

*Limited Sources Justification – Microsoft Dynamics 365 Online*

Control No: Sam Houston-2018-18

Contractor: Minburn Technology Group  
Program/Equipment:

**JUSTIFICATION REVIEW DOCUMENT**  
**FAR 8.405-6 LIMITED SOURCES JUSTIFICATION**  
**UNDER THE GENERAL SERVICES ADMINISTRATION**  
**FEDERAL SUPPLY PROGRAM**

**Program/Equipment:** *Procure 3,000 Microsoft Dynamics 365 Online Subscriptions to include SharePoint integration, Microsoft PowerBI integration, with hosting environment in Government Community Cloud for the Office of the Chief of Chaplains.*

**Authority:** Title III of the Federal Property and Administrative Services Act of 1949 (41U.S.C. 251, et. Seq) and Title 40 U.S.C 501, Services for Executive Agencies, as implemented by FAR 8.405-6.

**Amount:** **\$581,186.82**

<b>Prepared by:</b>	[REDACTED] KS E-Mail: [REDACTED]	Phone: [REDACTED] Date: 11 September 2018
<b>Contracting Officer:</b>	Samuel Colton E-Mail: [REDACTED]	Phone: [REDACTED] Date: 11 September 2018
<b>Technical:</b>	[REDACTED] <i>Information Technology PM</i> Email: [REDACTED]	DSN: [REDACTED] Date: 12 September 2018
<b>Requirements:</b>	[REDACTED] Email: [REDACTED]	[REDACTED] Date: 12 September 2018

**Reviews:** I have reviewed this justification and find it adequate to support limiting competition.

**Program Manager:**

Typed Name: [REDACTED]  
DSN: [REDACTED]  
Signature: [REDACTED]

**Legal Counsel:**

Typed Name: [REDACTED]  
DSN: [REDACTED]  
Signature: [REDACTED]

Contractor: Minburn Technology Group

Program/Equipment:

**FAR 8.405-6 Limited Sources Justification  
Under the General Services Administration  
Federal Supply Schedule Program**

**1. Contracting Activity:** *MICC, Fort Sam Houston, 2205 Infantry Post Road, Fort Sam Houston, TX 78234-1361.*

**2. Description of Action:** *The Office of the Chief of Chaplains* requests a *task order* under the General Services Administration (GSA) Federal Supply Schedule (FSS) Program with *Minburn Technology Group, 10113 Minburn Street, Great Falls, VA 22066*. The Government will execute this action against FSS contract *GS-35F-309AA*. Projected award is *August 2018* and fiscal year *2019*, *funds type Operations and Maintenance* funds will be used.

An acquisition plan is not required because this procurement does not meet the threshold at Defense Federal Acquisition Regulation Supplement 207.103(d)(i)(B)."

(*Insert approval authority title*) approved an acquisition plan in accordance with DFARS 207.103(d)(i)(B) on (*insert date*).

The required acquisition plan in accordance with DFARS 207.103(d)(i)(B) is currently awaiting (*insert approval authority title*) approval.

This requirement is a follow-on to the original purchase made utilizing the Government Purchase Card (GPC) under Minburn Technology Group's DoD Enterprise Software Initiative (ESI) agreement HC1028-17-A-0001(Expired on 31 May 2018).

**3. Description of Supplies/Services:** Provide *3,000 Microsoft Dynamics 365 Online Subscriptions to include SharePoint integration, Microsoft PowerBI integration, with hosting environment in Government Community Cloud for the Office of the Chief of Chaplains.*

Base Year					
Part No.	Description	Months	QTY	Unit Price	
DJJ-00001	Dyn365EAddlP1BAPrlGCC ShrdSvr ALNG SubsVL MVL AddOn	6	4	[REDACTED]	
DFK-00002	Dyn365ECstEngPlnGCC ShrdSvr ALNG SubsVL MVL PerUsr 1-99Usrs	6	3	[REDACTED]	
DGY-00011	Dyn365EForTeamMembersGCC ShrdSvr ALNG SubsVL MVL PerUsr	6	2927	[REDACTED]	
DDJ-00001	PwrBIProGCC ShrdSvr ALNG SubsVL MVL PerUsr	6	5	[REDACTED]	
3QS-00001	ShrPntOnlnP1GCC ShrdSvr ALNG SubsVL MVL PerUsr	6	3000	[REDACTED]	
Total Cost					\$191,692.74

Option Year					
Part No.	Description	Months	QTY	Unit Price	
DJJ-00001	Dyn365EAddlP1BAPrlGCC ShrdSvr ALNG SubsVL MVL AddOn	12	4	[REDACTED]	
DFK-00002	Dyn365ECstEngPlnGCC ShrdSvr ALNG SubsVL MVL PerUsr 1-99Usrs	12	3	[REDACTED]	
DGY-00011	Dyn365EForTeamMembersGCC ShrdSvr ALNG SubsVL MVL PerUsr	12	2997	[REDACTED]	

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DDJ-00001	PwrBIProGCC ShrdSvr ALNG SubsVL MVL PerUsr	12	5	
3QS-00001	ShrPntOnlnP1GCC ShrdSvr ALNG SubsVL MVL PerUsr	12	3000	
DKC-00001	Dyn365EAddlP1BADBStorGCC ShrdSvr ALNG SubsVL MVL AddOn XtraStrg1GB	12	15	
Total Cost				\$389,494.08

Base Period: 9/30/2018 to 3/29/2019 Value: \$191,692.84Option Period 1: 3/30/2019 to 3/29/2020 Value: \$389,494.08Total: \$581,186.82

**4. Authority Cited:** Title III of the Federal Property and Administrative Services Act of 1949 (41U.S.C. 251, et. Seq) and Title 40 U.S.C 501, Services for Executive Agencies, as implemented by FAR 8.405-6 and substantiated by the following:

FAR 8.405-6(a)(1)(i)(A). An urgent and compelling need exists, and following the procedures would result in unacceptable delays.

FAR 8.405-6(a)(1)(i)(B). Only one source is capable of providing the supplies or services required at the level of quality required because the supplies or services are unique or highly specialized.

FAR 8.405-6(a)(1)(i)(C). In the interest of economy and efficiency, the new work is a logical follow-on to an original Federal Supply Schedule order provided that the original order was placed in accordance with applicable Federal Supply Schedule ordering procedures. The original order or BPA was not previously issued under a sole-source or limited-sources procedures.

FAR 8.405-6(b)(1). Items peculiar to one manufacturer. An item peculiar to one manufacturer can be a particular brand name, product, or a feature of a product, peculiar to one manufacturer. A brand name item, whether available on one or more schedule contracts, is an item peculiar to one manufacturer.

#### 5. Reason for Authority Cited:

##### a. Background.

The Chaplain Corps Automated Religious Support System (CCARSS) is the Army Chaplain Corps' suite of software applications and information system supporting Chaplain Corps religious support missions Army-wide. CCARSS leverages commercial and DOD technology infrastructures and the latest DOD-approved application platforms and software applications to deliver comprehensive technology solutions, capabilities, support, and training to the Chaplain Corps worldwide. CCARSS also provides controlled access to Chaplain Corps resources and information and ensures information is efficiently delivered and effectively shared across all functional and hierarchical levels of the Army Chaplain Corps.

Historically, multiple contracts have been awarded to vendors to develop custom solutions to fulfill Chaplain Corps information technology requirements. The Office of the Chief of Chaplains is seeking to transition CCARSS from legacy stove-piped information technology platforms to a single integrated and cost-effective Software as a Service (SaaS) cloud-based solution.

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b. Prior Federal Supply Schedule Purchase.

During fiscal year 2017, based on existing CHESS contract vehicle (HC1020-13-D-0013) and DoD ESI blanket purchase agreement (HC1028-17-A-0001), the following seven (7) authorized vendors were identified for the initial software procurement.

- CDW-G
- Dell
- GovConnection
- Insight Public Sector
- Minburn Technology Group
- SHI International Corporation
- Softchoice Corporation

A written quote was received from CDW-G and Minburn Technology Group for the following items.

1	DFK-00002	Dyn365EP1GOV ShrdSvr ALNG SubsVL MVL PerUsr 1-99Usrs	12	2
2	DGL-00001	Dyn365EForCaseMgmtGOV ShrdSvr ALNG SubsVL MVL PerUsr	12	18
3	DGY-00001	Dyn365EForTeamMembersGOV ShrdSvr ALNG SubsVL MVL PerUsr 1-99Usrs	12	50

As the lowest priced quote, seventy (70) Microsoft Dynamics subscriptions were purchased from Minburn Technology Group with a government purchase card. The purchase of subscriptions included a 3-year enterprise licensing agreement. Microsoft licensing agreement number 5234132 is valid for the period 29 March 2017 to 31 March 2020.

c. In the interest of economy and efficiency, the new work is a logical follow-on to the original Federal Supply Schedule order above.

With the Microsoft Dynamics subscriptions and 3-year enterprise licensing agreement, a test pilot / proof of concept was initiated leveraging Microsoft Dynamics 365 Online to determine if a SaaS approach could meet OCCH information technology mission requirements. Based upon results of Microsoft Dynamics 365 Online configuration, testing, and demonstrated capabilities, OCCH is planning to begin deployment of solution army-wide effective 1 October 2018. This will necessitate the purchase of additional licenses for the remainder of current subscription year through 31 March 2019 and the final year of agreement purchased under the Minburn Technology Group purchase order above (1 April 2019 – 31 March 2020).

OCCH is seeking procurement of Dynamics 365 through the remaining 18 months of current licensing agreement with Minburn. By purchasing from Minburn the additional licenses for the time period covered under the 3-year enterprise licensing agreement already purchased from Minburn, the Government will gain efficiencies from not having to transfer the existing portal to a new vendor. Nor will the Government have to coordinate two different contractors to accomplish the expansion of the program licenses for the final 18 months of the enterprise licensing agreement. As such, the interests of economy and efficiency dictate that the new requirement for licenses under the program be sole sourced as a logical follow-on to Minburn's Federal Supply Schedule order.

Alternatives: There is currently only one DOD ESI source currently available to provide software (Insight Public Sector) however, it is limited to Department of the Navy use only. Subsequently, a Statement of Non-availability has been provided by CHESS. Minburn Technology Group (a service disabled veteran owned small business) and CDW-G have been identified through the GSA Advantage Portal that can provide items requested.

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If Limited Source Justification is not approved, OCCH will have two separate licensing agreements and will have to request Microsoft transfer the existing portal to a new vendor. A new 3 year licensing agreement would be required in lieu of completing the remaining 18 months on current agreement. This would create costly delays if account cannot be transferred, and require additional contracting actions to further extend support for current legacy systems and result in mission failure if funding is not available to support unanticipated costs. OCCH will not have the capability to manage existing army-wide multi-million dollar business programs (Strong Bonds, Chapel Tithes and Offering Funds). Additionally, the capability to capture army-wide command master religious requirements in support of the annual Program Objective Memorandum (POM) cycle will not exist.

**6. Actions to Increase Competition:** Prior to expiration of the current 3-year licensing agreement with Minburn Technology Group the Office of the Chief of Chaplains will seek follow-on software procurement through existing CHESS contract or DoD Enterprise Software Initiative (ESI) agreement.

**7. Market Research:** Microsoft Dynamics was the only Software as a Service available / identified through a CHESS contract or DoD ESI agreement that could be configured to meet OCCH mission requirements.

**8. Other Facts:** None.

**9. Technical Certification:** I certify that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

Typed Name: [REDACTED] Date: 12 September 2018  
Title: Information Technology PM Signature: [REDACTED]

**10. Requirements Certification:** I certify that the supporting data under my cognizance which are included in the justification are accurate and complete to the best of my knowledge and belief.

Typed Name: [REDACTED] Date: 13 September 2018  
Title: Dir, Sustainment & Information Signature: [REDACTED]

**11. Best Value Determination/Fair and Reasonable Cost Determination:** I hereby determine that the BPA represents the best value to the Government in accordance with FAR 8.405-6(c)(2)(v). Additionally, I hereby determine that the anticipated cost or price to the Government for this contract action will be fair and reasonable.

This determination will be made using the following:  price analysis  IGCE  
 other: identify the methodology or combination of methodologies that will be used.

Typed Name: Samuel Colton Date: [REDACTED]  
Title: Contracting Officer Signature: [REDACTED]

**12. Contracting Officer Certification:** I certify that this justification is accurate and complete to the best of my knowledge and belief.

Typed Name: Samuel Colton Date: [REDACTED]  
Title: Contracting Officer Signature: [REDACTED]