.
- d. Pesticide application, including aerosols, shall be limited to pinpoint crack and crevice locations. General fogging of the facility will not be allowed.
- e. No rodenticide shall be used in and around Youth Service and Child Development facilities.
- f. Only a low odor type pesticide will be used.

5.6.3 Scheduled Services. The Contractor shall visit the permanent facilities listed on the Delivery Order during the month the Delivery Order is issued. Attachment 3 provides a list of permanent facilities that may fall under this category. The Contractor shall use IPM techniques to monitor and control pests as needed.

5.6.4 Service Order. The Contractor shall visit the permanent facility listed on the service order and shall use IPM techniques to monitor and control pests as needed. The Contractor shall only charge the Government for the actually area(s) treated, with a minimum charge of 1000 square foot per facility.

5.6.4.1 If the Contractor determines the infestation of arthropods is too high for normal Integrated Pest Management techniques to control, the Contractor may offer to perform an Ultra-Low Dosage treatment, an Ultra-Low Volume treatment, or a fumigation of the facility in accordance with the Contractor Work Plan. The KO or COR shall make the final determine if such treatment is needed. Ultra-Low Dosage/Ultra-Low Volume Treatments or fumigation space treatments are not authorized in Medical Facilities or Youth Services Facilities.

5.6.5 Standards.

5.6.5.1 Standards for Arthropods. No live pest shall be observed in the treated area for thirty (30) calendar days after the treatment date. Allowances will be made, in accordance with the pesticide manufacture's recommendations, to allow the pesticide to work (a maximum of ten (10) calendar days). If live pests are observed any time after the treatment date, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control. The Contractor shall give retreatment in the Youth Services Facilities and Medical Facilities a Priority 1 response time.

5.6.5.2 Standards for Rodents. Buildings shall remain rodent free for 30 calendar days after the Contractor removes all traps and/or poisons. If live rodents are observed at any time ten (10) calendar days after the treatments cease, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control. The Contractor shall give retreatment in the Youth Services Facilities and Medical Facilities a Priority 1 response time.

5.7 RESERVED

5.8 Miscellaneous Pest Control

5.8.1 Scheduled Services: None

5.8.2 Service Order: The Contractor shall respond to different locations on the installation to control arthropods, including stinging insects, and rodents in a wide variety of structures, vehicles, target devices, and other objects as indicated by the service order and approved by the KO or COR. The Contractor shall use IPM techniques to control the pests present.

5.8.3 Standards.

5.8.3.1 Standards for Arthropods. No live pest shall be observed in the treated area for 30 calendar days after the treatment date. Allowances will be made, in accordance with the pesticide manufacture's recommendations, to allow the pesticide to work (a maximum of ten (10) calendar days). If live pests are observed any time after the treatment date, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control.

5.8.3.2 Standards for Rodents. The treated area shall remain rodent free for 30 calendar days after the Contractor removes all traps and/or poisons. If live rodents are observed at any time ten (10) calendar days after the treatments cease, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control.

5.9 GOVERNMENT FURNISHED PESTICIDES.

5.9.1 The Government may desire to provide pesticides for specific treatments when it is in the best interest of the Government to do so. The Contractor shall apply the pesticides according to label directions and only bill the Government for the labor and equipment used to apply

5.9.2 Examples of when the Government would provide pesticides include applying rodent bait to a large number of target points on a small arms range, applying a different class of insecticide in an area the current class isn't being as effective as desired, and applying a pesticide that has been turned into the Government at the Hazardous Waste Processing Center to avoid disposal charges by the Government.

5.9.3 Standards.

5.9.3.1 Standards for Arthropods. No live pest shall be observed in the treated area for 30 calendar days after the treatment date. Allowances will be made, in accordance with the pesticide manufacturer's recommendations, to allow the pesticide to work (a maximum of ten (10) calendar days). If live pests are observed any time after the treatment date, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control.

5.9.3.2 Standards for Rodents. The treated area shall remain rodent free for 30 calendar days after the Contractor removes all traps and/or poisons. If live rodents are observed at any time ten (10) calendar days after the treatments cease, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control.

5.10 STRUCTURAL PEST CONTROL.

5.10.1 Using Integrated Pest Management techniques, the Contractor shall control termites in the facility noted on the Service Order or approved by the KO or COR. Services may include inspection of the facility, control of swarming termites, limited spot treatment, or completed facility treatment. The Contractor shall follow the Contractor Work Plan when conducting the treatment.

5.10.2 Scheduled Services. None

5.10.3 Service Orders.

5.10.3.1 Inspections. The Contractor shall inspect the specific facility listed on the service order to determine if any infestations or damage to wood structural components exist. The Contractor shall submit in writing his findings, including a diagram of the facility indicating locations of termite activities or infestation, to the KO or COR. The report shall include what types of termites are present, what portions of the structure require treatment, and the number of linear feet to be treated. A sample copy of the report shall be included in the Contractor Work Plan. Treatment of the facility shall be accomplished only when approved by the KO or COR.

5.10.3.2 Control of Swarming Termites. The Contractor shall control swarming termites in the facility listed on the service order. The Contractor shall also perform a termite inspection on the facility as described in paragraph 5.9.3.1.

5.10.3.3 Treatments for Termites. The Contractor shall treat the facility listed on the service order. The Contractor shall use the treatment that will best control the infestation based on current industry standard using termaticides shown to produce non-repellency of termites. The CONTRACTING OFFICER OR THEIR DESIGNATED REPRESENTATIVE will approve the termaticide to be used prior to each treatment.

5.10.4 Special Considerations for Treatment of Termites.

5.10.4.1 The Contractor shall perform the treatment service during normal working hours. If the building occupants are affected by the service, it may be performed after normal working hours as approved by the KO or COR.

5.10.4.2 The Contractor shall be responsible for obtaining adequate information about the facility to be treated. Building plans with utility systems and structure information are available for inspection at the Engineering Services Division of the Directorate of Public Works.

5.10.4.3 Where the Contractor must drill through the floor to perform the treatment, the Contractor shall plug the floor with like material. The Contractor shall take special care when removing and replacing floor-covering materials. The Contractor shall take care in moving and replacing personal items, furniture, appliances, and any other large objects that have to be temporarily relocated to allow the Contractor to treat the affected area. NOTE: Refer to paragraph 1.14 regarding the Historic District requirements.

5.10.4.4 The Contractor shall provide the KO or COR with a five (5) year written warranty against existing and new infestations of subterranean termites for the areas treated. The warranty shall state the chemical concentrations, rates, diagram of the treatment location(s), and methods of application, and the applicator(s) name(s) complied in accordance with the EPA label. The warranty period shall commence from the date of acceptance by the KO or COR. Visual sightings of termites, additional damage, new mud tubes, or other signs of living termites within the structure during the warranty period shall be grounds for re-treatment at the Contractor's expense. The Contractor shall also cover the repair of damage from termite infestations during the warranty period. A sample copy of the Warranty report shall be included in the Contractor Work Plan.

5.10.5 Standard.

5.10.5.1 Inspections. A detailed report showing all the required information provided to the KO or COR within five (5) business days of the inspection.

5.10.5.2 Control of Swarming Termites. No live pest shall be observed in the treated area for 30 calendar days after the treatment date. Allowances will be made, in accordance with the pesticide manufacture's recommendations, to allow the pesticide to work (a maximum of ten (10) calendar days). If live pests are observed any time after the treatment date, the Contractor

shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control.

5.10.5.3 Treatment for Termites. A five (5) year written warranty against reinfestation or damage due to reinfestation for (a) facilities treated in their entirety or (b) the treated portions of facilities that were spot treated.

5.11 DISEASE VECTOR CONTROL.

5.11.1 Using Integrated Pest Management techniques, the Contract shall control mosquitoes, flies, and other disease carrying insects in those areas indicated on the Service Order or as approved by the Contracting Officer or their designated representative. The Contractor shall follow the Contractor Work Plan when conducting the treatment.

5.11.2 Scheduled Services. None

5.11.3 Service Order.

5.11.3.1 Larval Mosquito Control. The Contractor shall treat those areas containing larvae and pupae as designated by Department of Public Health, Irwin Army Community Hospital, or KO or COR.

5.11.3.2 Adult Mosquito Control. The Contractor shall fog those areas designated by Department of Public Health, Irwin Army Community Hospital, or KO or COR, on the same date of the request. Fogging shall not begin before 8:30 p.m. and shall not continue beyond 5:30 a.m. of the following calendar day. Fogging shall only be accomplished when wind speeds are below the safe limit as listed on the pesticide label. Fogging shall not be accomplished if it is raining.

5.11.3.3 Fly Control. The Contractor shall control flies using IPM techniques in the areas designated on the service order. .

5.11.3.4 Other Disease Carrying Insects. The Contractor shall control other disease carrying insects using IPM techniques in the areas designated on the service order.

5.11.4 Standard.

5.11.4.1 Larval Mosquito Control. No live larvae or pupae shall be found in the treated areas for thirty (30) calendar days after treatment. If live pests are observed any time after the treatment date, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control.

5.11.4.2 Adult Mosquito Control. The Contractor shall provide immediate, temporary relief of flying mosquitoes.

5.11.4.3 Fly Control. The treated area shall be free of flies for seven (7) calendar days after treatment. If live pests are observed any time after the treatment date, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control.

5.11.4.4 Other Disease Carrying Insects. No live insects shall be found in the treated area for seven (7) calendar days after treatment. If live pests are observed any time after the treatment date, the Contractor shall perform, at no additional cost to the Government, the necessary retreatment(s) to achieve the acceptable level of control.

5.12 HONEYBEE SWARM CONTROL. Using Integrated Pest Management techniques, the contractor shall control honeybees in those areas approved by the KO or COR. The Contractor shall follow the Contractor Work Plan when conducting the treatment.

5.12.1 Scheduled Maintenance (Work Level I). None

5.12.2 Service Order (Work Level II). The Contractor shall remove all honeybee swarms and transport them to a release point on Fort Riley designated by the KO or COR.

5.12.3 Standard. Honeybee swarms shall be transported and released at the locations designated by the KO or COR.

5.13 BIRD, BAT, AND ANIMAL CONTROL.

5.13.1 Using Integrated Pest Management techniques, the contractor shall control birds, bats, and animals in and around living and working areas of facilities; remove non-active bird nests; remove bird, bat, and animal waste; remove stains caused by birds, bats, and animals; and control odor caused by birds, bats, and animals as approved by the KO or COR. The Contractor shall follow the Contractor Work Plan when conducting the treatment.

5.13.2 Scheduled Maintenance (Work Level I). None.

5.13.3 Service Order (Work Level II).

5.13.3.1 The contractor shall remove non-migratory birds (living or dead), bats (living or dead), non-active birds nests, and animal carcasses from living and working areas as designated by the KO or COR.

5.13.3.1.1 Living birds and bats shall be released in an area designated by the KO or COR.

5.13.3.1.2 Dead birds, bats, and animals and bird nests shall be double bagged and disposed of at a location designated by the Contracting Officer or their designated representative.

5.13.3.2 The contractor shall trap animals from living and working areas as designated by the Contracting Officer or their designated representative.

5.13.3.3 The Contracting Officer or their designated representative will inform the Contractor who will be responsible for euthanasia of the animal at the time the Service Order is issued. If the Government is responsible, the Contractor shall deliver the animal to the location indicated by the Contracting Officer or their designated representative. If the Contractor is responsible for euthanasia, the Contractor shall have arrangements with an approved off post veterinary facility to provide euthanasia, or shall have proper certification to perform euthanasia. All non-domesticated animals trapped alive shall be humanely euthanized.

NOTE: There may be times the Contractor may respond and the bird, bat, or animal may not be readily located. The Contractor shall attempt to locate the bird, bat, or animal within the living and working areas of the facility. If the bird, bat, or animal is not located in a reasonable time, the Contractor shall bill the Government for an interior inspection only.

NOTE: If a domestic type animal is caught, the Contractor shall deliver the animal to the Post Veterinarian Services during normal business hours.

5.13.3.4 The contractor shall seal those locations indicated on the service order to prevent birds, bats, and animals from reentering the facility. Materials shall be approved by the KO or COR.

5.13.3.5 The Contractor shall remove any animal waste from the areas designated by the CONTRACTING OFFICER OR THEIR DESIGNATED REPRESENTATIVE. Animal waste includes, but is not limited to, feces, carcasses, feather, fur, and nesting materials from any bird or animal NOT protected by the Endangered Species Act. Animal waste MAY include carcasses, feathers, or non-active nests or nesting material of birds protected by the Migratory Bird Treaty Act (MBTA). All waste, except carcasses or feathers of MBTA-protected birds, shall be bagged and disposed of in a metal trash dumpster on the installation. Any MBTA-protected bird carcass or feathers shall be disposed of in accordance with the Standard Conditions of the Fort Riley MBTA Salvage Permit.

5.13.3.6 The Contractor shall also remove any insulation, soil, or other material that is contaminated with animal waste.

NOTE: The Government will be responsible for removing carcasses, feathers, fur, and nesting materials of any bird or animal protected by the Endangered Species Act.

NOTE: The Contractor shall be responsible for removing carcasses, feathers, and non-active nests of any bird protected by the Migratory Bird Treaty Act.

NOTE: The Contractor shall be responsible for providing to the Government a list of employees who will be authorized to perform the MBTA-limited actions described in this section so that those employees can be listed on the Fort Riley Salvage Permit roster.

5.13.3.7 The Contractor shall control any odors caused by bird, bat, or animals, or bird, bat, or animal waste products in the designated area after the animal or animal waste products have been removed or as approved by the KO or COR.

5.13.4 Standards.

5.13.4.1 Live Bird/Bat Removal. The bird or bat shall be removed from the site and released in the area designated by the KO or COR.

5.13.4.2 Dead Bird/Bat/Animal Carcass Removal. The Carcass shall be removed from the site within 3 hours for a Priority 1 Service Order and within 5 days for a Priority 3 Service Order. The Contractor shall pick-up, double bag in plastic, transport, and dispose of animal carcasses in a KO or COR approved installation metal dumpster.

5.13.4.3 Animal Control. The animal shall be humanely trapped and transported to the proper location for euthanasia.

5.13.4.4 Euthanasia. The Contractor shall provide the Government proof of euthanasia being completed, either a written statement from a veterinarian or a digitally taken, time and date stamped photograph of the animal.

5.13.4.5 Sealant. The locations sealed shall remain covered for a period of one (1) year. Should any of the sealed areas come uncovered, the Contractor shall perform the necessary repairs at no additional cost to the Government.

5.13.4.6 Waste Removal. The designated area shall be cleared of all animal wastes.

5.13.4.7 Odor Control. Odors shall be masked by the agent used to control the odor.

5.14 HEAT TREATMENT FOR BEDBUGS:

5.14.1 Heat treatment for Bed Bugs may be ordered by the Contracting Officer or their designated representative if other treatment methods are not working or in the case of sever infestations.

5.14.2 If a heat treatment is ordered, the Contractor shall provide the KO or COR the electrical requirements for the equipment to be used. The Contracting Officer or their designated representative will make arrangements for temporary electrical power be provided to the treatment location.

5.14.3 For the purpose of this contract, heat treatments will be limited to individual rooms, with an approximate area of 3,000 cubic foot. Full building heat treatments are not included in this contract.

5.14.4 The Contractor shall treat the designated location utilizing industrial equipment designed to heat the ambient temperature of all materials in room to 120° F within 2-3 hours and maintain that ambient temperature for a minimum of two (2) hours.

5.14.5 Standards for Heat Treatment for Bed Bugs: The treated area and all items contained within the treated area shall remain free of bed bugs for 30 calendar days following treated. If any bed bugs are observed during the 30 day period, the Contractor shall retreat the area at no additional cost to the Government.

5.15 MATTRESS COVERS FOR BEDBUGS:

5.15.1 The Contractor shall install a new mattress cover over each mattress in each room heat treated for bedbugs or as approved by the COR.

5.15.2 The Contractor shall provide a new mattress cover each time ordered and the mattress cover shall meet the following minimum requirements:

- 100% Waterproof - Six-sided premium mattress protector blocks perspiration, bed wetting, liquids and stains; 10-year quality guarantee.
- Bed Bug Proof - Super fine zipper to completely seal off the mattress from bed bugs to prevent additional bites from bed bugs.
- Hypoallergenic - Block dust mites, allergens, bacteria, mildew and mold
- Soft & Noiseless - 100% cotton terry top
- Free from Vinyl, PVC, Phthalates, fire retardants and other toxic chemicals
- . -Twin size (39 in x 75 in)
- Machine wash and dry

NOTE: The Contractor shall provide either a product sample or product literature of the cover he intends to use with his chemical submittal and whenever he desires to change product. The Government will approve the mattress cover prior to use.

5.15.3 The Contractor shall install the mattress cover after the heat treatment is completed but before the occupant(s) are allowed to return to the room unless otherwise approved by the COR.

5.15.4 STANDARD FOR MATTRESS COVERS: The installed mattress covers shall meet the minimum requirements and shall be installed before the room is returned to the occupants unless otherwise approved by the COR.

5.15.5 Mattress covers will become property of the Government upon installations. The contractor shall bill the Government for the cost of the mattress cover and cost of labor to install the cover.

Section C 6

Applicable Publications

6.1 Federal and State Laws

6.1.1 The Federal Insecticide, Fungicide and Rodenticide Act (PL 100-460, 100-464 to 100-526, and 100-532). <https://www.epa.gov/laws-regulations/summary-federal-insecticide-fungicide-and-rodenticide-act>

6.1.2 Title 40, Code of Federal Regulations, Parts 150-189, Pesticide Programs.
<http://www.gpo.gov/fdsys/pkg/CFR-2011-title40-vol24/pdf/CFR-2011-title40-vol24-chapI-subchapE.pdf>

6.1.3 Kansas Pesticide Law, Article 13 KSA 2-2438 to KSA 2-2480, amended February 2008 and KAR 4-13-4. <http://agriculture.ks.gov/docs/default-source/statutes-pesticide-fertilizer/pesticide.pdf?sfvrsn=10>

6.2 Army Regulations and DoD Instructions

6.2.1 AR 200-1, Environmental Enhancement and Protection, 13 December 2007.
https://armypubs.army.mil/epubs/DR_pubs/DR_a/pdf/web/r200_1.pdf

6.2.2 DoDI 4150.07, DoD Pest Management Program, 26 December 2019.
<https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodi/415007p.pdf?ver=2019-12-26-104614-100>

6.2.3 DoDM 4150.07, Volume 2, 22 January 2020, DoD Pest Management Program Elements and Implementation: Pesticide Applicator Training and Certification Program.
https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodm/415007_vol2.PDF?ver=2020-01-22-132922-573

6.2.4 DoDD 4715.1E, Environment, Safety, and Occupational Health, 19 March 2005.
<https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodd/47151Ep.PDF?ver=2019-12-30-141505-590>

6.2.5 DoDI 4715.03, Natural Resources Conservation Program, 18 March 2011.
<https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodi/471503p.pdf>

6.2.6 MIL-STD-904C, Detection, Identification, and Prevention of Pest Infestation of Subsistence, 15 July 2010.
<https://quicksearch.dla.mil/Transient/EAE3473CCC3346AC8E49F96F3E16D262.pdf>

6.3 Fort Riley Regulations and Plans

6.3.1 FR 40-8, Preventive Medicine Program (electronic only).

6.3.2 FR 420-70, Minor Maintenance Self Help Program (electronic only).

6.3.3 Integrated Pest Management Plan for Fort Riley, Kansas, October 2016 (electronic only).

6.4 Technical Guides and Publications

6.4.1 Armed Forces Pest Management Board Technical Guide No. 2, Integrated Pest Management for Child Development Centers and Schools.

<https://www.acq.osd.mil/eie/afpmb/docs/techguides/tg2.pdf>

6.4.2 Armed Forces Pest Management Board Technical Guide No. 7, Installation Pesticide Security, August 2003. (Available from Installation Pest Management Coordinator)

6.4.3 Armed Forces Pest Management Board Technical Guide No. 13, Dispersal of Ultra Low Volume (ULV) Insecticides by Cold Aerosol and Thermal Fog Ground Application Equipment, March 2019. <http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg13.pdf>

6.4.4 Armed Forces Pest Management Board Technical Guide No. 14, Personal Protective Gear and Equipment for Pest Control Personnel, August 2020.

<http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg14.pdf>

6.4.5 Armed Forces Pest Management Board Technical Guide No. 15, Pesticide Spill Prevention and Management, August 2009. <http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg15.pdf>

6.4.6 Armed Forces Pest Management Board Technical Guide No. 16, Pesticide Fires - Prevention, Control, and Cleanup, January 2019.

<http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg16.pdf>

6.4.7 Armed Forces Pest Management Board Technical Guide No. 20, Pest Management Operations in Medical Treatment Facilities, December 2016.

<http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg20.pdf>

6.4.8 Armed Forces Pest Management Board Technical Guide No. 26, Tick-borne Diseases: Vector Surveillance and Control, November 2012.

<http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg26.pdf>

6.4.9 Armed Forces Pest Management Board Technical Guide No. 27, Stored-Product Pest Monitoring Methods, December 2016.

<http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg27.pdf>

6.4.10 Armed Forces Pest Management Board Technical Guide No. 29, Integrated Pest Management In and Around Buildings, December 2018.

<http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg29.pdf>

6.4.11 Armed Forces Pest Management Board Technical Guide No. 34, Bee Resource Manual with Emphasis on the Africanized Honey Bee, December 2016.

<http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg34.pdf>

6.4.12 Armed Forces Pest Management Board Technical Guide No. 41, Protection from Rodent-borne Diseases with Special Emphasis on Occupational Exposure to Hantavirus, December 2013. <http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg41.pdf>

6.4.13 Armed Forces Pest Management Board Technical Guide No. 42, Self-Help Integrated Pest Management, December 2016. <http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg42.pdf>

6.4.14 Armed Forces Pest Management Board Technical Guide No. 44, Bed Bugs – Importance, Biology, and Control Strategies, April 2019.

<http://www.acq.osd.mil/eie/afpmb/docs/techguides/tg44.pdf>