

Army Data, Architecture, Content/Knowledge Management Solutions (DACMS)

SECTION A - SOLICITATION

RFP Number	SSESNG-19-R-2091
Type of Solicitation	This RFP is being competed in accordance with (IAW) the terms and conditions set forth under the Software and Systems Engineering Services Next Generation (SSES NEXGEN) Basic Contract. Contract holders under the Unrestricted suite are permitted to submit proposals for this effort.
Contract type	Cost Plus Fixed Fee-Term (CPFF-Term) for Regular Labor Cost Plus Fixed Fee-Term (CPFF-Term) for Surge Labor Cost Reimbursable (CR) - No Fee for Travel Cost Plus Fixed Fee-Term- Phase-In Not Separately Priced (NSP) for Contract Data Requirements List (CDRL) Not Separately Priced (NSP) for Contractor Manpower Reporting
Contract Specialist / Contracting Officer	Contract Specialist : Yadira.I.Colon.Civ@mail.mil Contracting Officer: Kandi.A.Mcdonald.civ@mail.mil
RFP Questions Due Date	February 8, 2019 Friday 2:00pm Eastern Standard Time
Proposal Due Date and Time	February 18, 2019 Monday 6:00pm Eastern Standard Time
*Anticipated Award Date	March 15, 2019 Friday

SUPPLEMENTAL INFORMATION

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

B.1 CONTRACT LINE ITEM NUMBER (CLIN) STRUCTURE: Utilize the following CLIN Structure for the Anticipated Award (Reference Attachment 0001, Level of Effort (LoE). The numbering below is subject to change once the task order (TO) is awarded due to the mechanics of the contract writing system.

Options and Surge Options will be exercised at the Government’s discretion at any time as needed during the base task order period or option periods exercised. Awardee will be notified in writing prior to exercising the options. Upon notification of the Government’s intent to exercise surge options, the awardee shall staff all Government specified surge employees within 30 calendar days of receipt of a written modification signed by the Contracting Officer. There is no guarantee the options periods or surge option periods will be exercised.

<u>Base Period 10 months</u>	<u>Year 2-Option</u>	<u>Year 3-Option</u>	<u>Year 4-Option</u>	<u>Year 5-Option</u>	<u>Program Supporting</u>
Base Period and Option Period Years- Cost Plus Fixed Fee- Term - Labor					
1001	1002	1003	1004	1005	ECMCS
2001	2002	2003	2004	2005	IMCOM
3001	3002	3003	3004	3005	MEDCOM
4001	4002	4003	4004	4005	GFIM
5001	5002	5003	5004	5005	PMO
6001	6002	6003	6004	6005	DA G6 (Messaging) DA G6 (Data Strategy)
7001	7002	7003	7004	7005	DA G3/5/7 (SAMAS) DA G3/5/7 (EMDS)
<u>Base Period 10 months</u>	<u>Year 2-Option</u>	<u>Year 3-Option</u>	<u>Year 4-Option</u>	<u>Year 5-Option</u>	<u>Program Supporting</u>
Surge Option Periods Cost Plus Fixed Fee- Term- Labor					
1101	1102	1103	1104	1105	ECMCS
2101	2102	2103	2104	2105	IMCOM
3101	3102	3103	3104	3005	MEDCOM
4101	4102	4103	4104	4105	GFIM
5101	5102	5103	5104	5105	PMO
6101	6102	6103	6104	6105	DA G6 (Messaging) DA G6 (Data Strategy)
7101	7102	7103	7104	7105	DA G3/5/7 (SAMAS) DA G3/5/7 (EMDS)

Travel - Cost Reimbursement - No Fee

<u>Base Period 10 months</u>	<u>Year 2- Option</u>	<u>Year 3- Option</u>	<u>Year 4- Option</u>	<u>Year 5- Option</u>
8001	8002	8003	8004	8005

Phase In	
8101	Phase In Period: 30 calendar days before the start of the base period (CPFF)

8301	Contract Data Requirements Lists (CDRLs)- NSP
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8401	Contractor Man Power Reporting - NSP
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B.2: LEVEL OF EFFORT: Total LoE for the tasks identified in this Performance Work Statement (PWS) is estimated at 620,832 hours (334.50 Work-Years) over the life of the task order.

See Section J Attachment 0001 for the Government LoE. Offerors do not have the ability to deviate in terms of labor categories and hours listed on the LoE. Offerors shall propose directly to the LoE. Any proposed deviation that is contrary to the LoE and specified labor categories and hours will result in rejection of the proposed offer.

When reviewing the LoE, Attachment 0001, the 10 month base period was calculated utilizing a 1600 hour base versus the 1920 hours that was utilized when calculating 12 months for years 2 to 5.

SECTION C – DESCRIPTION/SPECIFICATIONS

PERFORMANCE WORK STATEMENT ENTITLED: ARMY DATA, ARCHITECTURE, CONTENT/KNOWLEDGE MANAGEMENT SOLUTIONS

C.1 SCOPE: The scope of this PWS is to support the Communications-Electronic Command (CECOM) Software Engineering Center (SEC), Services Directorate’s mission execution by providing the following:

Data Architecture Support

Army Data Management Program Support

Strategic Services Architecture Support

Data Centric Solutions

Content / Knowledge Management Solution Services

Core areas of service include: Enterprise Architecture, Data Strategy, Business Intelligence (BI), Knowledge Management and Software Sustainment.

C.2 APPLICABILITY:

C.2.1 This task order is within the scope of the basic Systems and Software Engineering Support Next Generation PWS as indicated below:

NexGen Paragraph	NexGen Title
3.1	General
3.2	Tasking
3.3.1	System and Software Acquisition Support
3.3.2	Support to SEC Software support Environments and Facilities and Post Production Software Support (PPSS) and Post Deployment Software Support (PDSS)
3.3.6	System Integration and Exercise Support
3.3.9	Army Interoperability Engineering, Data Strategy, Configuration Management and Standards Support
3.3.10	Cyber Security, Information Assurance and Software Assurance Support
3.3.11	Information Technology Infrastructure Support
3.3.12	Information and Business Application Services Support
3.3.15	Strategic Initiatives
3.3.16	Miscellaneous Support
3.4	Software Configuration Control
3.5	Contract Program Management
3.8	Deliverables
3.9	Contractor Manpower Reporting (CMR)
3.10	Contractor Mandatory Training

C.2.2 Only Contractors eligible to compete as a NexGen Unrestricted Suite may submit a proposal in response to this RFP.

C.3 APPLICABLE DOCUMENTS AND WEBSITES: The following documents and websites are referenced for the performance of this task order. The Government reserves the right to update applicable documents/websites.

Document	Location
Enterprise Content Management and Collaboration Services (ECMCS) Policy/Guidelines and Procedures	https://army.deps.mil/army/sites/ecmcs/onboarding/default.aspx
MIL-STD-961E Department of Defense Standard Practice Defense and Program-Unique Specifications Format and Content	http://quicksearch.dla.mil/qsDocDetails.aspx?ident_number=36063
AR 25-1 Army Information Technology	https://armypubs.army.mil/epubs/DR_pubs/DR_a/pdf/web/r25_1.pdf
AR 25-2 Information Assurance	https://armypubs.army.mil/epubs/DR_pubs/DR_a/pdf/web/r25_2.pdf
Department of Defense Architecture Framework (DoDAF)	http://dodcio.defense.gov/Library/DoD-Architecture-Framework/

Department of Defense Directive 8140.01 Cyberspace Workforce Management	http://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodd/814001_2015_dodd.pdf
Operation of the Defense Acquisition System DoD Instruction 5000.02	http://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodi/500002_dodi_2015.pdf
Department of Defense Manual 8570.01-M Information Assurance Workforce Improvement Program	www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodm/857001m.pdf
Defense Acquisition System DoD Directive 5000.01	http://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodd/500001p.pdf
Defense Business Systems Investment Management Guidance	Section J, Attachment 0014
Defense Acquisition Guidebook	https://www.dau.mil/tools/dag/Pages/DAG-Page-Viewer.aspx?source=https://www.dau.mil/guidebooks/Shared%20Documents%20HTML/DAG%20Tutorial_Final.aspx
DoD Instruction 8320.02 Sharing Data, Information, and Information Technology (IT) Services in the Department of Defense	http://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodi/832002p.pdf
DoDI 8260.03 The Global Force Management Data Initiative (GFM DI)	http://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodi/826003p.pdf
Department of Defense Risk, Issue, and Opportunity Management Guide for Defense Acquisition Programs	http://bbp.dau.mil/docs/RIO-Guide-Jun2015.pdf
MIL-STD-188-220, Digital Message Transfer Device Subsystems	http://quicksearch.dla.mil/qsDocDetails.aspx?identnumber=110434
MIL-STD-6017D, Variable Message Format (VMF)	http://quicksearch.dla.mil/qsDocDetails.aspx?identnumber=215903
MIL-STD-6040, US Message Text Format (USMTF) Description	http://quicksearch.dla.mil/qsDocDetails.aspx?identnumber=214270
MIL-STD-2045-47001. Connectionless Data transfer Application Layer Standard	http://quicksearch.dla.mil/qsDocDetails.aspx?identnumber=117743

CJCSI 8010.01C, Warfighting Mission Area Information Technology Portfolio Management and Net-Centric Data Sharing, 1 November 2013	http://www.jcs.mil/Portals/36/Documents/Library/Instructions/8010_01.pdf?ver=2016-02-05-175056-810
National Industrial Security Program Operating Manual (NISPOM)	http://www.dss.mil/documents/odaa/nispom2006-5220.pdf
ASSIST Quick Search CDRLS (Data Item Description (DID) Information)	http://quicksearch.dla.mil/qsSearch.aspx
Army Business Strategy, 2017-2021	Section J, Attachment 0006
Army Enterprise Content Management and Collaboration Services (ECMCS) Content Management Implementation Strategy	Section J, Attachment 0007
Army Information Structure and Taxonomy	Section J, Attachment 0008
Categorization of Software Anomalies	Section J, Attachment 0010

C.4 REQUIREMENTS:

C.4.1 GENERAL:

C.4.1.1 MATERIALS, EQUIPMENT AND FACILITIES: A list of Government Furnished Materials (GFM), Government Furnished Equipment (GFE), and facilities for this task order are found in Attachment 0015 Government Furnished Property (GFP) List, however this list will be updated and will be provided again after task order award. At this time Contractor personnel will not be on site within Aberdeen Proving Ground, MD facilities. Government facilities on APG, MD have space limitations for Contractor personnel. However, if there is a change in Government internal direction, space becomes available, and contractor personnel do perform on site at an APG, MD Government facility, the Government will provide on-site Contractor personnel with adequate workspace and equipment/material (to include desks, chairs, secure storage cabinet space, and office telephones), and access to printers, FAX machine, scanners and photocopiers at the Government facility where the work will be performed for Contractor use on a rent-free basis IAW FAR 52.245-1 and FAR 52.245-9 for the sole purpose of performing tasks within this PWS.

C.4.1.2 The Contractor shall provide a status report of GFP/GFM/GFE IAW the CDRL C009. See Section J Exhibit A to the task order.

C.4.2 SECURITY: Contractor shall comply with all security requirements and training specified below in subparagraphs C.4.2.8 through C.4.2.17.

C.4.2.1 The highest level of facility clearance required for the Contractor to perform on this task order is SECRET. The highest level of classified material the Contractor will be required to safeguard at its own facility is: NONE.

C.4.2.2 The following security requirements apply to this task order and are further described in the DD Form 254, Contract Security Classification Specification. (See Section J, Attachment 0003).

C.4.2.3 The Contractor will require access to Controlled Unclassified Information (CUI).

C.4.2.4 This contract will require access to the Secret Internet Protocol Router Network (SIPRNET), Non-Classified Internet Protocol Router Network (NIPRNET), Operational Security (OPSEC) Plan (dated 9 August 2017) and Security Classification Guides (SCGs).

C.4.2.5 In performing this contract, the Contractor will have access to classified information only at another Contractor's facility or a Government activity.

C.4.2.6 In performing this contract, the Contractor will have OPSEC requirements.

C.4.2.7 In performing this contract, the Contractor will have sensitive Information Technology (IT) duties.

C.4.2.8 All Contractor employees, to include Subcontractor employees, requiring access to Army installations, facilities, and controlled access areas shall complete Anti-Terrorism (AT) Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable. The Contractor shall submit certificates of completion for each affected Contractor employee and Subcontractor employee, to the Contracting Officer Representative (COR) or to the contracting officer, if a COR is not assigned, within 5 calendar days after completion of training by all employees and Subcontractor personnel. AT level I awareness training is available at the following website: <https://Jkodirect.jten.mil/> for Common Access Card (CAC) holders. Non-CAC-holders may go to: <http://jko.jten.mil/courses/at1/launch.html>.

C.4.2.9 The Contractor and all associated sub-contractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This local developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days of contract award and within 30 calendar days of new employees commencing performance with the results reported to the COR NLT 45 calendar days after contract award.

C.4.2.10 Per AR 530-1 Operations Security, the Contractor employees must complete Level I OPSEC Awareness training. New employees must be trained within 30 calendar days of their reporting for duty and annually thereafter. Level I OPSEC training is available at the following website: <http://cdse.edu/catalog/elearning/GS130.html> (Duration: 45 minutes).

C.4.2.11 All Contractor employees with access to a government info system shall be registered in the ATCTS (Army Training Certification Tracking System) at commencement of services, and shall successfully complete the Department of Defense (DOD) Cybersecurity Awareness prior to access to the IS and then annually thereafter.

C.4.2.12 All Contractor employees and associated Subcontractor employees shall complete the DoD Cybersecurity awareness training before issuance of network access and annually thereafter. All Contractor employees working Cybersecurity/IT functions shall comply with DoD and Army training requirements in DoDD 8140.01, DoD 8570.01-M (Ch4) and AR 25-2 within six months of appointment to Cybersecurity/IT functions.

C.4.2.13 Per DoD 8570.01-M (Ch4) , DFARS 252.239.7001 and AR 25-2, the Contractor employees supporting Cybersecurity/IT functions shall be appropriately certified upon task order award. The baseline certification as stipulated in DoD 8570.01-M (Ch4) shall be completed upon contract award.

C.4.2.14 Contractor and all associated sub-Contractors employees shall provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services, or Security Office. Contractor workforce shall comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DOD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in Contractor security matters or processes.

C.4.2.15 Contractor shall comply with FAR 52.204-2, Security Requirements. This clause involves access to information classified “Confidential,” “Secret,” or “Top Secret” and requires Contractors to comply with— (1) The Security Agreement (DD Form 441), including the National Industrial Security Program Operating Manual (DoD 5220.22-M); (2) any revisions to DOD 5220.22-M.

C.4.2.16 Per AR 381-12 Threat Awareness and Reporting Program (TARP), Contractor employees shall receive annual TARP training by a counterintelligence (CI) agent or other trainer as specified in 2-4b.

C.4.2.17 Before CAC issuance, the Contractor employee requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NACI) or an equivalent or higher investigation in accordance with Army Directive 2014-05. The Contractor employee will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of 6 months or more. At the discretion of the sponsoring activity, an initial CAC may be issued based on a favorable review of the FBI fingerprint check and a successfully scheduled NACI at the Office of Personnel Management.

C.4.3 PHASE-IN AND PHASE-OUT:

C.4.3 PHASE-IN AND PHASE-OUT: Phase-In and Phase-Out of this task order will be in accordance with the following subparagraphs. In order to maximize the effectiveness of the transition process, a meeting between the Procuring Contracting Officer, the COR, and the Incoming and Outgoing Contract Managers shall be held to address Phase-In and Phase-Out requirements and responsibilities no later than seven 7 calendar days into the Phase-In and Phase-Out periods. Subsequent meetings will be held as determined by the Procurement Contracting Officer, but not less than weekly thereafter. When an incumbent Contractor is also the successor Contractor, transition summit meetings will not be waived, since the orderly transition from one work specification to another will also require significant management involvement in the transition process.

C.4.3.1 PHASE-IN PERIOD FOR NEW CONSOLIDATED DACMS AWARD:

In this sub-paragraph, Incoming Contractor refers to the Contractor that is awarded the resultant task order for DACMS RFP SSESNG-19-R-2091.

In this sub-paragraph, Outgoing Contractor refers to the current contractor(s) currently performing DACMS type work on a current SSES NexGen task order(s) W15P7T-12-D-E007-KX02 and W15P7T-12-D-E010-KX11.

Phase-Out period refers to the last 60 days or up to the last 60 days, can be shorter or longer than 60 days, of the last task order period awarded for the current task orders W15P7T-12-D-E007-KX02 and W15P7T-12-D-E010-KX11 for contractors who are presently performing DACMS type work.

C.4.3.1.1 During the Phase-In period of the resultant DACMS task order awarded, Incoming Contractor personnel of awardee of task order for DACMS RFP SSESNG-19-R-2091 shall observe and receive training from the Outgoing Contractors who are currently performing DACMS type duties on SSES NexGen task order(s), on all ongoing work projects being performed. The Incoming Contractor shall also attend any transition summit meetings scheduled by the Outgoing Contractor. Also during the Phase-In period, the Incoming Contractor shall have the critical positions as defined in the LoE in place at locations designated in the LoE within the timelines defined in the LoE. In order for the Contractor to be ready to start full performance of work on the first day of the base period, all other staff not specifically identified as critical positions in the LoE shall be hired, trained, and ready to perform work at the locations designated in the LoE by day 1 of the task order base period. During the Phase-In period, the Incoming Contractor is not responsible for completion of task order requirements.

C.4.3.1.2 Within the time frame specified in Federal Acquisition Regulations (FAR) 52.222-17 the Outgoing Contractors shall furnish to the Contracting Officer and the COR a complete list of all personnel and staff employed under the predecessor task orders W15P7T-12-D-E007-KX02 and W15P7T-12-D-E010-KX11. The COR or Contracting Officer will provide this list to the new awardee of the DACMS requirement.

The list of staff and employees shall include names, addresses, phone numbers, and email addresses for incumbent staff and personnel to allow the successor Incoming Contractor to conduct interviews with incumbent employees.

Incumbent staff may opt out of providing contact information for the follow-on award effort. If this option is selected by incumbent employees, the Outgoing Contractor shall provide signed letters from employees requesting to opt out to the Contracting Officer and the COR within 48 hours of receipt of task order award notice by the Contracting Officer. The opt out letters shall be furnished by the Outgoing Contractor in one complete email provided to the Contracting Officer and COR within 48 hours of award notice. The Contracting Officer or COR will provide the opt-out letter information to the new awardee of the DACMS requirement.

C.4.3.1.3 The Incoming Contractor shall allow as many hired personnel as practicable to remain working for the Outgoing Contractor up to and until the last day of the Phase-Out periods' end date of the outgoing task orders in order to maintain the continuity and consistency of the services required by the outgoing task orders. Dates for employee transfers can be mutually negotiated between the Outgoing Contractor and the Incoming DACMS Contractor.

C.4.3.1.4 PHASE-IN SCHEDULE: The Phase-In period will begin at time of task order award and will have a period of performance of up to 30 days. The base period will begin immediately following the Phase-In period. The DACMS Incoming Contractor shall take full responsibility for the work by day one of the base period. See Level of Effort (Section J Attachment 0001) for hiring requirements and Phase-In schedule requirements.

C.4.3.1.5 NOTE: After Phase-In schedule milestones as noted in the LoE, Attachment 0001 Section J, have been completed, all staff shall be hired, trained, and ready to perform at work locations designated in the LoE by day one of base period. The outgoing contractors are still responsible for the services performed during the Phase-Out transition period. A letter of commitment/intent for an employee switching contracts is considered to meet the onboard requirement for the incoming DACMS Contractor

while still allowing the employee to complete work up to the last day on the outgoing task order-contract Phase-Out period. The Phase-In schedule for critical positions listed in the LoE is intended for knowledge transfer and training in the event employees do not transition between task orders.

C.4.3.2 PHASE- OUT PERIOD FOR NEW CONSOLIDATED DACMS AWARD:

In this sub-paragraph, Incoming Contractor refers to the Contractor that is awarded the follow-on effort for this DACMS effort prior to this resultant task order for RFP SSESNG-19-R-2091 expiring.

In this sub-paragraph, Outgoing Contractor refers to the Contractor performing on the resultant task order for DACMS RFP SSESNG-19-R-2091.

Phase-Out period refers to the last 60 days or up to the last 60 days, can be shorter or longer than 60 days, of the last task order period awarded for the resultant task order awarded for DACMS RFP SSESNG-19-R-2091. The Phase-Out period may be less than 60 days.

C.4.3.2.1 During the Phase-Out period of this task order, the Outgoing Contractor shall permit key personnel of the successor, Incoming Contractor to observe and become familiar with any and all operations under this task order. The Outgoing Contractor shall remain responsible and liable for the completion of all requirements of this task order until the final day of the Phase-Out period. The Outgoing Contractor shall not defer any requirements during the Phase-Out period for the purpose of avoiding responsibility or shifting responsibility to any follow-on Contractor. The Outgoing Contractor shall brief and train the Incoming Contractor personnel on all ongoing projects so Incoming Contractor personnel are fully capable of performing work on the first day of performance of the base period.

C.4.3.2.2 The Outgoing Contractor shall host a task order transition summit meeting with the Government and the Incoming Contractor to discuss and coordinate the transfer of work requirements. The transition summit meeting shall be held at the Outgoing Contractor's office nearest to APG, MD. The Outgoing Contractor shall provide the Contracting Officer with a Phase-Out plan no later than 60 calendar days prior to the end of the last Task Order period. This plan shall detail disposition action for all government furnished property and equipment, and provide status of all on-going projects outlining the contractor's approach to fulfill the requirements of the Task Order and applicable milestones during the last Task Order period which includes the 60 day Phase-Out period. The plan shall also specify a training program and a date(s) for training and shall be subject to the COR approval. The Contractor shall prepare and deliver a Phase-Out plan IAW CDRL C011.

C.4.3.2.3 The Contractor shall ensure all "demobilization" has been completed to include but not limited to: common access card administration, government furnished property/equipment disposition, Contractor out processing procedures, if any, are completed by the last day of the Phase-Out period. The Contractor shall have all administrative tasks for demobilization completed by the last day of Phase-Out period.

C.4.3.2.4 Within the time frame specified in Federal Acquisition Regulations (FAR) 52.222-17 the Outgoing Contractor for the resultant task order for DACMS RFP SSESNG-19-R-2091 shall furnish to the Contracting Officer and the COR a complete list of all incumbent personnel and staff employed under the predecessor task order that resulted from DACMS RFP SSESNG-19-R-2091. The information will be furnished to the new awardee of the resultant follow-on contract or task order.

The list of staff and employees, CDRL C005 Contractor's Personnel Roster, shall include names, addresses, phone numbers, and email addresses for all incumbent staff and personnel to allow the successor Incoming Contractor to conduct on-site interviews with incumbent employees. Incumbent staff

may opt out of providing contact information for the follow-on award effort. If this option is selected by incumbent employees, the Outgoing Contractor shall provide signed letters from employees requesting to opt out to the Contracting Officer and the COR. The employment list and opt out letters shall be furnished by the Outgoing Contractor in one complete email provided to the Contracting Officer and COR within 48 hours of award notice.

C.4.3.2.5 PHASE-OUT SCHEDULE: The Phase-Out period of the DACMS task order is defined as the last 60 days or up to the last 60 days, can be shorter or longer than 60 days, of the last task order period awarded under the resultant task order for DACMS RFP SSESNG-19-R-2091. The period allows for orderly task order transition from one Contractor to another. The DACMS Contractor shall remain responsible and liable for the completion of all requirements of this task order until the final day of the Phase-Out period. The DACMS Contractor shall not defer any requirements for the purpose of avoiding responsibility during the Phase-Out period.

C.4.4 TASK ORDER POST AWARD ORIENTATION/KICK OFF MEETING: The Government shall conduct a post-award orientation meeting with the successful offeror at the APG Government facility, within seven business days of the start of the task order's Phase-in Transition Period. This provision shall in no way constitute grounds for excusable delay by the Contractor in the performance of any provisions or clause under the task order. Kickoff meeting slides shall be delivered IAW CDRL C003, Briefing Material. See Section J Exhibit A to the task order.

C.4.5 TRAVEL: The Contractor shall be required to travel to Continental United States (CONUS) Government installations, Contractor facilities, Outside Continental United States (OCONUS), and other locations that may host information systems or enclaves, to conduct on site test and evaluation, as required. Travel shall be fully coordinated with the Government prior to execution, and travel requests shall be submitted to the Government Procuring Contracting Officer (PCO or KO) and the COR. The Contractor shall obtain approval of travel in advance from the designated COR or PCO for all mission related travel. There will be no reimbursement for local travel within a 50 mile radius in and around Aberdeen Proving Ground, MD.

C.4.5.1 Air travel will be accomplished on regularly scheduled commercial flights in the most economical manner consistent with the successful accomplishment of the mission. Premium seating, defined as anything other than coach class airfare, is not authorized and will not be reimbursed. Transportation arrangements will be planned and executed in support of the mission and should be done at the lowest cost possible. Reimbursement for the cost of lodging and incidental expenses will be considered to be reasonable and allowable to the extent that costs submitted for reimbursement do not exceed the rates and amounts allowed by the Joint Travel Regulations (JTR) as applies to civilian employees of the United States Government. For CONUS travel, the Government will provide Contractor personnel with authorization needed to obtain vehicle and personnel passes to gain access to Army posts, facilities, and buildings when such authorizations are required for accomplishment of tasks specified under this task order. CDRL D003 Trip/Travel Report.

C.4.6 PERSONNEL QUALIFICATIONS: The Contractor shall employ only personnel who meet the minimum qualifications provided under the Government specified LoE and who are fully qualified and competent to perform the tasks specified in this PWS. The Contractor shall ensure that such personnel are utilized in a manner that maximizes productivity and efficiency. For purposes of surveillance, resumes of Contractor personnel performing support services as described within this PWS are subject to verification by the COR at any time after task order award to ensure that the support personnel meet or exceed the proposed category descriptions, qualifications, and possess the minimum technical skills and experience specified by the Government's LoE which is provided as Section J Attachment 0001 of this task order.

C.4.6.1 Critical positions specified in the LoE are considered to be essential to work performance. After task order award, at least 30 days prior to diverting any critical position staff to other programs or contracts (or as soon as possible, if an individual needs to be replaced, for example, as a result of leaving the employment of the Contractor), the Contractor shall notify the Contracting Officer and shall submit, IAW Section J Exhibit A CDRL C006, Status Report/Critical Personnel Change, comprehensive justification for the diversion or replacement request (including proposed substitutions for critical positions) to permit evaluation by the Government of the impact on performance under this task order. The Contractor shall not divert or otherwise replace any critical personnel without the written consent of the Contracting Officer.

C.4.6.1.1 If the request for personnel change is approved by the Contracting Officer, written consent shall be provided to the Contractor within 7 calendar days of the Contractor notifying the Government of the personnel change. The Government may modify the task order to add or delete critical position personnel at the request of the Contractor or Government.

C.4.6.2 Critical positions shall be filled within thirty (30) calendar days of any vacancy. Non-critical positions shall be filled within forty-five (45) calendar days of any vacancy. Any personnel performing technical analysis of systems with privileged access to those systems shall meet the requirements of IA Technical Level II per DoD 8570.01-M. Those personnel shall also meet the requirements of AR 25-2 for privileged access to systems (e.g., Single Scope Background Investigation (SSBI)).

C.4.6.3 For purposes of staffing up (exercise of an option period and or exercise of a surge option period) the successful offeror shall have all personnel in place and ready to perform 30 calendar days from the time of the option and or surge option award date. If the option and or surge option are awarded and the period of performance start date is later than 30 days from the date of exercising the option or surge option, the successful offeror shall have all personnel required for that option or surge option period ready to perform by the Period of Performance start date. Example: March 1 Award Date funds provided; Period of Performance Start Date April 5; the Contractor shall have all personnel ready to work by April 5.

C.4.7 WORK HOURS: The Contractor is responsible for conducting business, between the core hours established by the contractor's work location Monday thru Friday except Federal holidays. Contractors may be required to provide mission essential support and responses (to include recovery and restoration of critical system failures, system updates, and software system releases) outside the normal hours of operation stated in this paragraph. Mission essential support/responses may be required for any of the labs.

C.4.7.1 When the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings; Contractor personnel who normally work in the closed Government facility are not responsible for conducting business. The Contractor shall not bill the government for hours worked when the Government facility is closed for the above reasons. The Contractor shall at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is open for operations.

C.4.7.2 The Contractor's employees' bi-weekly work schedule is eighty (80) hours. Contractors shall obtain authorization from the COR prior to incurring any hours in excess of 80 hours in a bi-weekly work schedule. Any hours above the eighty (80) hours require Contracting Officer approval. Any services that extend beyond the eighty (80) hours in a given calendar bi-weekly period shall be proposed and billed in accordance with the uncompensated overtime rate as defined in FAR 52.237-10.

Contractor employees are authorized to work an Alternate Work Schedule (AWS), with approval by the COR, provided that there is no impact to cost or performance. AWS is defined as both flexible work schedules and compressed work schedules. Flexible work schedule is defined as, in the case of a full time contractor employee, as an 80-hour bi-weekly basic work requirement that allows an employee to determine his or her own schedule and, in the case of a part-time employee, as a bi-weekly basic work requirement of less than 80 hours that allows an employee to determine his or her own schedule. The individual contractor employee requests shall be made to and approved by the Contractor Program Manager (PM). The Contractor PM shall coordinate with the COR on the request(s) for AWS and the COR will approve or disapprove request (s) based on an assessment on impact to mission. It is the responsibility of the PM to inform the individual contractor employee(s) on the outcome of the request. Compressed work schedule is defined as, in the case of a full-time contractor employee, an 80-hour bi-weekly basic work requirement that is scheduled for less than 10 workdays; and in the case of a part-time employee, a bi-weekly basic work requirement of less than 80 hours that is scheduled for less than 10 workdays and that may require the contractor employee to work more than 8 hours in a day.

C.4.7.3 The Federal Government observes the below holidays. Contractor personnel shall not work and not bill for the below holidays and any additional holidays designated by Federal Statute, Executive Order, or President’s Proclamation.

New Year’s Day
Birthday of Martin Luther King, Jr.
President’s Birthday
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

C.4.7.4 In addition to the days designated as holidays, the Government may also observe any day designated by Federal Statute, Executive Order, or Presidents Proclamation.

C.4.7.5 All or part of a Government site may be closed in response to an unforeseen emergency. Such emergencies may include, but are not limited to, adverse weather such as snow or flood, a natural disaster such as tornado or earthquake, or a site disaster such as a gas leak or fire. Contractor personnel are non-essential personnel for purposes of any instructions regarding such emergencies.

C.4.7.6 Contractor personnel shall be officially dismissed upon notification of a Government site closure. Regarding Government site closure notifications, Contractors shall follow instructions for non-essential personnel provided by local radio, television, official websites, and/or official Government site hotlines. Contractors may not receive any other form of notification of a Government site closure from the Government. If a decision to close all or part of a Government site is made during the duty day and the decision is transmitted through official notification channels, Contractors shall follow the instructions provided. Contractor personnel shall promptly secure all Government furnished property appropriately and evacuate in an expedient but safe manner. Contractor employees shall only be paid for hours worked on days the Government closes operations early.

C.4.8 ENTERPRISE-WIDE CONTRACTOR MANPOWER REPORTING APPLICATION (ECMRA): All requirements of paragraph 3.9 of the SSES NEXGEN PWS apply to this task order-contract. The Contractor shall report ALL Contractor labor hours (including Subcontractor labor hours)

required for performance of services provided under task orders on this contract via the eCMRA secure data collection site.

C.4.8.1 Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. The Contractor is required to completely fill-in all required data fields within the eCMRA. Once completed send a screen shot of completion or any type of documentation showing completion to the procuring contracting officer and contract specialist.

C.4.8.2 Contractors may direct questions to the help desk at: <http://www.ecmra.mil/>.

C.4.9 MANDATORY TRAINING: The Contractor employees shall complete all Government mandated training at paragraphs C.4.2.8 through C.4.2.12 and C.4.2.16 and any other designated training determined by CECOM SEC that occur during any period of performance for this task order. Contractors shall track Mandatory Training compliance using their own resources. Evidence of compliance shall be presented upon Government request. All Government designated mandatory training is billable.

C.5 PERFORMANCE REQUIREMENTS:

C.5.1 DATA ARCHITECTURE SUPPORT:

C.5.1.1 DATA LINK MESSAGING AND PROTOCOL STANDARDS MANAGEMENT

The Contractor shall provide data link messaging and protocol standards management.

C.5.1.1.1 The Contractor shall evaluate interface change proposals for Army, Joint, and Coalition Configuration Control Boards (CCBs). The current CCBs include, but are not limited to: Army Configuration Control Board (Army CCB), Joint Multi-Tactical Data Link Standards Working Group (JMSWG), Joint Multi-Tactical Data Link Configuration Control Board (JMTCCB), Combat Network Radio Working Group (CNRWG), United States Message Text Format (USMTF) Configuration Control Board (USMTFCCB), United Kingdom-United States Tactical Data Link BiLateral Meeting (UK-US BiLat).

C.5.1.1.2 The Contractor shall develop and submit Interface Change Proposals for MIL-STD 188-220, MIL-STD 6017, MIL-STD 6040, AND MIL-STD 2045-47001.

DELIVERABLES:

D001 Interface Change Proposal

C.5.1.2 PROVIDE SUBJECT MATTER EXPERTISE FOR CONFIGURATION CONTROL BOARDS, WORKING GROUPS, AND TECHNICAL MEETINGS.

C.5.1.2.1 The Contractor shall coordinate, host, and facilitate meetings. A list of anticipated meetings that require support is provided in Section J, Attachment 0002. Unless specified as a teleconference, in person attendance is required.

C.5.1.2.1.1 The Army Configuration Control Board (ACCB) meeting shall be held at a Contractor facility within 25 miles of the commuting area of Aberdeen Proving Ground (APG), Maryland quarterly for three days. The ACCB generally consists of no more than 30 participants. The facility shall include and provide the following:

- a. Wireless broadband connection
- b. One monitor no smaller than 60 inches
- c. Teleconference number to support up to 25 connections
- d. Conference tables and chairs

C.5.1.2.1.2 The Combat Net Radio Working Group (CNRWG) is held quarterly; every other meeting is held at the contractor's facility. The facility requirements for the meeting are the same as the ACCB. The meeting shall be held at a Contractor facility within 25 miles of the commuting area of Aberdeen Proving Ground (APG), Maryland quarterly for three to five business days.

C.5.1.2.1.3 ACCB and CNRWG facilitator responsibilities include the following:

- a. Distribution of agenda items and document actions. Coordinate speakers and topics for meetings.
- b. Preparation and distribution of meeting minutes within 14 working days of the meeting's adjournment.
- c. Maintaining a current list of the members.
- d. Supporting the Chairman and members to facilitate meetings activities.
- e. Scheduling all meetings based on Chairman and memberships inputs.
- f. Development and distribution of meeting agenda 30 days prior to schedule meetings and updating them as necessary. Government personnel will approve agenda items.
- g. Informing the Chairman and members of the status of action items weekly.
- h. Update, maintain, and revise the ACCB and CNRWG websites as required.

DELIVERABLES:

A002 Meeting Minutes
C003 Briefing Material

C.5.2 DATA MANAGEMENT PROGRAM SUPPORT

Provide Data Management Program Support on implementing the Army Data Strategy

C.5.2.1 THE CONTRACTOR SHALL DEVELOP, MAINTAIN, AND EXECUTE STRATEGIC COMMUNICATION PLANS FOR IMPLEMENTING THE ARMY DATA STRATEGY PROGRAM INITIATIVES.

Government personnel will approve final strategic communication plans.

DELIVERABLES:

C010 Training Materials
A001 Conference and Working Groups Report
D002 Technical Report — Strategic Communications Plan
C003 Briefing Material

C.5.2.2 THE CONTRACTOR SHALL DOCUMENT, REVISE, AND REVIEW POLICIES, PROCESSES, AND STANDARDS FOR THE ARMY DATA ARCHITECTURE STRATEGY IMPLEMENTATION PROGRAM INITIATIVES.

Government personnel will approve final policies and initiatives.

DELIVERABLES:

D002 Technical Report- Policies, Processes and Standards

D002 Technical Report — Policies, Processes and Standards Review

C.5.2.3 THE CONTRACTOR SHALL ESTABLISH AND MAINTAIN INFORMATION EXCHANGE SPECIFICATIONS AND REQUIREMENTS (IES & IER) STANDARDS AND DATA MODELING AND DICTIONARY FOR THE ARMY DATA STRATEGY IMPLEMENTATION PROGRAM INITIATIVES.

C.5.2.3.1 The Contractor shall provide software engineering services to develop data standards and specifications, including: schemas, physical data models, logical data models, conceptual data models, taxonomies, ontologies, data dictionaries, glossaries, and Information Exchange Specifications such as (National Information Exchange Model (NIEM) and JC3IEDM).

DELIVERABLES:

D002 Technical Report- Policies, Processes and Standards

C.5.2.4 THE CONTRACTOR SHALL DEVELOP GUIDANCES FOR THE ARMY DATA STRATEGY IMPLEMENTATION PROGRAM INITIATIVES.

C.5.2.4.1 The Army Data Management Guide (ADMG) and Playbook on Big Data provides general guidance on the use, application, and implementation of Big Data in Army IT systems for PMs, system architects and developers. Like other ADMGs (formerly Army Data Framework (Chapters), the ADMG - Big Data will provide definitions and explanations of key Big Data concepts, Big Data challenges and benefits, Big Data best practices and applicability (when to use/not to use), a Big Data implementation framework, and Army Big Data Uses Cases. The objective of the ADMG - Big Data is to provide the starting point for understanding Big Data concepts and initiatives within the Army. The ADMG - Big Data is one of the many ADMGs that are part of the Army Data Management Program (ADMP). The Playbook - Big Data will contain Tactics, Techniques, and Procedures (TTP) for use by Courses of Instruction (COIs), PMs, and developers that establish repeatable steps. These steps/tasks will lead to understanding and compliance for Big Data implementation.

C.5.2.5 THE CONTRACTOR SHALL DEVELOP, SYNCHRONIZE, AND MAINTAIN DATA AND INFORMATION POLICY, REGULATION AND GUIDANCE TO IMPACT THE DESIGN, DEVELOPMENT AND FIELDING OF DOCTRINE, OPERATION, TRAINING, MATERIEL, LEADERSHIP, PERSONNEL, FACILITIES- POLICY (DOTMLPF-P)

C.5.2.5.1 The Contractor shall document the impact to the DOTMLPF-P when developing data products supporting the Army Data Strategy strategic goals and objectives. Government personnel will approve final policies, regulations and guidance.

DELIVERABLES:

D002 Technical Report- Data Architecture Policy and Guidance package

C.5.3 STRATEGIC SERVICES DATA ARCHITECTURE SUPPORT:

Provide Strategic Services Data Architecture Support

C.5.3.1 THE CONTRACTOR SHALL MAINTAIN THE AUTHORITATIVE DATA FOR THE ENTERPRISE INFORMATION ENVIRONMENT MISSION AREA (EIEMA) DATA ARCHITECTURE STANDARDS AND GUIDANCE DOCUMENTS.

C.5.3.1.1 The Army Architecture Configuration Control Team (ACCT) manages the process to maintain an authoritative source for Enterprise Information Environment Mission Area (EIEMA) technical architecture standards and guidance documents. Through this unifying forum, voting and non-voting members assist in shaping the direction of the EIEMA architecture and discuss how it affects the broader Army Enterprise Architecture.

DELIVERABLES:

D004 Updated ACCT SOP

C.5.4 DEVELOP AND IMPLEMENT DATA CENTRIC SOLUTIONS:

C.5.4.1 THE CONTRACTOR SHALL DOCUMENT, PROVIDE, AND CONDUCT DATA MANAGEMENT ENGINEERING SUPPORT FOR DATA CENTRIC SOLUTION INITIATIVES.

C.5.4.1.1 Engineering Support includes analyzing, evaluating, and providing recommendations on the integration of new and emerging products and technology in the area of data integration and interoperability. Analysis shall include assessing architecture, development and evolution. Historically this engineering support last 2-4 weeks in duration for 2-3 customers in a given year.

C.5.4.1.2 An Engineering Support can involve assisting customers with understanding the Army Authoritative Data Source (ADS) Registration and Approval process, helping the customer to identify ADS within their domain, and assisting with the registration of the identified ADSs in the DoD Data Services Environment. Historically technical services are provided 1-2 times per year and durations can last anywhere from a month to a year. Activity can be intermittent during the year while the customer is identifying ADS within its domain.

DELIVERABLES:

C001 After Action Report

C.5.4.2 THE CONTRACTOR SHALL DEVELOP AND SUSTAIN DODAF DATA PRODUCTS FOR SEC CUSTOMERS.

C.5.4.3 THE CONTRACTOR SHALL ANALYZE, EVALUATE, AND PROVIDE RECOMMENDATIONS TO IMPROVE SYSTEMS AND SOFTWARE EFFECTIVENESS, RELIABLY, USABILITY, INTEROPERABILITY AND EFFICIENCY FOR DATA CENTRIC SOLUTION INITIATIVES.

C.5.4.3.1 Analysis shall include assessing architecture, design, and current baseline.

C.5.4.4 THE CONTRACTOR SHALL PROVIDE LIFE CYCLE DEVELOPMENT AND SUSTAINMENT FOR BUSINESS INTELLIGENCE SYSTEMS

C.5.4.4.1 Business intelligence (BI) is an umbrella term that includes the applications, infrastructure and tools, and best practices that enable access to and analysis of information to improve and optimize decisions and performance.

C.5.4.4.2 Contractor shall use agile methodologies to provide life cycle development and sustainment for business intelligence systems. The SEC Customer will establish the release cycle. Currently, the EMDS system is on a monthly release cycle.

C.5.4.5 THE CONTRACTOR SHALL DEVELOP AND DELIVER SOFTWARE RELEASES FOR ARMY BUSINESS INTELLIGENCE SYSTEMS

C.5.4.5.1 During the phase in period, the Contractor is permitted to observe the incumbent develop the next scheduled sprint after task order award. The incoming Contractor shall be responsible for sprints after conclusion of the Phase-In period.

C.5.4.5.2 The Government will witness User Acceptance Testing (UAT) and validate test results.

DELIVERABLES:

- F001 Computer Software Product
- F002 Software Transition Plan
- F003 Computer Program End Item Documentation
- F004 Software Test Plan
- F005 Software Test Report
- F006 Software Version Description
- F007 Software Design Description

C.5.4.6 THE CONTRACTOR SHALL DEPLOY APPROVED SOFTWARE RELEASES FOR ARMY BUSINESS INTELLIGENCE SYSTEMS

DELIVERABLES:

- F001 Computer Software Product
- F003 Computer Program End Item Documentation
- F004 Software Test Plan
- F005 Software Test Report
- F006 Software Version Description
- F007 Software Design Description

C.5.4.7 THE CONTRACTOR SHALL PREPARE AND PROVIDE DATA USE / DATA SHARING AGREEMENTS FOR ARMY BUSINESS INTELLIGENCE SYSTEMS

C.5.4.7.1 Data Usage and Sharing Agreements specify the intent, practice, and limits of data sharing between data providers and data consumers.

DELIVERABLES:

- Data Usage and Sharing Agreement, Section J Attachment 0005

C.5.4.8 THE CONTRACTOR SHALL DEVELOP AND MAINTAIN INFORMATION EXCHANGE SPECIFICATIONS AND REQUIREMENTS (IES & IER) FOR ARMY BUSINESS INTELLIGENCE SYSTEMS

C.5.4.8.1 Use the “SV-1 Systems Interface Description and associated models” view of the DoD Architecture Framework (DODAF) to create the data products as required.

C.5.4.8.2 DoDAF incorporates three levels of abstraction views that correlate to the different levels associated with most data models developed in support of the operations or business, DIV-1: Conceptual Data Model, DIV-2: Logical Data Model and DIV-3: Physical Data Model. These views typically describe the data products as required. In addition, the National Information Exchange Model (NIEM) is a reference model and foundation to build the information exchange requirement.

DELIVERABLES:

D002 Technical Reports- DIV-1: Conceptual Data Model, DIV-2: Logical Data Model and DIV-3: Physical Data Model

C.5.4.9 THE CONTRACTOR SHALL ENSURE QUALITY DATA IS AVAILABLE FOR USERS OF ARMY BUSINESS INTELLIGENCE SYSTEMS

C.5.4.9.1 Available is defined by fit to purpose and fit to use. Fit to purpose means that the data meets the specifications in the Data Use Agreement. Fit for use means that the data is accessible when a user needs it.

C.5.4.10 THE CONTRACTOR SHALL PROVIDE SERVICE DESK SUPPORT FOR ARMY BUSINESS INTELLIGENCE SYSTEMS

DELIVERABLES:

E001 Customer Service Report

C.5.5 CONTENT / KNOWLEDGE MANAGEMENT SOLUTION SERVICES:

Provide Content/Knowledge Management Solution Services

C.5.5.1 THE CONTRACTOR SHALL CONDUCT, DOCUMENT, AND PROVIDE CONTENT MANAGEMENT CONSULTATION FOR ARMY ENTERPRISE CONTENT MANAGEMENT COLLABORATION SERVICES PROGRAM INITIATIVES.

DELIVERABLES:

C001 After Action Report

C.5.5.2 THE CONTRACTOR SHALL DEVELOP, DOCUMENT, AND IMPLEMENT STAKEHOLDER SPECIFIC CONTENT MANAGEMENT PROGRAMS FOR ARMY ENTERPRISE CONTENT MANAGEMENT COLLABORATION SERVICES PROGRAM INITIATIVES.

C.5.5.2.1 Contractor shall perform routine system administration functions including audits, permissions management, capacity management, design standards, template updates, and site inventory management, Help Desk ticket support, repairing links and assisting users as needed in routine content support to enable mission functions.

C.5.5.2.2 Contractor shall provide ad-hoc end user and site administrator training

C.5.5.2.3 Contractor shall provide usage and Help Desk ticket status through weekly and/or monthly statistical reports and include recommendations and action to mitigate identified problems. Report status on Bi-Weekly Report, C002.

DELIVERABLES:

F001 Computer Software Product
D002 Technical Report - Engagement Closure Report

C.5.5.3 THE CONTRACTOR SHALL DESIGN, TEST, IMPLEMENT, AND SUSTAIN CUSTOM CONFIGURATIONS OF EXISTING ENTERPRISE CONTENT MANAGEMENT APPLICATIONS FOR STAKEHOLDER SPECIFIC CONTENT MANAGEMENT PROGRAMS.

C.5.5.3.1 Sustainment is defined as all activities necessary to keep the configuration operational as designed and the addition of new functional requirements. See Appendix C System Description for existing enterprise content management applications.

DELIVERABLES:

D005 Content Management Migration Artifacts
C007 In Progress Review
D002 Technical Report - Engagement Closure Report

C.5.5.4 THE CONTRACTOR SHALL ASSESS, PLAN, AND PERFORM CONTENT MANAGEMENT MIGRATIONS FOR STAKEHOLDER SPECIFIC CONTENT MANAGEMENT PROGRAMS.

C.5.5.4.1 Contractor shall provide SharePoint Subject Matter Experts to assist users with issues and help build out-of-the-box solutions as required by the Government site administrator.

C.5.5.4.2 Contractor shall provide SharePoint Subject Matter Experts to assist users with migrating / upgrading to the latest SharePoint version as required.

DELIVERABLES:

C001 After Action Report
C007 In Progress Review
D002 Technical Report - Engagement Closure Report

C.5.5.5 THE CONTRACTOR SHALL ANALYZE, ASSESS, AND PREPARE CONTENT FOR STAKEHOLDER SPECIFIC CONTENT MANAGEMENT PROGRAMS.

C.5.5.5.1 Preparation is defined as all activities necessary to make the content ready for migration to the target enterprise content management systems and programs.

DELIVERABLES:

C001 After Action Report
C007 In Progress Review
D002 Technical Report - Engagement Closure Report

C.5.5.6 THE CONTRACTOR SHALL PROVIDE, CONDUCT, AND DOCUMENT KNOWLEDGE MANAGEMENT CONSULTATION FOR STAKEHOLDER SPECIFIC KNOWLEDGE MANAGEMENT INITIATIVES.

DELIVERABLES:

C001 After Action Report

C.5.5.7 THE CONTRACTOR SHALL PROVIDE, CONDUCT, AND DOCUMENT KNOWLEDGE MANAGEMENT MATURITY ASSESSMENT FOR STAKEHOLDER SPECIFIC KNOWLEDGE MANAGEMENT INITIATIVES.

DELIVERABLES:

D002 Technical Report - Maturity Assessment Report

C.5.5.8 THE CONTRACTOR SHALL ASSESS, ANALYZE, DEVELOP, MODIFY, AND DOCUMENT KNOWLEDGE MANAGEMENT ARCHITECTURE FOR STAKEHOLDER SPECIFIC KNOWLEDGE MANAGEMENT INITIATIVES.

DELIVERABLES:

F002 Software Transition Plan

C.5.5.9 THE CONTRACTOR SHALL DESIGN, BUILD, TEST, DEPLOY, AND SUSTAIN KNOWLEDGE MANAGEMENT APPLICATIONS FOR STAKEHOLDER SPECIFIC KNOWLEDGE MANAGEMENT INITIATIVES.

DELIVERABLES:

F001 Computer Software Product

F003 Computer Program End Item Documentation

F004 Software Test Plan

F005 Software Test Report

F006 Software Version Description

F007 Software Design Description

C007 In Progress Review

C.5.5.10 THE CONTRACTOR SHALL DEVELOP, DOCUMENT, PROVIDE, AND CONDUCT CONTENT/KNOWLEDGE MANAGEMENT TRAINING FOR STAKEHOLDER SPECIFIC CONTENT/KNOWLEDGE MANAGEMENT INITIATIVES.

DELIVERABLES:

C010 Training Materials

C.5.5.11 THE CONTRACTOR SHALL PROVIDE, CONDUCT, AND DOCUMENT PORTFOLIO ARCHITECTURE CONSULTATION FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES.

DELIVERABLES:

C001 After Action Report

C.5.5.12 THE CONTRACTOR SHALL ASSESS, MODIFY, DEVELOP, DOCUMENT, AND PROVIDE PORTFOLIO ARCHITECTURE FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES.

DELIVERABLES:

F002 Software Transition Plan

C.5.5.13 THE CONTRACTOR SHALL CONDUCT, DOCUMENT, AND PROVIDE PORTFOLIO RATIONALIZATION FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES.

DELIVERABLES:

D002 – Technical Report - Portfolio Rationalization Report

C.5.5.14 THE CONTRACTOR SHALL CONDUCT, DOCUMENT, AND PROVIDE APPLICATION DISCOVERY AND DECOMPOSITION FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES TO INFORM PORTFOLIO RATIONALIZATION, MODERNIZATION AND, MIGRATION DECISIONS, PLANNING AND EXECUTION.

C.5.5.14.1 Within this context, application discovery consists of utilizing automated and manual means to identify the functional applications or systems running in support of a domain portfolio, data center, installation, etc. Application decomposition consists of developing a detailed understanding of a specified application’s business functionality, software framework, component/application dependencies, interfaces, hardware, users, and data.

DELIVERABLES:

D002 Technical Report - Application Discovery and Decomposition Report

C.5.5.15 THE CONTRACTOR SHALL DEVELOP AND DOCUMENT FUNCTIONAL AND TECHNICAL SPECIFICATIONS FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES.

DELIVERABLES:

F001 Computer Software Product

C.5.5.16 THE CONTRACTOR SHALL PLAN, DOCUMENT, AND EXECUTE PORTFOLIO RESPONSIBILITY TRANSFERS FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES.

C.5.5.16.1 Portfolio responsibility transfers are the activities required to transition the responsibilities within all or part of a portfolio from one organization to another.

DELIVERABLES:

C001 After Action Report
C007 In Progress Review
C010 Training Materials
D002 Technical Report - Responsibilities Transition Plan
D002 Technical Report - Engagement Closure Report

C.5.5.17 THE CONTRACTOR SHALL DEVELOP, DOCUMENT, AND PROVIDE PORTFOLIO MODERNIZATION PLANS FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES.

Government personnel will approve final DOD plans, strategy and initiatives.

DELIVERABLES:

D002 Technical Report - Portfolio Modernization Plan

C.5.5.18 THE CONTRACTOR SHALL ESTABLISH AND MAINTAIN POLICIES, PROCESSES, AND STANDARDS FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES.

C.5.5.18.1 Current policies, procedures, and standards include: Army Information Architecture (AIA), Army Data Strategy, Authoritative Data Sources (ADS), Army Data Framework (ADF), Information Exchange Specifications and Requirements (IES & IER), Data Services Layer Army (DSL-A), Data Strategy Reference Architecture (DSRA), Army Common Operating Environment (COE) Architecture, Common Data Services Framework (CDSF), and Army Regulation (AR) 25-1, Army Information Technology.

Government personnel will approve final DOD plans, strategy and initiatives.

DELIVERABLES:

D002 Technical Report- Policies, Processes and Standards

D002 Technical Report - Policies, Processes and Standards Review

C.5.5.19 THE CONTRACTOR SHALL PROVIDE, ANALYZE, PREPARE, DOCUMENT, AND MAINTAIN DEFENSE BUSINESS SYSTEM (DBS) ACQUISITION DOCUMENTATION PACKAGES FOR DEPARTMENT OF DEFENSE INFORMATION TECHNOLOGY ENTERPRISE STRATEGY AND ROADMAP INITIATIVES.

C.5.5.19.1 The Integrated Business Framework (IBF) provides the overarching structure used to help understand how the Department governs and manages business operations to include business IT investments. The IBF drives the creation of aligned business strategies, investment plans, component execution plans, and the measurement of outcomes. The framework facilitates a cross-functional, enterprise-wide view for the governance and review of DBS and certification. Both the IBF and DBS certification processes are described in the current Defense Business Systems Investment Management Guidance and Defense Acquisition Guidebook (DAG).

The deliverable for this effort shall follow the DI-MISC-80508B authority and also include the following information: Completed problem statement IAW DOD requirements validation and IT Business Case Analysis Template for Business Systems V5.0 (March 2015) and problem statement verification form.

DELIVERABLES:

D002 Technical Report- Acquisition Documentation Package

C.5.6 PROVIDE SUPPORT FOR COALITION INTEROPERABILITY

C.5.6.1 The Contractor shall provide subject matter expertise for the American, British, Canadian, Australian, and New Zealand Armies' (ABCA) Program.

The ABCA Armies Program is a product-focused organization founded on deliberate analysis of interoperability gaps and the development of products required by Armies to close or mitigate those gaps in accordance with top-down direction. Subject Matter Expertise includes attending and participating in working groups or other ABCA meetings, providing recommendations on interoperability topics and White Papers on topics assigned during ABCA meetings or working groups.

Deliverables

A001 Conference and Working Groups Report

C.5.7 TASK ORDER MANAGEMENT SUPPORT SERVICES:**C.5.7.1 THE CONTRACTOR SHALL CONDUCT AND DOCUMENT MONTHLY, BI-WEEKLY STATUS MEETINGS FOR THIS TASK ORDER.**

C.5.7.1.1 The Contractor shall coordinate and conduct monthly technical exchange meetings to collaborate and share technical knowledge between the Contractor staff members supporting the data architect strategy mission and content knowledge management mission teams to minimize rework, improve stake holder buy-ins, to improve/create policies and to establish efficient solutions to implementing new policies. The Contractor shall be responsible for inviting the Government Team Members supporting the data architect strategy mission and content knowledge management mission. Results of these meetings shall be reported on the bi-weekly meeting report.

C.5.7.2 THE CONTRACTOR SHALL DEVELOP, PROVIDE, AND MAINTAIN INTEGRATED MASTER SCHEDULE FOR THIS TASK ORDER.**DELIVERABLES:**

A002 Meeting Minutes
B001 Funds and Man Hours Expenditure Report
C002 Bi-Weekly Status Report
C004 Contracting Officer's Management Report
C005 Contractor's Personnel Roster
C006 Critical Personnel Change
C008 Master Schedule

SECTION D – PACKAGING AND MARKING

D.1 There is no requirement for packaging and marking.

SECTION E – INSPECTION AND ACCEPTANCE**E.1 INSPECTION AND ACCEPTANCE:**

U.S. Army CECOM Software Engineering Center
ASEL-SEC-S
Bldg. 6002
6585 Surveillance Loop
Aberdeen Proving Ground, MD 21005

E.1.1 The inspection and acceptance shall be at destination. For the contract data requirement lists required for this effort, block 7 states a letter of transmittal (LT) a final receiving report is required for those CDRLs marked LT at the end of each task order period. If block 7 states Destination- Destination (DD) the contractor shall submit an interim receiving report with each submission based on the frequency specified on the CDRL, block 10. Additionally for those CDRLs marked DD a final receiving report shall be submitted at the end of the task order period.

SECTION F – DELIVERIES OR PERFORMANCE

F.1 DELIVERABLES: All data shall be delivered IAW the attached CDRLs' requirements listed on each CDRL, DD Form 1423, provided in Section J, Exhibit A- Exhibit B which cite the Data Item Descriptions (DIDs) or other appropriate reference for technical data and other information required during the performance of this contract. All CDRLs shall be delivered to the Procuring Contracting Officer per the 1423 instructions along with other individuals listed on each 1423 such as but not limited to the COR and technical point of contact. Review each deliverables' corresponding 1423 to ensure the report is delivered to the appropriate Government Personnel.

See Section B.1 above

F.2 PERIOD OF PERFORMANCE:

F.2.1 Phase-In Period: The Phase-In Period of the resultant DACMS task order awarded is a separate period up to 30 days. The Phase-In Period is the 30-day period immediately prior to the start date of the task order Base Period.

F.2.2 Base Period: The base period shall be 10 months and shall start when the phase in period is complete.

F.2.3 Surge Option Periods, if exercised, will be awarded during the period of performance of its corresponding year (Base Period or any of the option periods).

F.2.4 NOTE: The Government reserves the right to exercise the options or not to exercise all the options when it is in the Government's interest. This includes the Surge Option within each contract period.

F.2.5 Upon award of the task order the start and completion dates of each performance period will be defined.

F.3 PLACE OF PERFORMANCE:

The LoE listed in Section J Attachment 0001 has locations listed for the places of performance, such as but not limited to: Aberdeen Proving Ground, MD work will be performed off site; Crystal City; Fort Sam Houston; Fort Belvoir work performed at these locations are performed on site.

Locations listed as "offsite" in the LoE shall be within a 25 mile radius of Aberdeen Proving Ground, MD. This is for purposes of meetings that may occur and Contractor personnel would have to come to APG, MD for the meeting. The Government does not have intentions to cover commuting "travel" costs or any other cost associated with Contractor personnel traveling from Contractor personnel duty station to meetings/conferences/activities/ etc. held at Aberdeen Proving Ground, MD that are in direct support of this effort.

Furthermore the successful offeror shall have a facility within 25 miles of Aberdeen Proving Ground, MD upon task order award.

SECTION G – CONTRACT ADMINISTRATION DATA

G.1 TASK ORDER TYPE: The task order will be awarded on a Term Basis, FAR 16.306. The resultant task order will be issued on Cost-Plus-Fixed-Fee Term, and Cost Reimbursement No-Fee basis as designated in each line item listed in Section B.1 of the Solicitation/Task Order.

G.2 252.232-7006 WIDE AREA WORK FLOW PAYMENT INSTRUCTIONS:

(a) Definitions. As used in this clause—

“Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area Work Flow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

WAWF access. To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>

WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Cost Voucher

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the Contracting Officer.

U.S. Army CECOM Software Engineering Center
ASEL-SEC-S

Bldg. 6002
 6585 Surveillance Loop
 Aberdeen Proving Ground, MD 21005
 DODAAC: W90W2B

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

<u>Field Name in WAWF</u>	<u>Data to be entered in WAWF</u>
Pay Official DoDAAC	TBD
Issue By DoDAAC	W56JSR
Admin DoDAAC	TBD
Inspect By DoDAAC	W90W2B
Ship To Code	W90W2B
Ship From Code	TBD
Mark For Code	Not Applicable
Service Approver (DoDAAC)	TBD
Service Acceptor (DoDAAC)	W90W2B
Accept at Other DoDAAC	Not Applicable
LPO DoDAAC	Not Applicable
DCAA Auditor DoDAAC	TBD
Other DoDAAC(s)	Not Applicable

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

An email shall be sent to the current Procuring Contracting Officer and Contracting Officer Representative.

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Not Applicable

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

G.3 CONTRACTING OFFICER MANAGEMENT REPORT: The contractor's proposed direct and indirect rates by both the Prime and Subcontractor(s) will be compared and verified through the monthly reporting required through the "Contractor Name-KO Monthly Report" workbook, along with the Billing Invoice and payroll support documents provided to the Government in accordance with CDRL C004 and excel format specified per task order Section J, Attachment 0009. Awardee is required to identify any overtime hours billed in a separate column designated and provided within the KO Monthly Report workbook. In the excel workbook the Offeror and its Subcontractor(s) must provide a direct mapping of proposed direct labor categories and other supporting rate information to the corresponding SSES NexGen LCATs identified in the "LCAT and Unique Identifier" tab located within the KO Monthly Report Section J, Attachment 0009 of this Request for Proposal. Offerors are required to follow the SSES NexGen LCAT/Skill Level nomenclature prescribed for each proposed NexGen LCAT and to include the corresponding unique identifier in a separate column from the SSES NexGen LCAT. For example, the first LCAT/Skill Level identified on Section J, Attachment 0009 reflects "Budget Analyst Entry" along with the corresponding unique identifier of "NG101". When completing this worksheet the Offerors shall not include extra spaces, forward slashes, dashes, parenthesis, or anything extraneous from the prescribed format of each SSES NexGen LCAT/Skill Level and Unique Identifier format.

G.4 INVOICING FOR RATES THAT DEVIATE FROM PROPOSED RATES:

G.4.1 If in any performance period the Contractor is projecting a cost overrun in excess of 10% of the proposed estimated cost for that period which is determined to not be a result of Government direction, and not attributable to Forward Pricing Rate Agreement (FPRA) changes, the projected cost overrun may trigger a "Show Cause" or Termination For Default subject to the Contracting Officer's discretion. Note: Contractor's proposing at current FPRA rates and invoicing at current Provisional Billing rates will not trigger a "Show Cause" or Termination for Default.

G.4.2 If in performance of the task order the Contractor incurs a cost overrun of greater than 5% and less than 10% during that CPAR evaluation period, which is determined not to be a result of Government direction or Contractor Provisional Billing rates, the Contractor shall receive a Marginal rating for that period's CPARs cost element.

G.4.3 If in performance of the task order the Contractor incurs a cost overrun greater than 10% during that CPAR evaluation period, which is determined not to be a result of Government direction or Contractor Provisional Billing rates, the Contractor shall receive an Unsatisfactory rating for that period's CPARs cost element.

G.4.4 In regards to cost overruns and estimated costs mentioned in paragraphs G.4.1 thru G.4.3 the Government will be comparing actual cost of work performed to estimated cost at completion. Contractors are cautioned that costs should be directly proportional to hours expended, and if in excess may be considered a cost overrun by the Government.

G.4.5 Funds are not presently available for this acquisition. No contract award will be made until appropriated funds are made available.

SECTION H- SPECIAL CONTRACT REQUIREMENTS

There is no requirement for special contract requirements

SECTION I – CONTRACT CLAUSES

I.1 FAR 52.217-9 – OPTION TO EXTEND THE TERM OF THE CONTRACT

OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 1 calendar day of contract expiration; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 90 calendar days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

(End of Clause)

I.2 DFARS 252.201-7000 CONTRACTING OFFICER’S REPRESENTATIVE.

(a) Definition. “Contracting Officer’s representative” means an individual designated in accordance with subsection 201.602-2 of the Defense Federal Acquisition Regulation Supplement and authorized in writing by the Contracting Officer to perform specific technical or administrative functions.

(b) If the Contracting Officer designates a Contracting Officer’s representative (COR), the Contractor will receive a copy of the written designation. It will specify the extent of the COR’s authority to act on behalf of the Contracting Officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

(End of Clause)

I.3 DATA SOFTWARE RIGHTS: The Government’s rights in non-commercial technical data and software deliverables shall be governed by DFARS 252.227-7013 and DFARS 252.227-7014, respectively. The Government’s rights in commercial technical data deliverables shall be governed by DFARS 252.227-7015. All non-commercial technical data and software deliverables shall be properly marked in accordance with the marking requirements set forth in DFARS 252.227-7013(f) and DFARS 252.227-7014(f). Technical data and software deliverables with non-conforming restrictive markings may be rejected by the government and corrected by the Contractor at the Contractor’s expense, in accordance with DFARS 252.227-7014(h)(2).

I.3.1 Pursuant to the requirements set forth in DFARS 252.227-7017, Offerors are required to specifically identify Data/Software Rights Assertions related to technical data and software deliverables. As indicated in DFARS 252.227-7017(e), an Offeror’s failure to submit, complete, or sign the aforementioned Data and Software Rights Assertions with its offer may render the offer ineligible for award. In accordance with the content and formatting requirements for Data and Software Rights Assertions (set forth in DFARS 252.227-7017), the Offeror’s Data and Software Rights Assertions shall comply with the following requirements:

1) The Offeror shall not assert license restrictions on items, component, or processes themselves. The asserted license restrictions shall pertain to software or technical data that relates to items, components, or processes.

2) The Offeror's Assertions shall not include technical data or software that will not be furnished to the Government under this Contract.

3) The Offeror shall provide a concise (but specific) description of the technical data and software deliverables that will be furnished to the Government with restrictions, rather than generically asserting license restrictions in "technical data" or "technology".

4) The Offeror is responsible for ensuring that Data and Software Rights Assertions from its Subcontractors comply with the aforementioned content and formatting requirements (in accordance with DFARS 252.227-7017).

5) The Offeror's Assertions shall not include technical data and software items for which the Offeror does not assert license restrictions or for which the Government is entitled to an unlimited rights license (under DFARS 252.227-7013(b)(1) and DFARS 252.227-7014(b)(1)).

I.4 INTELLECTUAL PROPERTY RIGHTS CLAUSES

NOTE- The below clauses should be incorporated into the base SSES NexGen contract for the potential awardee, however if the clauses are not listed in the base contract, they are listed in this RFP and apply to the resultant task order for this solicitation. Please refer to the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement for a full description of the clauses' information. Review each clause and any additional offeror information that is required by the clause, please submit it with the proposal information required under this RFP.

FAR 52.232-39, Unenforceability of Unauthorized Obligations

FAR 52.227-2, Notice and Assistance Regarding Patent and Copyright Infringement

FAR 52.227-1, Authorization and Consent

FAR 52.227-10, Filing of Patent Applications-- Classified Subject Matter

FAR 52.227-11, Patent Rights -- Ownership by the Contractor

DFARS 252.227-7015, Technical Data--Commercial Items

DFARS 252.227-7016, Rights in Bid or Proposal Information

DFARS 252.227-7017, Identification and Assertion of Use, Release, or Disclosure Restrictions

DFARS 252.227-7019, Identification and Assertion of Use, Release, or Disclosure Restrictions

DFARS 252.227-7025, Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends

DFARS 252.227-7027, Deferred Ordering of Technical Data or Computer Software

DFARS 252.227-7028, Technical Data or Computer Software Previously Delivered to the Government

DFARS 252.227-7030, Technical Data--Withholding of Payment

DFARS 252.227-7037, Validation of Restrictive Markings on Technical Data

DFARS 252.227-7039, Patents--Reporting of Subject Inventions

FAR 52.227-3 Alternate II, Patent Indemnity

(a) The Contractor shall indemnify the Government and its officers, agents, and employees against liability, including costs, for infringement of any United States patent (except a patent issued upon an application that is now or may hereafter be withheld from issue pursuant to a Secrecy Order under 35

U.S.C. 181) arising out of the manufacture or delivery of supplies, the performance of services, or the construction, alteration, modification, or repair of real property (hereinafter referred to as “construction work”) under this contract, or out of the use or disposal by or for the account of the Government of such supplies or construction work.

(b) This indemnity shall not apply unless the Contractor shall have been informed as soon as practicable by the Government of the suit or action alleging such infringement and shall have been given such opportunity as is afforded by applicable laws, rules, or regulations to participate in its defense. Further, this indemnity shall not apply to --

(1) An infringement resulting from compliance with specific written instructions of the Contracting Officer directing a change in the supplies to be delivered or in the materials or equipment to be used, or directing a manner of performance of the contract not normally used by the Contractor;

(2) An infringement resulting from addition to or change in supplies or components furnished or construction work performed that was made subsequent to delivery or performance; or

(3) A claimed infringement that is unreasonably settled without the consent of the Contractor, unless required by final decree of a court of competent jurisdiction.

(c) This patent indemnification shall be applicable to any patent claims or suits against the Government arising out of any activity occurring pursuant to this contract regarding the making, use, or sale of any items, or materials; or the practicing of any processes; which, in either case, have been sold or offered for sale by the Contractor or its Subcontractors hereunder to the public, in the commercial open market, and to such items, materials, or processes with relatively minor modifications thereto.

I.5 FAR 52.210-1 MARKET RESEARCH

I.6 FAR 52.215-22- LIMITATIONS ON PASS-THROUGH CHARGES – IDENTIFICATION OF SUBCONTRACT EFFORT

I.7 FAR 52.215-23- LIMITATIONS ON PASS-THROUGH CHARGES

I.8 GOVERNMENT FURNISHED PROPERTY CLAUSES

FAR 52.245-1 Government Property

FAR 52.245-9 Use and Charges

DFARS 252.245-7002 Reporting Loss of Government Property

DFARS 252.245-7003 Contractor Property Management System Administration

DFARS 252.245-7004 Reporting, Reutilization, and Disposal

SECTION J – LIST OF EXHIBITS AND ATTACHMENTS

Attachments & Exhibit	Title
Attachment 0001	Level of Effort
Attachment 0002	List of Meetings- Historical Sample

Attachment 0003	DD Form 254
Attachment 0004	System Description
Attachment 0005	Data Usage and Sharing Template
Attachment 0006	Army Business Strategy 2017-2021
Attachment 0007	Content Management Implementation Strategy
Attachment 0008	Army Information Structure and Taxonomy
Attachment 0009	Name of Contractor _ KO Monthly Report
Attachment 0010	Categorization of Software Anomalies/Problems Policy
Attachment 0011	Non-Disclosure Agreement
Attachment 0012	Financial Interest Form
Attachment 0013	Past Performance Evaluation Questionnaire
Attachment 0014	Defense Business Systems Investment Management Guidance
Attachment 0015	Government Furnished Property List
Attachment 0016	Quality Assurance Surveillance Plan
Attachment 00xx	Awardee Final Negotiated Proposal
Exhibit A- Exhibit B	Contract Data Requirements List

Note: Section J, Attachment 00XX is not yet included in this solicitation. It is included as a notification to offerors that upon award their proposal will be incorporated into the resultant task order.

SECTION L – INSTRUCTIONS TO OFFERORS

L.0 GENERAL PROPOSAL FORMAT, AND SUBMISSION INSTRUCTIONS:

L.0.1 Acknowledgement/Acceptance/Agreement: Submission of a proposal to this RFP constitutes acknowledgement/ acceptance/ and agreement to the following:

L.0.2 Award of a Task Order resulting from this RFP is subject to the Availability of Funds in accordance with FAR 52.232-18.

L.0.3 Costs incurred for Task Order Proposal Preparation will not be reimbursed by the Government.

L.0.4 Offeror agrees to meet all the requirements incorporated herein, including those listed in the Performance Work Statement, and agrees to all the terms, conditions, and provisions set forth herein.

Furthermore, submission of signed proposal or subsequent signed proposal revisions constitutes acknowledgment of all amendment issued under this solicitation.”

L.0.5 The proposal (to include Cost/Price) shall be valid for a minimum of 12 months from the date and time specified for receipt of offeror’s proposal.

L.0.6 The Offeror shall not purchase commercial software on behalf of the Government (where the Government is a licensee or end user) unless the corresponding commercial software license agreement has been reviewed and approved by the Contracting Officer. The Government shall not accept any commercial software license terms that conflict with federal procurement law or do not satisfy user needs. Commercial Software License terms that are unacceptable to the Government include (but are not limited to) indemnification provisions (and other types of provisions that include unauthorized or unbudgeted funding obligations), attorney’s fees provision, state or foreign choice of law/jurisdiction provisions, binding arbitration provisions, and injunctive relief provisions

L.0.7 The Government will not agree to any terms and conditions that violate federal law or regulations.

L.0.8 FOR BEST VALUE TRADE OFF AWARDS: When award is made to the Offeror whose overall RFP is deemed sufficiently more advantageous to the Government so as to justify the payment of a higher Cost/Price, the Government reserves the right to incorporate the parts of the proposal deemed to provide the added value into the resulting TO. Additionally, the Government will modify the Quality Assurance Surveillance Plan (QASP) to specify that the Government will monitor to the extent to which the Awardee provides the added value throughout the term of the TO.

L.0.9 Offerors shall identify any potential Organizational Conflicts of Interest (OCI) resulting from performance of these requirements and shall propose a Risk Mitigation Plan for the same in accordance with FAR Part 9.5. If the Offeror proposes personnel who have previously performed this work while employed by the Government or who are currently employed by the Government, the Offeror must either provide a copy of the employee’s letter of separation from the Government identifying employment restrictions or provide a description of the capacity in which the employee currently serves with the Government. Offerors having performed work related to the development of these requirements may not be permitted to propose without a Contracting Officer approved OCI risk mitigation plan. **If the Offeror has no OCI to report, the Offerors shall submit written certification within the Offerors proposal at Volume I “Past Performance” that the firm has not identified any OCI and is not submitting a Risk Mitigation Plan for consideration. If the Offeror does identify OCI, the Offeror shall propose a Risk Mitigation Plan for consideration in Volume I. OCI Risk Mitigation Plans that do not adequately address OCI may be found unacceptable and will be rejected without further consideration for award.**

L.0.10 This RFP is not an authorization to start work. There are no funds available to cover any costs associated/related to the preparation of this proposal; this proposal will be issued at the company’s expense. The Government requesting a proposal is NOT giving authorization to begin work.

L.0.11 PROPOSAL SUBMISSION: All proposal submissions are due on or before the proposal due date listed in Section A of this RFP. It is the Offeror’s responsibility to assure its proposal is received by the date and time specified above or the date and time specified in any subsequent amendments. Unless otherwise authorized in this RFP, Offerors are required to submit their proposals electronically via **FedBizOPPS** in the files set forth below. Files shall not contain classified data. **The use of hyperlinks in proposals is prohibited. Submitted documents that do not comply with these requirements will be found to be non-compliant; proposal submissions containing non-complaint documents will not be further evaluated and will be found unacceptable and ineligible for award.**

L.0.12 The URL for **FedBizOPPS (FBO)** is <https://www.fbo.gov/>. FBO User guides and Frequently Asked Questions can be accessed under the “Getting Started” on top of the FedBizOpps Logon page (home page). General information on how to use the site and how to get started can also be found on the FBO website. For FedBizOpps technical assistance, Users may call the help desk by dialing 1-866-606-8220. The help desk is open between 8:00am to 8:00pm.

L.0.13 It is the Offerors responsibility to check the FBO website for changes made to the solicitation. Your company shall be registered and current in the SAM.gov website in order to submit bids/proposals. Please be advised that hard copies of the solicitation will not be made available. You will download the solicitation documents from the FBO website.

L.0.14 QUESTIONS: Questions regarding this RFP shall be in writing and directed via e-mail to Contract Specialist and Contracting Officer listed in Section A of this RFP. Questions from Subcontractors shall be submitted through SSES NexGen Prime. All correspondence shall reference the RFP Number. The due date for questions is listed in Section A of this RFP. Questions asked after this date will not be answered. Questions and answers shall be posted for all to see via FBO or emailed to all SSES NexGen Vendors; do not include any proprietary information in the question(s) submitted, for both the solicitation and any draft RFPs. Questions submitted by offerors shall be furnished on the Microsoft Excel Workbook entitled “Q and A Sheet” provided as an attachment to the RFP but will not be included as an attachment in the awarded task order. The Government does not intend to entertain questions during the final RFP solicitation phase unless they directly pertain to changes made from the draft RFP or documents that were not addressed during the draft solicitation phase of this requirement.

L.0.15 FORMAT: Pages are limited to 8 ½ x 11 in page size measurement with one (1) inch margins. No words or text or headers or footers are permitted in the one inch margins. Submit separate electronic documents, by Volume as defined below. Submit proposal documents in “Times New Roman” Font size 10 in all volumes. No deviation in font type or size is allowed in any part of the proposals including Volumes I, II and III. Font 10.97, 10.50, 11.00 are examples of unacceptable font sizes because they are not exactly font size 10 as specified. All excel files are to be submitted as “.xls” or “.xlsx” files and all word document files must be submitted as “.doc or .docx” files. PDF files are not permitted and will not be evaluated or considered for award. Any Microsoft word document submitted can be locked. **Any Microsoft Excel document cannot be locked so the Government can view formulas.** Failure to follow all of the instructions at L.0.16 and L.0.17 will result in the offerors proposal not being further evaluated and will not be considered for award.

L.0.16 PAGE LIMITATION:

Proposal Sections:	Page Limitation:
Volume I – Past Performance – Times New Roman – font 10	Unlimited
Volume II – Cost/Price – Times New Roman – font 10	Unlimited
Volume III – QASP – Times New Roman – font 10	7 Page Limit

L.0.17 PAGE COUNT: Note: The page count which is defined as the total number of pages in Volume III will be determined by counting the pages in chronological order NOT including Volume cover letter. If the Offeror exceeds 7 pages for Volume III the Government will not evaluate any additional pages beyond page 7.

L.0.18 COVER LETTERS: Cover Letters for each volume do not have any page limitations, do not have any file type limitations, do not have any font type or size requirements or limitations and do not have any margin limitations. LOGOs inserted in cover letters are not subject to any format requirement. However, LOGO's inserted in any other parts of the proposal volumes EXCLUDING cover letters shall comply with instructions specified at paragraphs L.0.15, L.0.16, and L.0.17 without exception.

L.0.19 OCI and DATA AND SOFTWARE RIGHT ASSERTIONS: If the offeror has any OCI, or any Data and Software Rights Assertions, offeror shall submit these documents as Microsoft Word documents. These documents are not subject to page limitations, font requirements or margin limitations and shall be inserted as a separate file/tabs in Volume I Past Performance.

L.1 EVALUATION FACTORS PROPOSAL SUBMISSION REQUIREMENTS:

L.1.1 VOLUME I – PAST PERFORMANCE: The past performance volume is unlimited in pages. Each reference provided shall include the following information as requested in subparagraphs L.1.1.1 to L.1.1.15. **Failure to provide ALL information in subparagraph L.1.1.1 to L.1.1.15 listed below or failure to provide certification of no recent/relevant past performance or failure to provide certification of fewer than three references will result in an unacceptable proposal and will result in the rejection of the offer.** Offerors shall submit three (3) total past performance references in the form of PPIRS reports, completed questionnaires, or a combination of both totaling three references. If an offeror has less than three references or no past performance the offeror shall submit a written certification per paragraph L.1.1.15 below.

L.1.1.1 Offerors shall submit three (3) Government or commercial contract references for the Prime offeror that occurred in whole or in part within the past three (3) years from the date and time specified for receipt of offers for Solicitation SSESNG-19-R-2091, which are relevant to the efforts required by this solicitation.

Relevant efforts are defined as services that are the same as or similar to the services required by this RFP. Core areas of service include: Enterprise Architecture, Data Strategy, Business Intelligence (BI), Knowledge Management and Software Sustainment.

Recent is defined as past performance that occurred in whole or in part within the past three (3) years from the date and time specified for receipt of offers for Solicitation SSESNG-19-R-2091.

L.1.1.2 A specific narrative explanation describing the objectives achieved and detailing how the effort is relevant to the requirement of this RFP is required.

L.1.1.3 Provide the Prime Offeror place of performance, CAGE Code, and DUNS Number. If the work performed by the Prime offeror was in the capacity of a Subcontractor, also provide the name of the organization and Point of Contact (POC) for whom the offeror provided services to include name of organization, current address, POC name, e-mail address, and telephone.

L.1.1.4 Provide the POC of the Government Contracting Activity or Commercial Client, current address, Procuring Contracting Officer's or equivalent if a Commercial Client name, e-mail address, and telephone.

L.1.1.5 Provide the Government Contract Administration Activity's Pre-Award Monitor's name, and current e-mail address, and telephone.

L.1.1.6 Provide the Contract Number and, in the case of Indefinite Delivery type contracts, GSA contracts, and Blanket Purchase Agreements, include Delivery/Task Order Numbers.

L.1.1.7 Provide the Contract Type (specific type such as Fixed-Price (FP), Cost Reimbursement (CR), Time & Material (T&M), etc.). In the case of Indefinite Delivery contracts, indicate specific type (Requirements, Definite Quantity, or Indefinite Quantity) and secondary contract type (FP, CR, T&M, etc.).

L.1.1.8 Provide the awarded price/cost.

L.1.1.9 Provide the final or projected final price/cost.

L.1.1.10 Provide the original delivery schedule, including dates of start and completion or work.

L.1.1.11 Provide the final or projected final, delivery schedule, including dates of start and completion of work.

L.1.1.12 If the offeror did not meet original schedule or technical performance requirements, provide a brief explanation of the reason(s) for the shortcomings and any corrective action(s) taken to avoid recurrence. Offeror shall provide ALL requested information if applicable or assert the requested information is not applicable in the proposal. Failure to provide requested information or a certification that the information requested is not applicable will result in an unacceptable proposal and will result in the rejection of the offer.

L.1.1.13 The offerors shall also provide a copy of any Cure Notices or Show Cause Letters received on each contract reference listed and a description of any corrective action implemented by the offeror. The offeror shall indicate if any of the contracts listed were terminated and the type and reasons for the termination. The Offeror shall provide ALL requested information if applicable or assert the requested information is not applicable in the proposal. Failure to provide requested information or a certification that the information requested is not applicable will result in the rejection of the offer.

L.1.1.14 Past Performance Questionnaire. – The Government's preference is that Prime Contractor references submitted will have corresponding past performance information available through the Past Performance Information Retrieval System (PPIRS). However, this is not a requirement and if the offeror chooses to submit a reference with no information available in PPIRS the Prime offeror shall have the client (commercial or Government) complete a Past Performance Evaluation Questionnaire, see Section J Attachment 0013, for that reference. The past performance questionnaire is only required for references without available PPIRS information. The Offeror client reference shall complete the entire questionnaire and completed questionnaires shall be submitted to the Government POC's for the proposal submission by February 13, 2019. Any references not received by COB February 13, 2019 will not be evaluated or considered for award. In the event that the questionnaire received by the Government contains adverse

past performance information the Government shall notify the potential Offeror prior to the due date of proposals of this adverse information. Offerors shall then address any adverse past performance identified as part of their proposal submission. Any adverse information received after the specified date and time for receipt of proposals will not be evaluated or considered for award. Offeror's providing references without either a completed questionnaire to include addressing adverse past performance if applicable or failing to provide an available record in PPIRS will result in an unacceptable proposal and will result in the rejection of the offer.

L.1.1.15 Offeror's with no past performance or fewer than three recent and relevant past performance examples shall submit a written certification within the proposal stating as such. Failure to provide written certification that the Offeror has no relevant and recent past performance or has fewer than three references will result in the proposal being deemed ineligible for award.

L.1.1.16 Unsatisfactory PPIRS Performance: In addition to the three references submitted above the Offeror shall identify any Government contracts/task orders during the recent period identified above for which the Offeror received a PPIRS/CPARS rating of unsatisfactory for any rating element. The Offeror shall identify the contract/task order number, performance period, rating element receiving the unsatisfactory rating, and a brief explanation of the circumstances surrounding the rating and corrective actions taken if not already evident within the CPARS description. If the Offeror was able to overcome these issues in future performance they shall state as such in their response. Offeror shall provide ALL requested information if applicable or assert the requested information is not applicable in the proposal. Failure to provide requested information or a certification that the information requested is not applicable will result in an unacceptable proposal and will result in the rejection of the offer.

L.1.1.17 In order to evaluate past performance, the Government reserves the right to look at other sources to evaluate past performance. The Government elects to use and review data available through the Past Performance Information Retrieval System (PPIRS) and the Federal Awardee Performance and Integrity Information System (FAPIS). The Government reserves the right to review others sources not limited to SAM.GOV or FAPIS.GOV for subcontractors proposed by Prime Offerors for award eligibility and determine responsibility per FAR 9.1.

L.1.2 VOLUME II – COST/PRICE:

L.1.2.0 GENERAL INFORMATION:

L.1.2.0.1 In accordance with FAR 15.404-1(g), the Government has established a maximum proposal price (\$98,887,891.00) and a separate direct labor rate range (Direct Labor Rate Range) that by definition, is realistic and fair and reasonable. Direct labor rates proposed outside of these Government determined parameters will be ineligible for award as those proposals below the threshold or floor of the established Direct Labor Rate Range shall be deemed unrealistic while those above the threshold or ceiling shall be determined as not fair and reasonable. Specifically, the Government's established Maximum Proposal Price of \$98,887,891.00 is inclusive of the CPFF and CR contract type(s) for this task order. The Government established Maximum Proposal Price includes the Labor, Labor Surge, Phase-In CPFF CLINs; Travel CR CLIN with the Government provided value of \$321,468.00- total for all years.

L.1.2.0.2 Similarly, all direct labor rates proposed for each LCAT shall be within the Government established labor rate range (Direct Labor Rate Range) as reflected in the table immediately below this paragraph. **Note: Direct Labor Rates are defined as unburdened labor rates for both the Primes and the Subcontractors proposing on this TO.** The Prime is responsible for ensuring that the Subcontractor(s) provide(s) a full and complete labor rate build that provides complete transparency for the direct labor rate component and each indirect rate applied to it along with profit or fee **regardless of contract type**. The labor rate build shall be provided in Microsoft Excel to include all formulas that demonstrate how the burdened rate is computed. Direct Labor rates proposed below the floor of each respective LCAT will be deemed unrealistic while those proposed above the predetermined ceiling will be determined to not be fair and reasonable. Proposals that contain Prime and Subcontractor Direct Labor Rates that fall outside of the predetermined range will not be evaluated further and will not be considered for award. Note that the labor rates established by the Government were derived from appropriately escalated historical unburdened labor rates. If offerors, based on experience and analysis, consider the established minimum and maximum rates to not be realistic to hire and retain staff to support the DACMS requirement, offerors shall state so and provide realistic labor rates and back up documentation as to why the Offeror considers the rates listed in the tables below with the corresponding category to not be realistic to hire and retain staff. Please provide feedback on labor rates by the question answer period due date, listed in Section A. Subcontractors can directly submit proprietary proposal information to the Government directly.

Direct Labor (DL) Rate Range Minimum and Maximum Tables

DL Rate Range (Base Year & Base Year Surge Option (If Surge Option is exercised))			
Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$35.05	\$61.21
NG114	Business Analyst Senior	\$50.80	\$64.71
NG181	Engineering Supervisor	\$52.88	\$87.54
NG303	Operations Specialist Journeyman	\$39.62	\$48.56
NG304	Operations Specialist Senior	\$49.34	\$82.42
NG333	Program Administrator Journeyman	\$30.20	\$47.56
NG344	Program Manager High	\$64.37	\$103.47
NG423	Software Analyst Journeyman	\$62.76	\$90.60
NG451	Software Engineer Entry	\$37.50	\$72.66
NG453	Software Engineer Journeyman	\$58.09	\$82.19

NG454	Software Engineer Senior	\$63.84	\$92.02
NG474	Software System Architect Senior	\$68.62	\$102.93
NG481	Staff Scientist	\$65.64	\$98.46
NG512	System Analyst Intermediate	\$36.06	\$66.09
NG513	System Analyst Journeyman	\$47.37	\$70.21
NG514	System Analyst Senior	\$46.64	\$81.32
NG533	Technical Writer Editor Journeyman	\$34.41	\$52.49
NG543	Test Analyst Journeyman	\$44.75	\$69.17

DL Rate Range (Option Period 2 & Option Surge Period 2 (If Surge Option is exercised))

Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$35.62	\$62.20
NG114	Business Analyst Senior	\$51.63	\$65.76
NG181	Engineering Supervisor	\$53.74	\$88.97
NG303	Operations Specialist Journeyman	\$40.26	\$49.35
NG304	Operations Specialist Senior	\$50.15	\$83.77
NG333	Program Administrator Journeyman	\$30.69	\$48.34
NG344	Program Manager High	\$65.42	\$105.16
NG423	Software Analyst Journeyman	\$63.78	\$92.08
NG451	Software Engineer Entry	\$38.11	\$73.85
NG453	Software Engineer Journeyman	\$59.04	\$83.53
NG454	Software Engineer Senior	\$64.88	\$93.52
NG474	Software System Architect Senior	\$69.74	\$104.61
NG481	Staff Scientist	\$66.71	\$100.07
NG512	System Analyst Intermediate	\$36.65	\$67.17
NG513	System Analyst Journeyman	\$48.14	\$71.36
NG514	System Analyst Senior	\$47.40	\$82.65
NG533	Technical Writer Editor Journeyman	\$34.97	\$53.35
NG543	Test Analyst Journeyman	\$45.48	\$70.29

DL Rate Range (Option Period 3 & Option Surge Period 3 (If Surge Option is exercised))

Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
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NG113	Business Analyst Journeyman	\$36.79	\$64.25
NG114	Business Analyst Senior	\$53.33	\$67.92
NG181	Engineering Supervisor	\$55.51	\$91.89
NG303	Operations Specialist Journeyman	\$41.59	\$50.97
NG304	Operations Specialist Senior	\$51.80	\$86.52
NG333	Program Administrator Journeyman	\$31.70	\$49.93
NG344	Program Manager High	\$67.57	\$108.62
NG423	Software Analyst Journeyman	\$65.88	\$95.11
NG451	Software Engineer Entry	\$39.37	\$76.28
NG453	Software Engineer Journeyman	\$60.98	\$86.27
NG454	Software Engineer Senior	\$67.02	\$96.60
NG474	Software System Architect Senior	\$72.04	\$108.05
NG481	Staff Scientist	\$68.91	\$103.36
NG512	System Analyst Intermediate	\$37.85	\$69.38
NG513	System Analyst Journeyman	\$49.73	\$73.71
NG514	System Analyst Senior	\$48.96	\$85.37
NG533	Technical Writer Editor Journeyman	\$36.12	\$55.10
NG543	Test Analyst Journeyman	\$46.98	\$72.61

DL Rate Range (Option Period 4 & Option Surge Period 4 (If Surge Option is exercised))

Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$38.63	\$67.45
NG114	Business Analyst Senior	\$55.98	\$71.31
NG181	Engineering Supervisor	\$58.27	\$96.47
NG303	Operations Specialist Journeyman	\$43.66	\$53.51
NG304	Operations Specialist Senior	\$54.38	\$90.83
NG333	Program Administrator Journeyman	\$33.28	\$52.42
NG344	Program Manager High	\$70.93	\$114.03
NG423	Software Analyst Journeyman	\$69.16	\$99.85
NG451	Software Engineer Entry	\$41.33	\$80.08
NG453	Software Engineer Journeyman	\$64.02	\$90.57
NG454	Software Engineer Senior	\$70.35	\$101.41
NG474	Software System Architect Senior	\$75.62	\$113.44
NG481	Staff Scientist	\$72.34	\$108.51
NG512	System Analyst Intermediate	\$39.74	\$72.83
NG513	System Analyst Journeyman	\$52.20	\$77.38

NG514	System Analyst Senior	\$51.40	\$89.62
NG533	Technical Writer Editor Journeyman	\$37.92	\$57.84
NG543	Test Analyst Journeyman	\$49.32	\$76.22

DL Rate Range (Option Period 5 & Option Surge Period 5 (If Surge Option is exercised))

Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$41.21	\$71.96
NG114	Business Analyst Senior	\$59.73	\$76.08
NG181	Engineering Supervisor	\$62.17	\$102.92
NG303	Operations Specialist Journeyman	\$46.58	\$57.09
NG304	Operations Specialist Senior	\$58.01	\$96.91
NG333	Program Administrator Journeyman	\$35.51	\$55.92
NG344	Program Manager High	\$75.68	\$121.66
NG423	Software Analyst Journeyman	\$73.79	\$106.53
NG451	Software Engineer Entry	\$44.09	\$85.43
NG453	Software Engineer Journeyman	\$68.30	\$96.63
NG454	Software Engineer Senior	\$75.06	\$108.19
NG474	Software System Architect Senior	\$80.68	\$121.02
NG481	Staff Scientist	\$77.18	\$115.76
NG512	System Analyst Intermediate	\$42.40	\$77.70
NG513	System Analyst Journeyman	\$55.70	\$82.55
NG514	System Analyst Senior	\$54.84	\$95.61
NG533	Technical Writer Editor Journeyman	\$40.46	\$61.71
NG543	Test Analyst Journeyman	\$52.62	\$81.32

L.1.2.0.3 The Offeror shall provide other than certified cost and pricing data for its Prime and Subcontractor costs, regardless of subcontract type so the Government can verify that all direct labor rates proposed by Prime and Subcontractors are within the Direct Labor Rate Range as specified in paragraph L.1.2.0.2.

L.1.2.1 OFFEROR SHALL COMPLY WITH THE FOLLOWING INSTRUCTIONS:

L.1.2.1.1 Submit the Cost/Price proposal in Microsoft Excel format, utilizing any of the following versions: Microsoft Office 2010 or 2013. Spreadsheets must be sent in an unlocked workbook that includes **all calculation formulas that effectively show the cost build up in the excel workbook.** No links to external worksheets or workbooks are acceptable. Hard numbers are discouraged; direct labor and indirect rates shall be referenced to source documentation contained within the cost proposal as described

below regarding the CPFF CLIN Worksheet Sample and CR CLIN Worksheet Sample as provided. Print image is not acceptable. This also applies to Subcontractors and any interdivisional entity.

L.1.2.1.2 Additionally, if proposing Subcontractors (all tiers), explicitly detail in the Cost/Price proposal the amount of work subcontracted in terms of dollars, percentage of total proposed cost, and type of contract. Subcontractors/Service Vendors may submit information that is proprietary directly to the Government via email to the Contract Specialist and Contracting Officer listed in Section A of this RFP.

L.1.2.1.3 Offeror is required to perform no less than 30.00% of the effort and is therefore restricted from subcontracting over 70.00% of the effort on this task order. These percentages are to be computed net of any Government provided values (plug numbers) such as Travel; they provide no value-added aspect to the effort.

L.1.2.1.4 The Offeror, Subcontractors, and Subcontractor/Interdivisional entity shall submit DCMA/DCAA forward pricing rate agreements/proposals and provisional billing rates, if the company has these documents and submit them to the Government with the proposal, so the Government can further verify rates (specifically indirect rates) during its analysis.

L.1.2.1.5 Offerors are required to provide a certification on the Government furnished LoE that makes the following certification “ABC Company hereby certifies that our firm is proposing to the Government’s LoE in terms of labor categories and labor category hours and total LoE specified hours without deviations”. The Offeror shall affix this certification to the Government furnished LoE provided solicitation Attachment 0001 and provide it in a separate tab in the Cost/ Price Volume II. In addition to the certification, the Offeror shall provide a principle offer signature next to the certification. Failure to follow these instructions will result in the rejection of your offer.

L.1.2.2 COST/PRICE SHALL CONSIST OF THE FOLLOWING WORKBOOKS:

Volume	Title	File Name(s)
III	A. Summary cost proposal B. Pricing methodology (optional)	A. summary.xls or .xlsx B. prmeth.doc or .docx, .pdf or .xls (.xlsx) (optional)

L.1.2.2.1 SUMMARY COST PROPOSAL: Offerors are required to provide other than certified cost or pricing data as defined in FAR 2.101. The summary cost proposal Microsoft Excel workbook (summary.xls) must consist of a total cost element summary (roll-up by cost element), a detailed cost element worksheet for each CLIN, labor rate worksheet, and indirect worksheet. The set of worksheets shall repeat for the Prime and each Subcontractor/ interdivisional entity (S/IE).

L.1.2.2.2 Each CLIN shall have a worksheet detailed by cost element (see CPFF CLIN Worksheet and Cost CLIN Worksheet Sample(s) below). Instructions for Cost Elements are identified in the following subparagraphs of this section. Offeror shall also provide a Summary (rollup) by Cost Element as presented in the sample table below.

L.1.2.2.3 WORKSHEETS: Offeror and any S/IE submitting cost data shall follow the below sample in providing its cost proposal excel workbook (Summary.xls) for submission. A sample worksheet is

provided for the CPFF CLINs and the Cost CLINs. Below the worksheet samples is a description of how each cost element shall be proposed within the workbook to satisfy the details required to conduct a cost realism analysis of the proposal. Note: The worksheet sample is provided as a guiding tool for the Offeror in creating a cost proposal. An Offeror may adjust the worksheet as necessary to accommodate the specifics of its proposal (including adding columns).

CPFF CLIN WORKSHEET SAMPLE:

	Offeror Fiscal Year			
CLIN 000X	DD MON YYYY- DD MON YYYY			
	Hours/Base	Rate	Dollars	
<u>Direct Labor</u>				
<u>Labor Category 1</u>	<u>Hours</u>	<u>Rate from Labor Rate Worksheet</u>	<u>Formula</u> <u>(Hours * Rate)</u>	<u>A</u>
<u>Labor Category 2</u>	<u>Hours</u>	<u>Rate from Labor Rate Worksheet</u>	<u>Formula</u> <u>(Hours * Rate)</u>	<u>B</u>
<u>Labor Category 3</u>	<u>Hours</u>	<u>Rate from Labor Rate Worksheet</u>	<u>Formula</u> <u>(Hours * Rate)</u>	<u>C</u>
<u>Subtotal Direct Labor</u>	<u>Sum</u>		<u>Sum</u>	<u>D=A+B+C</u>
<u>Fringe- if applicable</u>	<u>Formula Base (=D)</u>	<u>Rate from Indirect Rate Worksheet</u>	<u>Formula</u> <u>(Base * Rate)</u>	<u>E</u>
<u>Total Direct labor</u>			<u>Sum</u>	<u>F=D+E</u>
<u>Labor Overhead</u>	<u>Formula Base (=F)</u>	<u>Rate from Indirect Rate Worksheet</u>	<u>Formula</u> <u>(Base *Rate)</u>	<u>G</u>
<u>Subtotal Labor</u>			<u>Sum</u>	<u>H=F+G</u>
<u>S/IE</u>				
<u>S/IE 1</u>			<u>From S/IE Cost proposal for applicable CLIN</u>	<u>K</u>
<u>S/IE 2</u>			<u>From S/IE Cost proposal for applicable CLIN</u>	<u>L</u>
<u>S/IE 3</u>			<u>From S/IE Cost proposal for applicable CLIN</u>	<u>M</u>
<u>Total S/IE</u>			<u>Sum</u>	<u>N=K+L+M</u>
<u>Subcontractor Handling</u>	<u>Formula Base (=N)</u>	<u>Rate from Indirect Rate Worksheet</u>	<u>Formula</u> <u>(Base * Rate)</u>	<u>O</u>
<u>G&A</u>	<u>Formula Base (=O+N+H)</u>	<u>Rate from Indirect Rate Worksheet</u>	<u>Formula</u> <u>(Base * Rate)</u>	<u>P</u>
<u>Total Cost Input (TCI)</u>			<u>Sum</u>	<u>Q=P+O+N+H</u>
<u>Fee</u>	<u>Formula Base (=Q)</u>	<u>Rate from Indirect Rate Worksheet</u>	<u>Formula</u> <u>(Base * Rate)</u>	<u>R</u>

<u>COM</u>				
<u>DL COM</u>	<u>Formula Base (D)</u>	<u>Rate from Indirect Rate Worksheet</u>	<u>Formula (Base * Rate)</u>	<u>S</u>
<u>G&A COM</u>	<u>Formula Base (=O+N+H)</u>	<u>Rate from Indirect Rate Worksheet</u>	<u>Formula (Base * Rate)</u>	<u>T</u>
<u>Total COM</u>			<u>Sum</u>	<u>U=S+T</u>
<u>Total Proposed</u>			<u>Sum</u>	<u>V=Q+R+U</u>

COST CLIN WORKSHEET SAMPLE:

<u>Prime Materials</u>				<u>AA</u>
<u>Prime Material Handling</u>	<u>Formula Base (=AA)</u>	<u>Rate from Indirect Rate Worksheet</u>	<u>Formula (Base*Rate)</u>	<u>BB</u>
<u>Prime Travel</u>			<u>From Travel Worksheet</u>	<u>CC</u>
<u>Prime ODCs</u>			<u>From ODC worksheet</u>	<u>DD</u>
<u>S/IE</u>				
<u>S/IE 1</u>			<u>From S/IE Cost proposal for applicable CLIN</u>	<u>EE</u>
<u>S/IE 2</u>			<u>From S/IE Cost proposal for applicable CLIN</u>	<u>FF</u>
<u>S/IE 3</u>			<u>From S/IE Cost proposal for applicable CLIN</u>	<u>GG</u>
<u>Subtotal SI&E</u>			<u>Sum</u>	<u>HH=EE+FF+GG</u>
<u>Subtotal</u>			<u>Sum</u>	<u>II=AA+BB+CC+DD+HH</u>
<u>G&A</u>	<u>Formula Base (=II)</u>	<u>Rate from Indirect Rate</u>	<u>Formula (Base*Rate)</u>	<u>JJ</u>
<u>Subtotal</u>			<u>Sum</u>	<u>KK=II+JJ</u>
<u>G&A COM</u>	<u>Formula Base (=II)</u>	<u>Rate from Indirect Rate</u>	<u>Formula (Base*Rate)</u>	<u>LL</u>
<u>Total</u>			<u>Sum</u>	<u>MM=KK+LL</u>

L.1.2.2.4 DIRECT LABOR: On each CLIN worksheet provide a listing of each proposed Direct Labor category with its base labor rate, corresponding amount of hours, and extended cost by Offeror Fiscal Year. The three column details (base/rate/dollars) (as included in the above sample) must be proposed per Offeror Fiscal Year. The applicable labor rate must be referenced (linked) to the “**Labor Rate**” worksheet within the Summary excel file. The “**Labor Rate**” worksheet must list all applicable LCATs, the unique identifier found in Section J, Attachment 0009, and provide the base labor rate per Offeror Fiscal Year.

L.1.2.3 SUBCONTRACTOR, INDIRECT RATES, OTHER DIRECT COSTS INFORMATION

L.1.2.3.1 Offeror and any Subcontractor(s) are responsible for ensuring compliance with the Service Contract Act (SCA) for all applicable LCATs. If the Offeror believes that LCATs are subject to the SCA, it must identify such LCATs as “SCA Labor” on its proposal. Disclose the state and county in which the proposed SCA LCATs will be performing its effort, the Wage Determination Schedule used for the proposed SCA labor rates, and the Occupation Code, and Title for each proposed SCA LCAT. **Please note that any Prime Offeror or Subcontractor SCA identified labor rates provided in his or her cost/price proposal that falls below the minimum rates specified at L.1.2.0.2 will be considered non-compliant and unacceptable and will not be considered for award.**

L.1.2.3.2 INDIRECTS: The proposed indirect cost rates (inclusive of Facilities Capital Cost of Money Rates as applicable) are to be listed on the “**Indirect Rate**” worksheet within the summary.xls or .xlsx file. The costs on the CLIN worksheets for the Base Period and any option period(s) must be the result of calculations using the rates, by reference (linking), from the indirect rate worksheet (not hard numbers). The Prime Offeror and its Subcontractor(s) will be permitted to propose Facilities Capital Cost of Money at the task order level if these costs were included in their respective proposals for the basic NexGen IDIQ Contract.

L.1.2.3.3 NOTE: The Phase-In Period of performance is to be proposed as Cost-Plus-Fixed-Fee-Term contract type as referenced in Section B “Supplies or Services and Prices/Costs” under the “CLIN Structure”.

L.1.2.3.4 SUBCONTRACTOR/ INTERDIVISIONAL ENTITY (S/IE): The proposed S/IE effort in the Prime’s proposal must trace directly to S/IE information submitted with the Prime proposal or submitted directly to the Government. **Any discrepancies between the proposed S/IE effort in the Prime’s proposal and any S/IE’s proposal will result in no further consideration of the Offeror’s proposal.**

L.1.2.3.5 The Offeror shall require its Subcontractors to provide the Government a complete labor rate build for each LCAT proposed by the Subcontractor regardless of contract type; specifically, this will include the direct labor rate, fringe rate, overhead rate, G&A rate, profit or fee rate and any other applicable indirect rate in accordance with each Subcontractors’ financial disclosure statement. **Subcontractor proposals that do not include a complete breakout as specified above will result in the rejection of the Prime Offeror’s offer and such Offeror will be ineligible for award. It is the Offeror’s responsibility to ensure the required information is submitted for all Subcontractors. Subcontractors may submit any proprietary data directly to the Government.**

L.1.2.3.6 MATERIALS & OTHER DIRECT COSTS: For purposes of evaluation, the Offeror shall use \$0.00 for the base year, surge options, and option periods. There is not any anticipated material or ODC use on the anticipated task order.

L.1.2.3.7 TRAVEL: For purposes of evaluation, Offerors shall use the following plug amounts, located in the below table, for travel costs. The provided amounts shall cover direct and allowable indirect travel costs for Prime and Subcontractors. The provided plug amount of \$64,293.60/year shall be inclusive of all direct and indirect loadings at the Prime or subcontract level and payment of travel direct and indirect costs is subject to audit. Fee shall not be applied to travel costs.

Travel Period of Performance	Dollar Value –Plug Number
Base Year & Base Year Surge Option	\$64,293.60

Year 2 Option & Year 2 Surge Option	\$64,293.60
Year 3 Option & Year 3 Surge Option	\$64,293.60
Year 4 Option & Year 4 Surge Option	\$64,293.60
Year 5 Option & Year 5 Surge Option	\$64,293.60

L.1.2.3.8 Fee: The proposed fee shall be in accordance with FAR 15.404-4(c)(4) and must not exceed 10.00% (percent) of the contract’s estimated cost, excluding fee.

L.1.3 VOLUME 3 – QUALITY ASSURANCE SURVEILLANCE PLAN (QASP) FACTOR:

L.1.3.1 In accordance with FAR part 37.604 and 46.4, offerors shall propose a QASP which describes how their performance should be measured against the requirements of the Performance Work Statement (PWS) found within Section C of this Request for Proposal. Offerors shall submit a QASP that includes key metrics that will be used throughout the period of performance of the awarded task order by the Government to assess the Offeror’s quality of performance. At minimum, the Offeror’s proposed QASP shall include the following key metrics:

- Cost control
- Schedule
- Quality of deliverables referenced in Section C
- Quality of services provided by individual Offeror staff
- Quality Assurance Strategy
- Accuracy in billing to the Government
- Retention of current staff
- Recruitment of replacement staff

L.1.3.2 Each metric proposed, including the above key metrics, shall include at a minimum the performance objective, standard to be met for evaluation of performance success, Government Surveillance Method, and Frequency of Government Surveillance. The metrics proposed shall be logical, relevant to the effort, and sufficient to measure performance. The proposed standard to be met shall be quantifiable. The QASP shall be proposed in a table format. The QASP will be incorporated into the awarded task order at Section J Attachment 0016.

SECTION M – EVALAUTION FACTORS, EVALUATION METHODOLOGY AND BASIS OF AWARD

M.0 EVALUATION FACTORS: The following evaluation factors listed in descending order of importance will be utilized by the Government to make a best value trade-off award selection.

M.0.1 EVALUATION FACTORS:

- Factor 1 - Past Performance
- Factor 2 - Cost/Price
- Factor 3 - QASP

M.1 PAST PERFORMANCE AND COST/PRICE EVALUATION METHODOLOGY:

M.1.1 FACTOR 1 - PAST PERFORMANCE EVALUATION METHODOLOGY:

The Government will use the information provided by the Offeror in conjunction with information obtained from the Past Performance Information Retrieval System (PPIRS) and Federal Awardee Performance and Integrity Information System (FAPIS) to assign a Past Performance Confidence Assessment Rating. For purposes of evaluating PPIRS reports, the Government will evaluate the most recent PPIRS report listed in the system for the contract/task order reference provided by the Offeror. For purposes of evaluation of questionnaires, the Government will only evaluate fully completed questionnaires (all parts) that are received with the offerors proposal by the date and time specified for receipt of offerors.

M.1.1.2 RECENT: The Government will evaluate the Offeror’s past performance submission under this request for proposal by evaluating each Offeror’s past performance reference (s) to ensure past performance occurred in whole or in part within the past three (3) years from the date and time specified for receipt of offers for Solicitation SSESNG-19-R-2091. Any submission that is not recent will not be considered for award.

RELEVANCY: The Government will assess the Offeror’s past performance to determine if it’s relevant or not relevant based on the past performance information provided. Only relevant past performance will be evaluated.

PERFORMANCE CONFIDENCE ASSESSMENT: After reviewing contracts for recency and relevancy the Government will assign an overall past performance confidence assessment in accordance with the rating table below:

Performance Confidence Assessments	
Adjectival Rating	Description
Substantial Confidence	Based on the Offeror’s recent/relevant performance record, the Government has a high expectation that the Offeror will successfully perform the required effort.
Satisfactory Confidence	Based on the Offeror’s recent/relevant performance record, the Government has a reasonable expectation that the Offeror will successfully perform the required effort.
Neutral Confidence	No recent/relevant performance record is available or the Offeror’s performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned. The Offeror may not be evaluated favorably or unfavorably on the factor of past performance.
Limited Confidence	Based on the Offeror’s recent/relevant performance record, the Government has a low expectation that the Offeror will successfully perform the required effort.
No Confidence	Based on the Offeror’s recent/relevant performance record, the Government has no expectation that the Offeror will be able to successfully perform the required effort.

M.1.1.3 Failure to provide 3 required references in the form of either completed questionnaires or PPIRS records or a combination of both totaling 3 references or the required written certification of no past performance if applicable, or certification fewer than three references if applicable, will result in the entire proposal being considered ineligible for award. Reference see paragraph L.1.1.16. In addition, if in conducting a review of PPIRS information the Government finds an unsatisfactory rating in CPARS not identified by the Offeror in section L.1.1 of this solicitation this will result in the entire proposal being considered unacceptable and the Government will conduct no further evaluation of the Offeror’s proposal for either cost or past performance.

M.1.1.4 If the Offeror asserts no recent, relevant past performance, the Offeror will receive an Unknown Confidence (Neutral) Past Performance Confidence Assessment Rating.

M.1.1.5 Offerors shall achieve a Past Performance Confidence Assessment of Satisfactory Confidence or higher rating or Neutral Confidence rating in order to be considered for award. Ratings of Limited Confidence or No Confidence will be considered unacceptable and ineligible for award.

M.1.2 FACTOR 2 – COST/PRICE EVALUATION METHODOLOGY:

M.1.2.1 The Government will verify that the total proposed price is within the maximum Proposal Price identified in Section L of this solicitation at paragraph L.1.2.0.1. If the total proposed price is outside the maximum Proposal Price, the Offeror’s proposal will be ineligible for award.

M.1.2.2 The Government will verify that all direct labor rates proposed by the Prime AND its Subcontractors are within the Direct Labor Rate Range as specified in paragraph L.1.2.0.2 of Section L of this solicitation and reflected in the table immediately below this paragraph. If any of the proposed direct labor rates by either the Prime or its Subcontractors are outside of the Government established Direct Labor Rate Range, the Offeror will be ineligible for award. Offerors are reminded that they are responsible for ensuring that any and all S/IEs and subcontractors provide a full and complete labor rate build that provides complete transparency for the direct labor rate component, and each indirect rate applied to it, along with the profit or fee, regardless of contract type.

Direct Labor (DL) Rate Range Minimum and Maximum Tables

DL Rate Range (Base Year & Base Year Surge Option (If Surge Option is exercised))			
Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$35.05	\$61.21
NG114	Business Analyst Senior	\$50.80	\$64.71
NG181	Engineering Supervisor	\$52.88	\$87.54

NG303	Operations Specialist Journeyman	\$39.62	\$48.56
NG304	Operations Specialist Senior	\$49.34	\$82.42
NG333	Program Administrator Journeyman	\$30.20	\$47.56
NG344	Program Manager High	\$64.37	\$103.47
NG423	Software Analyst Journeyman	\$62.76	\$90.60
NG451	Software Engineer Entry	\$37.50	\$72.66
NG453	Software Engineer Journeyman	\$58.09	\$82.19
NG454	Software Engineer Senior	\$63.84	\$92.02
NG474	Software System Architect Senior	\$68.62	\$102.93
NG481	Staff Scientist	\$65.64	\$98.46
NG512	System Analyst Intermediate	\$36.06	\$66.09
NG513	System Analyst Journeyman	\$47.37	\$70.21
NG514	System Analyst Senior	\$46.64	\$81.32
NG533	Technical Writer Editor Journeyman	\$34.41	\$52.49
NG543	Test Analyst Journeyman	\$44.75	\$69.17

DL Rate Range (Option Period 2 & Option Surge Period 2 (If Surge Option is exercised))

Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$35.62	\$62.20
NG114	Business Analyst Senior	\$51.63	\$65.76
NG181	Engineering Supervisor	\$53.74	\$88.97
NG303	Operations Specialist Journeyman	\$40.26	\$49.35
NG304	Operations Specialist Senior	\$50.15	\$83.77
NG333	Program Administrator Journeyman	\$30.69	\$48.34
NG344	Program Manager High	\$65.42	\$105.16
NG423	Software Analyst Journeyman	\$63.78	\$92.08
NG451	Software Engineer Entry	\$38.11	\$73.85
NG453	Software Engineer Journeyman	\$59.04	\$83.53
NG454	Software Engineer Senior	\$64.88	\$93.52
NG474	Software System Architect Senior	\$69.74	\$104.61
NG481	Staff Scientist	\$66.71	\$100.07
NG512	System Analyst Intermediate	\$36.65	\$67.17
NG513	System Analyst Journeyman	\$48.14	\$71.36
NG514	System Analyst Senior	\$47.40	\$82.65
NG533	Technical Writer Editor Journeyman	\$34.97	\$53.35
NG543	Test Analyst Journeyman	\$45.48	\$70.29

DL Rate Range (Option Period 3 & Option Surge Period 3 (If Surge Option is exercised))

Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$36.79	\$64.25
NG114	Business Analyst Senior	\$53.33	\$67.92
NG181	Engineering Supervisor	\$55.51	\$91.89
NG303	Operations Specialist Journeyman	\$41.59	\$50.97
NG304	Operations Specialist Senior	\$51.80	\$86.52
NG333	Program Administrator Journeyman	\$31.70	\$49.93
NG344	Program Manager High	\$67.57	\$108.62
NG423	Software Analyst Journeyman	\$65.88	\$95.11
NG451	Software Engineer Entry	\$39.37	\$76.28
NG453	Software Engineer Journeyman	\$60.98	\$86.27
NG454	Software Engineer Senior	\$67.02	\$96.60
NG474	Software System Architect Senior	\$72.04	\$108.05
NG481	Staff Scientist	\$68.91	\$103.36
NG512	System Analyst Intermediate	\$37.85	\$69.38
NG513	System Analyst Journeyman	\$49.73	\$73.71
NG514	System Analyst Senior	\$48.96	\$85.37
NG533	Technical Writer Editor Journeyman	\$36.12	\$55.10
NG543	Test Analyst Journeyman	\$46.98	\$72.61

DL Rate Range (Option Period 4 & Option Surge Period 4 (If Surge Option is exercised))

Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$38.63	\$67.45
NG114	Business Analyst Senior	\$55.98	\$71.31
NG181	Engineering Supervisor	\$58.27	\$96.47
NG303	Operations Specialist Journeyman	\$43.66	\$53.51
NG304	Operations Specialist Senior	\$54.38	\$90.83
NG333	Program Administrator Journeyman	\$33.28	\$52.42
NG344	Program Manager High	\$70.93	\$114.03
NG423	Software Analyst Journeyman	\$69.16	\$99.85

NG451	Software Engineer Entry	\$41.33	\$80.08
NG453	Software Engineer Journeyman	\$64.02	\$90.57
NG454	Software Engineer Senior	\$70.35	\$101.41
NG474	Software System Architect Senior	\$75.62	\$113.44
NG481	Staff Scientist	\$72.34	\$108.51
NG512	System Analyst Intermediate	\$39.74	\$72.83
NG513	System Analyst Journeyman	\$52.20	\$77.38
NG514	System Analyst Senior	\$51.40	\$89.62
NG533	Technical Writer Editor Journeyman	\$37.92	\$57.84
NG543	Test Analyst Journeyman	\$49.32	\$76.22

DL Rate Range (Option Period 5 & Option Surge Period 5 (If Surge Option is exercised))

Unique Alpha Numeric Identifier	LCAT & Skill Level	Minimum DL Rate	Maximum DL Rate
NG113	Business Analyst Journeyman	\$41.21	\$71.96
NG114	Business Analyst Senior	\$59.73	\$76.08
NG181	Engineering Supervisor	\$62.17	\$102.92
NG303	Operations Specialist Journeyman	\$46.58	\$57.09
NG304	Operations Specialist Senior	\$58.01	\$96.91
NG333	Program Administrator Journeyman	\$35.51	\$55.92
NG344	Program Manager High	\$75.68	\$121.66
NG423	Software Analyst Journeyman	\$73.79	\$106.53
NG451	Software Engineer Entry	\$44.09	\$85.43
NG453	Software Engineer Journeyman	\$68.30	\$96.63
NG454	Software Engineer Senior	\$75.06	\$108.19
NG474	Software System Architect Senior	\$80.68	\$121.02
NG481	Staff Scientist	\$77.18	\$115.76
NG512	System Analyst Intermediate	\$42.40	\$77.70
NG513	System Analyst Journeyman	\$55.70	\$82.55
NG514	System Analyst Senior	\$54.84	\$95.61
NG533	Technical Writer Editor Journeyman	\$40.46	\$61.71
NG543	Test Analyst Journeyman	\$52.62	\$81.32

M.1.2.3 The Government will verify that the Offeror's proposed fee meets the requirements of 15.404-4. If the Offeror's proposed fee does not meet the requirements of 15.404-4, the Offeror's Proposal will be ineligible for award.

M.1.2.4 The Government established Direct Labor Rate Range precludes the need for any further cost realism analysis for direct labor. In the event of inadequate competition, the Government may elect to perform additional proposal analysis, and to obtain additional cost or pricing data up to and including certified cost or pricing data.

M.1.2.5 The Government has determined that there is no added value to subcontracting more than 70% of the effort and any offeror proposing more than 70% will be determined ineligible for award.

M.1.2.6 Failure to follow the instructions and/or provide all of the submission requirements will result in the proposal being rejected, determined unacceptable, and no longer considered for award.

M.1.3 FACTOR 3 – QUALITY ASSURANCE SURVEILLANCE PLAN (QASP) EVALUATION METHODOLOGY:

Offerors Quality Assurance Surveillance Plan will be evaluated to determine if they are acceptable or unacceptable in accordance with Sections L.1.3.1 and L.1.3.2 of this RFP. In order to be considered for award an Offeror must receive a rating of Acceptable for their QASP.

The QASP proposal will be rated as acceptable or unacceptable in accordance with the definitions below:

Acceptable – Proposal meets the requirements of the solicitation.

Unacceptable – Proposal does not meet the requirements of the solicitation.

The accepted approved QASP for the winning offeror will be incorporated into Section J Attachment 0016 of the task order.

M.2 BASIS FOR AWARD:

M.2.1 BEST VALUE TRADE-OFF APPROACH: The Government intends to award a single TO resulting from the RFP to the Offeror whose proposal will provide the overall “Best Value” to the Government; by evaluating Past Performance, Cost/Price, and QASP. The Contracting Officer may select for award that Offeror who’s Proposed Cost and proposed fee are not necessarily the lowest, but whose overall proposal is deemed sufficiently more advantageous to the Government so as to justify the payment of a higher Cost/Price. Conversely, the Contracting Officer may select for award the Offeror whose total evaluated price is the lowest when other proposals are not sufficiently more advantageous to justify the payment of a higher Cost/Price.

M.2.2 Offerors will be evaluated on three factors: 1) Past Performance, 2) Cost /Price and 3) QASP evaluation. The QASP will be on an acceptable / unacceptable basis. The tradeoff will be between Past Performance and Cost / Price and for the purposes of this RFP, Factor 1 Past Performance is more important than Factor 2 Cost /Price.

M.2.3 The Government intends to evaluate proposals and award a TO without any questions, discussions, or clarifications to Offerors. Each Offeror's initial proposal shall contain the Offeror's best terms from a Cost/Price standpoint. The Government reserves the right to ask questions of Offerors, request clarifications, or conduct discussions if the Contracting Officer later determines them to be necessary.