



**US Customs and Border Protection
Miami/Tampa Field Offices
Statement of Work
Orlando Firing Range Services
PR 20122220
March 18, 2021**



1. **ORGANIZATION:** US Customs and Border Protection (CBP) is one of twenty-two (22) agencies established within the Department of Homeland Security (DHS). CBP provides security at America's borders. CBP is also responsible for processing all people, vehicles and cargo entering the United States; apprehending individuals attempting to enter the United States illegally; stemming the flow of illegal drugs and other contraband; protecting agriculture and economic interests from harmful pests and diseases; regulating and facilitating international trade and travel; protecting American business from theft of intellectual property and unfair trade practices; collecting import duties; maintaining export controls; and enforcing U.S. trade laws.
2. **OBJECTIVE:** The Contractor to provide exclusive use of indoor firearms range facilities and services in support of CBP to officers requiring firearms qualifications. The range will need to accommodate qualifications for up to 300 CBP Officers on a semi-annual basis.
3. **GENERAL REQUIREMENTS:**
 - A. The Contractor shall provide the indoor facilities of the use of firing range for CBP, Area Port of Orlando, for the purpose of firearms qualifications, including main and tactical firing range facilities, electricity, water, bathrooms facilities, well-conditioned maintained and quality assurance, and following the city/state requirements and regulations.
 - B. Range shall be able to honor schedule range times, handle the number of shooters required to meet our various needs, including the special needs of advanced Enforcement training, i.e.; Special Response Team (SRT), etc. An estimated 300 CBP Officers will require semi-annual training and range qualifications.
 - C. Firearms Range shall provide the use of its range and a classroom. The classroom will be used to train officers on firearms issues and to practice less than lethal techniques. The range must meet all CBP qualifications for CBP Officer use. CBP Firearms Supervisor will notify the proprietor to schedule dates and times for CBP Officers to use the facility during the duration of this contract. CBP will provide its own targets and ammunition for its use.
 - D. The facility must be within a twenty 50 mile radius of:
U. S. Customs and Border Protection, 9043 Tradeport Drive, Orlando, FL 32827

4. FACILITY REQUIREMENTS:

- A. The Contractor must make the indoor range area available exclusively to CBP officers for a minimum of 2 time periods annually until all CBPOs have qualified for the semi-annual qualifications. This semi-annual qualification of approximately 300 officers will take place over several days. At least ten (10) officers must be able to qualify per day.
 - a. Main Range – must accommodate at least 10 officers at a time for use of pistols and shotguns in range lanes that are at least 25 yards long (50 yard and 100 yard lanes can be used to complete the 25 yard standard course of fire.) The range lanes must allow firing at the following distances: 1.5 yards, 5 yards, 10 yards, 15 yards and 25 yards;
 - b. 50 yard and 100 yard range lanes must be available to accommodate rifle shooters;
 - c. CBP officers must be able to move away from the target or firing line while the target remains static for some exercises; and
 - d. Range lanes with turning targets are preferred.
- B. The range must be available five (5) days out of every week excluding federal holidays, Monday-Friday, with advance notification to the Contractor.
- C. Advance notification of at least 14 days will be given to the Contractor on when CBP requires use of the range.
- D. The number and names of CBP Officers will be provided to the Contractor. CBPOs will present their credentials upon entering the facility. No additional documentation shall be required of CBP employees.
- E. The range must be open for CBP use from 9:00 a.m. to 5:00 p.m. on each qualification day.
- F. Area needs to be inspected by CBP before and after scheduled period.
- G. Only CBP Instructors and Range Safety Officers will conduct operations on the range.
- H. The range area(s) in use by CBP will be exclusive and separate from the public during the aforementioned period of use.
- I. The range must have lighting controls on the range that allow for low light shooting courses.
- J. The range must be able to accommodate the following ammunition: 9mm and .40 caliber handgun rounds; shotgun rounds; and M-4 rounds.
- K. The bullet trap shall be adequate to capture all rounds expended by CBP shooters for qualification. The bullet trap will be maintained by the Contractor and emptied as needed.

- L. The Contractor shall be responsible for disposing of spent shell casings (brass) each day that the range is occupied by CBP. The spent shell casings should be removed consistent with OSHA requirements.
 - M. The range rules must allow shooter movement within the shooting booths (i.e. standing to kneeling).
 - N. The range rules must allow shooters to draw and fire rapidly from a holster.
 - O. The range rules must allow the shooters to perform tactical courses of fire and allow for movement down range towards the backstop.
 - P. Classroom Facility to accommodate at least ten (10) officers to train on firearms related issues and to practice less than lethal techniques.
 - Q. The range must comply with all other EPA and OSHA standards for safety, health, noise and air quality, including a proper ventilation system.
 - a. The environment in the range must not expose officers to airborne concentration of lead (without respirators) of 30 micrograms per cubic meter of air averaged over an 8-hour period per OSHA standards in 29 C.F.R. § 1910.1025.
 - R. The Contractor shall replace the air filters and certify the air quality of the indoor firing range providing certification to CBP upon request.
 - S. The range must have a separate restroom facility for men and women.
 - T. The Contractor shall maintain on-site serviceable first aid kits/supplies (trauma bag) for use in the event of injuries or accidents.
 - U. CBP will provide its own targets and ammunition for its use.
 - V. Range must provide replacement/maintenance plan of upkeep of target frames/mounts.
 - W. Range must provide a weapon cleaning area co-located with the facility.
- 5. CONTRACTING OFFICER REPRESENTATIVE:** A Contracting Officer Representative (COR) will be appointed to monitor Contractor performance and coordinate technical administrative matters with the Contracting Officer (CO). In those areas that do not have a COR, a Technically Qualified Officer should have oversight of the range contract. The COR or Technically Qualified Officer shall conduct a semi-annual review and provide a brief report to the Contracting Officer after each review.

6. PERIOD OF PERFORMANCE:

The period of performance for this requirement shall be for a base and four (4) option years.

- Base year Date of award through March 31, 2022
- Option year 1 April 1, 2022 through March 31, 2023
- Option year 2 April 1, 2023 through March 31, 2024
- Option year 3 April 1, 2024 through March 31, 2025
- Option year 4 April 1, 2025 through March 31, 2026

7. INVOICING: All invoicing will be through the Federal Government Invoice Processing Platform (IPP):

ELECTRONIC INVOICING AND PAYMENT REQUIREMENTS - INVOICE PROCESSING PLATFORM (IPP) (JAN 2016)

- A. The Contractor must use the IPP system for invoicing and payment.
- B. "Payment request" means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in FAR 32.905(b), "Payment documentation and process" and the applicable Prompt Payment clause included in this contract. The IPP website address is <https://www.ipp.gov>.
- C. The IPP was designed and developed for Contractors to enroll, access and use IPP for submitting requests for payment. Contractor assistance with enrollment can be obtained by contacting IPPCustomerSupport@fms.treas.gov or phone (866) 973-3131.
- D. If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment, the Contractor must submit a waiver request in writing to the contracting officer.
- E. In addition to the requirements of the use of IPP, the Contractor is required to submit a copy of the invoice to the COR for approval at the end of each month. The following information should be included in each invoice:
 - Vendor Name and address
 - Purchase Order Number
 - Invoice Number and date
 - Period of Service
 - Total of all items

8. CONDITIONS OF CONTRACT: Only the CO has the authority to represent the Government in cases where the award requires a change in the terms and conditions, delivery schedules, scope of work and/or price of the products and/or services under this task order.

9. DISCLOSURE INFORMATION: Any information made available to the Contractor/ vendor by the government shall be used only for the purpose of carrying out the provisions of this contract. This information shall not be divulged or made known in any manner to any persons except as may be necessary in the performance of the contract.

- A. In the performance of this contract, the Contractor/vendor assumes responsibility for the protection of the confidentiality of government records and information provided to the Contractor.
- B. When applicable the Contractor/vendor will be adhere to the requirements found in part 24 of the Federal Acquisition Regulation, Protection of Privacy and Freedom of Information.