

Performance Work Statement (PWS)

**Helicopter
Operations Support for
Joint Pacific Alaska Range
Complex (JPARC)
Remote Sites**

Revision 1, 21 Feb 2019

EXECUTIVE SUMMARY

This is the Performance Work Statement (PWS) to provide helicopter operations for transport of personnel and light lift materials to remote sites located within the Joint Pacific Alaska Range Complex (JPARC). The primary tasks include:

1. Manage scheduling and providing helicopter logistics support to JPARC remote sites, including transporting maintenance, operations, and other support personnel and their equipment. Helicopter lift support will also be required to transport Government or Contractor equipment to and from remote sites.
2. Maintain record keeping and database management of all helicopter logistics support.
3. Perform database analysis to provide reports of cost of helicopter logistics support to JPARC's operational management team.
4. Conduct operational safety to ensure the protection of supported Government personnel and contractors during helicopter transport to remote sites. If subcontracting work task, Prime is responsible for vetting of the helicopter company for safety and insurance liability as well as passengers being transported.
5. Ensure the minimum level of required liability insurance is obtained prior to conducting helicopter operations meeting Federal and State of Alaska requirements.
6. Limit personnel liability exposure and enhance safety
7. As a minimum, maintain cost control by:
 - a. Reducing helicopter logistics support costs while ensuring availability of helicopter to meet JPARC mission.
 - b. Minimize weather-standby time of helicopter and crews
 - c. Conduct cost-benefit analysis of each helicopter remote site visit to obtain optimum sized aircraft for mission.

PERFORMANCE-BASED WORK STATEMENT
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1. DESCRIPTION OF SERVICES.

1.1 The mission of the Joint Pacific Alaska Range Complex (JPARC) is to provide highly realistic training for service, joint, and coalition combat aircrews, aviation ground crews, surface maneuver units, and command staffs. RED FLAG-Alaska (RF-A) is a primary United States Air Force (USAF) combat training exercise and a Joint National Training Capability (JNTC) accredited and certified event that is executed within the JPARC. The JPARC consists of Military Operations Areas (MOAs), Military Training Routes (MTRs), Restricted Airspaces, combat training ranges, with both live and inert weapons impact areas, electronic warfare sites, and all facilities, structures, shelters, systems, and equipment necessary to support live combat training operations. JPARC North refers to facilities/ranges/MOAs surrounding Eielson Air Force Base (AFB). JPARC South refers to facilities/MOAs used primarily by the 3rd Wing (WG) at Joint Base Elmendorf-Richardson (JBER). Capabilities include real-time air-to-air, air-to-ground, ground-to-air, and surface maneuver mission capture, monitoring and playback for user feedback and performance self-evaluation.

1.2 Multiple JPARC communications and infrastructure sites are part of the JPARC program. These sites were established as part of a strategic plan to expand and enhance the JPARC while also upgrading/replacing outdated and failing systems/subsystems. These efforts focused on expanding the JPARC capability to support inter-service combat training events such as RF-A and NE which recently included the Air Force, Army, Marines, Navy forces, both United States and coalition forces. The remote site locations and severe terrain necessitates primarily by helicopter.

1.3 The contractor shall provide helicopter operations for transport of personnel and lift (internal load or external sling) of materials to ensure maintenance and sustainment of all JPARC systems and subsystems located at remote sites. These materials may include HAZMAT (POL, small generators, batteries, etc.) JPARC systems and subsystems include composite shelters, towers, associated power generation equipment, electronics, communications and a variety of other hardware and software subsystems. The systems and subsystems enable the JPARC management organization to support critical U.S. and Coalition Armed Forces Joint Service combat training exercises such as RED FLAG-Alaska (RF-A) and NORTHERN EDGE (NE).

2. PERIOD OR PERFORMANCE.

2.1 Performance period for this contract will be for one twelve (12) month Base Year and one twelve (12) month Option Period.

3. SPECIFIC REQUIREMENTS.

3.1 The Contractor shall be responsible for scheduling and providing primary helicopter logistics and operations support to transport Government and Contractor operations and maintenance personnel and their tools/equipment/materials to and from JPARC remote sites. The Contractor shall also be responsible with providing management, labor, equipment, tools, supplies and helicopter to lift or transport JPARC equipment, systems, and subsystems.

3.1.1 The contractor shall be able to transport Department of Defense/government personnel. Any contractor or subcontractor that provides air transportation to Department of Defense/government personnel will comply with the requirements listed in the most current version of Department of Defense Instruction (DODI) 4500.53, *DoD Commercial Air Transportation Quality and Safety Review Program*.

3.1.2 The Contractor will provide 100 hours of light weight helicopter logistics and operations capable of transporting 2 (two) range personnel and up to 100 pounds of internal/external equipment to and from the JPARC remote sites listed in attachment 1.

3.1.2.1 The Contractor will be responsible for management, labor, equipment, tools, supplies and helicopters required for light weight lift of JPARC personnel and equipment.

3.1.3 The Contractor will provide 140 hours of medium weight helicopter logistics and operations capable of transporting 4 (four) range personnel and up to 500 pounds of internal/external equipment to and from the JPARC remote sites listed in attachment 1.

3.1.3.1 The Contractor will be responsible for management, labor, equipment, tools, supplies and helicopters required for medium weight lift of JPARC personnel and equipment.

3.2 The Contractor shall schedule, coordinate, and cooperate with all Government, additional contractors, and external agencies. The Contractor shall provide a contractor format Request Form for Routine and Priority support. Contractor must acknowledge receipt of a request for support (regardless of type) within 1 hour during a normal duty day or within one hour of the start of the next duty day if the request is made outside of the duty day. Contractor shall provide a helicopter support plan within 2 hours of acknowledging receipt of a request and provide cancellation/change information to requestor within 1 hour of cancellation/change decision. Contractor shall provide requested support within 72 hours of request for Routine and 4 hours for a Priority request. Priority requests are those needing to have support to prevent mission failure or provide personnel support for life or limb. Priority requests for support must be coordinated/approved by COR.

3.3 The Contractor shall be responsible for the required helicopter logistics support which includes supporting the following activities:

3.3.1 Taylor Mountain Radar Site, and Porcupine Ridge communications-relay site maintenance and sustainment activities during winter months.

3.3.2 JPARC expansion sites, legacy Air Combat Maneuvering (ACMI) Tracking Instrumentation Sub-system (TIS) sites, threat sites and weapons scoring sites maintenance, sustainment and operations activities.

3.3.3 The Contractor will provide all helicopter transportation necessary to support maintenance, repair, and sustainment actions as required to support JPARC remote site maintenance.

3.4 The Contractor shall also coordinate for the scheduling of helicopter assets to support Contractor(s) performing work on other Government contracts within the JPARC. Contractor shall provide requested support within 72 hours of request for Routine and 4 hours for a Priority request. Priority requests are those needing to have support to prevent mission failure or provide personnel support for life or limb. The Contractor shall also maintain close coordination with Government Contractor(s) performing work at remote sites to ensure efficient use of helicopter support. Contractor shall coordinate and support multiple requests to same/near-by site by time and location to minimize number of hours required. Conflicts in priorities will be resolved by Government COR.

3.5 The Contractor shall maintain records of all operations related to helicopter logistics support to remote sites within the JPARC. Records will include requisition forms, associated costs for support, helicopter company rates, and other documents related to the support of the contract.

3.6 The Contractor shall notify the contracting officer and COR once they have flown 75% (seventy-five percent) of the hours listed in paragraphs 3.1.1 and 3.1.2.

3.7 The Contractor shall vet all sub-contracted helicopter companies to ensure said companies operate in a safe and efficient manner. Contractor shall meet all Federal and State of Alaska licensing and safety requirements.

3.8 The Contractor shall identify to all parties (e.g. helicopter providers; O&M contractors) the requirements for liability insurance to meet all Federal and State of Alaska requirements as applicable.

3.9 The Contractor shall submit a Monthly Status Report (MSR) no later than the 7th day of the following month in contractor format that is compatible with Microsoft Word or Adobe Acrobat .pdf format readers. This report shall contain:

3.9.1 Progress of the previous period (relative to the government approved schedule).

3.9.2 Status of contract milestones (associated with the government approved schedule). The Contractor shall prepare a final Status Report (including final financial data) and

shall summarize project accomplishments, issues/concerns and a proposed future course of action for the government.

3.9.3 Services Summary items.

3.9.4 Resource expenditures for the project.

3.9.5 Issues/concerns and associated recommendations.

3.9.6 Summary of monthly requests, date and site of flights, and performance metrics.

4. HOURS OF OPERATION.

4.1 Scheduling services shall be available during normal duty day (M-F, 0730-1630). Helicopter operations shall be available 7 days a week and operate during boundaries of civil twilight.

5. PLACE OF PERFORMANCE.

5.1 Place of performance will primarily be in and around Eielson AFB, Alaska and at remote operating sites on the JPARC range. Performance at other locations may be required on a case by case basis and will be directed and approved in advance by the COR.

6. TECHNICAL REPORTS.

6.1 The Contractor shall provide technical reports, briefings, action items and presentation materials in contractor format no later than five days prior to Government review as required by the Government in a format compatible with Microsoft Office applicable applications.

7. CONTRACTOR MANPOWER REPORTING.

7.1 The Contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Air Force via a secure data collection site. The contractor is required to completely fill in all required data fields at <http://www.ecmra.mil>. Reporting inputs will be for the labor executed during the period of performance for each Government fiscal year (FY), which runs 1 October through 30 September. While inputs may be reported any time during the FY, all data shall be reported no later than 31 October* of each calendar year. Contractors may direct questions to the CMRA help desk.

* Reporting Period: Contractors are required to input data by 31 October of each year.

* Uses and Safeguarding of Information: Information from the secure web site is considered to be proprietary in nature when the contract number and contractor identity are associated with the direct labor hours and direct labor dollars. At no time will any data be released to the public with the contractor name and contract number associated with the data.

* User Manuals: Data for Air Force service requirements must be input at the Air Force CMRA link. However, user manuals for government personnel and contractors are available at the Army CMRA link at <http://www.ecmra.mil>.

8. GENERAL INFORMATION.

8.1 Reference. Documents and electronic files will be made available to the contractor as needed. The contractor will have access to JPARC facilities. Consequently, all required reference documentation will be readily available for use during project performance. Specifically identified reference documents are listed in the following table:

Document No.	Title
Eielson Air Force Base Instruction 12-204 For Reference Only	Airfield Operations Instruction & Local Flying Procedures https://static.e-publishing.af.mil/production/1/eielsonafb/publication/eielsonafb13-204/eielsonafb13-204.pdf
18 Alaska Administrative Code (AAC) 75	Alaska Department of Environmental Conservation (ADEC), Oil and Other Hazardous Substances Pollution Control https://dec.alaska.gov/media/1055/18-aac-75.pdf
11th Air Force Alaska Airspace Handbook For Reference Only	Embedded Here (Double click the icon below):  The icon shows the 11th Air Force logo, the text "11th Air Force Alaska Airspace Handbook", and the date "8 November 2018".

8.2 Standards of Conduct. Contractor Personnel must adhere to standards of conduct as established by the Installation Commander.

8.3 Security Requirements.

8.3.1 Contractor shall adhere to current installation security policies.

8.3.2 Contractor personnel shall not release or remove system documentation, data, or reports generated by or through use of Government systems. All requests for information shall be forwarded to the COR.

8.3.3 The requirements for this effort are expected to be UNCLASSIFIED and should not require the contract personnel to obtain a security clearance

8.3.4 COR will assist contractor personnel in processing the necessary DoD forms to obtain base or area badges for access to Government facilities.

8.3.5 The Contractor shall not divulge any information regarding files, data, processing activities, functions, user IDs, passwords, or other knowledge that may be gained to

anyone who is not authorized to have access to such information. Contractor personnel shall abide by all Government rules, procedures, and standard of conduct. Contractors requiring access to Government Automated Information Systems (AIS) shall have background investigations and security awareness training completed after contract award but prior to AIS access. When the period of performance is complete or contractor personnel leave work on this project, they will have five (5) working days to terminate all of their network user accounts and to return all access cards and base identification badges.

8.3.6 Access to Government facilities within the JPARC is required for contractors to perform helicopter logistics support duties in the best interest of the Government.

9. SAFETY REQUIREMENTS.

9.1 The Contractor shall comply with all safety provisions, e.g. technical specifications, technical publications, Federal Occupational Safety and Health Standards (Title 29 CFR Part 1910). If there is no applicable Occupational Safety and Health Administration (OSHA) standard, use other applicable nationally recognized sources of safety, health, and fire prevention standards referenced in the work requirements of this contract.

9.2 The Contractor shall protect Government property to prevent damage during the period of time the property is in the possession of the Contractor. The Contractor shall promptly report all available facts relating to each instance of damage to Government property promptly to the COR and contracting officer.

9.3 The Contractor shall provide a copy of the Medevac and Search and Rescue plan to the COR and contracting officer. Anytime a Medevac and Search and Rescue plan is updated a copy will be provided to COR and contracting officer.

9.4 When a mishap (\$10,000 or more) involving Government property occurs, the Contractor shall immediately secure the accident scene and the damaged item and notify the COR. The contractor will comply and assist with any Government mishap investigation that is a result of the damaged property.

9.5 If the Government elects to conduct an investigation of the accident, the Contractor shall cooperate fully and assist Government personnel until the investigation is completed.

10. ENVIRONMENTAL COMPLIANCE.

10.1 All chemical and material products shall meet performance specifications and shall not violate the environmental requirements of any applicable local, state or federal entity. It shall be the Contractor's responsibility to ensure project compliance with all environmental regulations, ordinances and/or statutes of any sovereign governing the Contractor or as identified by specific Task Order. Furthermore, it shall be the Contractor's responsibility to ensure that all waste products generated in assigned efforts are disposed of in a safe manner, complying with all applicable regulations. In no event shall the Government be liable for the contractor's failure to comply with applicable environmental requirements. The Contractor agrees to hold harmless the United States should the Contractor violate any environmental regulation, ordinance or statute. In the

case where more than one environmental requirement is present, the Contractor shall comply with the stricter requirement. Should there be a conflict between environmental regulations /ordinances/ statutes and the contract's specifications, the Contractor shall, in writing, contact the contracting officer for a written resolution. Any adjustment in the specifications or contract terms by the Contractor without such a resolution shall be at the Contractor's risk and expense. Environmental testing shall be conducted in accordance with approved procedures and as dictated by individual task order.

11. SPECIAL QUALIFICATIONS.

11.1 All Contractor personnel must meet any/all Federal and State of Alaska licensing and certification requirements for providing helicopter operations.

12. SERVICES SUMMARY.

Performance Objective	PWS Paragraph	Performance Threshold
Schedule Personnel Transport/Lift Support	3.2	95% of all Routine and Priority support requests are acknowledged within 1 hour and Support Plan provided within 2 hours.
JPARC Maintenance Logistics Support	3.3	Display ability to support JPARC maintenance requirements at Taylor Mtn, Porcupine Ridge, and all listed remote sites year round 90% for Routine, 95% for Priority
Helicopter Flight Support	3.4	90% of all Routine requests for support provided within 72 hours; 95% of all Priority requests for support provided within 4 hours
Monthly Status Report (MSR)	3.9	No later than 7 th day of the following month.

13. GOVERNMENT FURNISHED PROPERTY (GFP) AND SERVICES.

13.1 The U.S. Government will not provide any equipment, fuel, personnel, utilities or facilities to the Contractor for the execution of this contract. However, Government services may be provided in the event of an emergency (see paragraph 15.1).

14. HAZARDOUS WASTE DISPOSAL.

14.1 The Government will provide Hazardous Waste disposal services for government waste products only at Eielson AFB, in accordance with Eielson AFB policies and procedures.

15. MEDICAL SUPPORT.

15.1 Emergency Medical Support. The Government will provide emergency medical care within the capabilities of Government personnel, equipment, facilities, personnel, and medications currently available. "Emergency" is defined as that situation which, if untreated, will result in death, permanent disfigurement or impairment of faculties, undue pain or suffering, or serious bodily harm, such as permanent loss of the use of a limb, as determined by the reasonable judgment of the attending medical personnel. The Contractor agrees to assume responsibility for providing or enforcing the acquisition of reasonably required follow-on care. The Government will bill the Contractor for all emergency medical services provided to contractor employees. The Government will keep the Contractor informed of the disposition of any contractor employee removed from the ranges for emergency medical reasons.

15.2 Limitation of Liability. The Contractor shall defend, indemnify and hold harmless the Government from any judgment or settlement of a claim by any contractor employee that is based on medical treatment received from Government personnel under this contract.

16. TRAVEL REQUIREMENTS.

16.1 Anticipated Travel. It is anticipated that travel required to perform the tasks outlined in the PWS will be infrequent, but necessary. Travel to remote locations will be required in support of JPARC maintenance, repair, update, and refueling actions. It is expected that the Contractor will provide their own logistics and transportation to these sites year round.

16.2 Prior Approval. If travel is required beyond the sites identified for maintenance or outside of Alaska, the Contractor must obtain COR approval prior to making travel arrangements at least seven working days prior to travel date. The Contractor shall make their own travel arrangements as necessary to support the task after receiving government approval for specific travel requirements. Travel shall be reimbursed IAW Federal Travel Regulations.

17. QUALITY ASSURANCE

17.1. The contractor shall be responsible for implementing and maintaining a Quality Control Program (QCP) to ensure that the work performed meets or exceeds contract requirements and results in the correction of potential and actual problems.

17.2 Periodic Progress Meetings: The contractor shall participate in periodic progress meetings with the COR and Contract Specialist to apprise the Government of work progress and how the Government views the contractor's performance and the contractor will apprise the Government of problems, if any, being experienced. These meetings shall be at no additional cost to the Government and may be in the form of telephone, video-conferencing and/or on-site meetings as mutually agreed to by the contractor and

Government.

18. KICK-OFF MEETING

18.1 The contractor shall contact the COR, Contracting Officer and Specialist within two (2) business days after contract award to request a date and time to schedule the Post Award Kick-off Meeting. The purpose of this meeting will be for all project stakeholders to meet each other, review roles and responsibilities, review the contractor's project schedule, and to finalize requirements.

ATTACHMENTS.

A1. Remote Sites.

Note: Remote Sites list is not exhaustive and may be expanded as required by the Government.

A2. Deliverables

A3. Federal Holidays

A4. Performance Work Statement Points of Contact

Attachment 1: Possible Remote Sites

<u>Site Name</u>	<u>Latitude/Longitude</u>
Blair Lakes Range	N64-23.181 / W147-41.844
Knob Ridge AT&T Facility	N63-38.929 / W144-03.950
Donnelly Dome (South Master)	N63-47.248 / W145-51.894
South Remote (SR) -1	N64-11.190 / W143-55.410
SR-2	N64-28.040 / W145-02.955
SR-7	N64-44.410 / W141-45.920
SR-9 (Taylor Mtn)	N64-01.565 / W142-18.894
Porcupine Ridge Comm Site	N63-25.431 / W142-38.083
Central Remote (CR)-6	N64-29.835 / W146-05.567
CR-7	N64-00.221 / W147-57.340
Far Mountain (North Master)	N65-04.817 / W145-46.667
NR-1	N65-12.166 / W143-49.811
NR-2	N65-24.187 / W144-36.108
NR-3	N65-31.053 / W145-31.559
NR-4	N64-39.391 / W144-25.308
NR-4C (Y8)	N64-42.629 / W144-23.350
NR-5C (Y9)	N64-56.943 / W145-00.648
NR-6/ NR-6C (Y5)	N64-43.370 / W145-23.000
NR-7 Snowy Peak	N65-34.950 / W142-51.233
NM-C (Y10)	N65-05.118 / W145-35.646
Fox Master (Paxson AT&T Facility)	N62-58.067 / W145-28.200
FR-1 (Fox Relay)	N62-58.467 / W146-48.867
FR-2	N62-33.800 / W148-20.168
OP-26 (NC1)	N64-01.277 / W146-15.179
OP-27 (NC1A)	N64-01.773 / W146-17.014
OP-27 (Z-2)	N64-01.765 / W146-17.032
OP-28.5 (Z-3)	N64-02.199 / W146-18.509
Z-1	N63-58.427 / W146-32.888
Z-4	N63-58.253 / W146-34.509
Z8A/B	N63-50.150 / W145-49.280
RACSAN WISS Camera	N64-02.202 / W146-18.506
L1 WISS Camera	N63-58.417 / W146-34.133

Attachment 2: Deliverables

The Contractor shall provide the following deliverables:

Deliverable Title	Format	Due Date	Distribution / Copies	Frequency and Remarks
Weekly Status Report	Microsoft Word or Adobe PDF	Weekly upon award	One (1) e-copy to COR and Contract Specialist	At a minimum, the weekly status report shall summarize work completed that week and a one week look ahead at the scheduled activity level, major actions, and any unanticipated delays or changes to scheduled completion dates.
Monthly Status Reoport	Microsoft Word or Adobe PDF	No later than 7 th day of the following month.	One (1) e-copy to COR and Contract Specialist	Progress of the previous period (relative to the government approved schedule); Status of contract milestones (associated with the government approved schedule); Final Status Report (including final financial data) and summary of project accomplishments, issues/concerns and a proposed future course of action for the government; Services Summary items; Resource expenditures for the project; Issues/concerns and associated recommendations; Summary of monthly requests, date and site of flights, and performance metrics.

Attachment 3: Federal Holidays

New Year's Day	1 st of January
Dr. Martin Luther King's Birthday	3 rd Monday in January
President's Day	3 rd Monday in February
Memorial Day	5 th Monday in May
Independence Day	4 th of July
Labor Day	1 st Monday in September
Columbus Day	2 nd Monday in October
Veteran's Day	11 th of November
Thanksgiving Day	4 th Thursday in November
Christmas Day	25 th of December

If the federal holiday falls on a Saturday, the holiday is observed on the proceeding Friday. If the federal holiday falls on a Sunday, the holiday is observed on the following Monday. If desired, the contractor is allowed to work on a federal holiday once the contractor has requested approval in writing to the COR with an approval response provided.

Attachment 4: Performance Work Statement Points of Contact

Contracting Officer

Capt Erin Fiebig

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Contract Specialist

Frank J. Mata

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