

Source Selection Sensitive - See FAR 2.101 and 3.104

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188							
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reducing Project, (0704-0188), Washington, D.C., 20503. Please DO NOT RETURN your form to either of these addresses, send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E.												
A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY TDP		OTHER TECHNICAL						
D. SYSTEM / ITEM NAVAIR Systems Engineering Department Support, AIR-4.1		E. CONTRACT / PR NO. N00421-16-R-0088		F. CONTRACTOR TBD								
1. DATA ITEM NO. A001		2. TITLE OF DATA ITEM MANAGEMENT PLANS			3. SUBTITLE TBD							
4. AUTHORITY (Data Item Description No.) DI-MGMT-80004A			5. CONTRACT REFERENCE SOW Para 3.1			6. REQUIRING OFFICE AIR-4.1						
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED N/A	10. FREQUENCY ONE/R	12. DATE OF FIRST SUBMISSION 30 DAC		14. DISTRIBUTION							
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION 10 DARC		b. COPIES							
					a. ADDRESSEE	DRAFT	FINAL					
						Reg	Rep o					
16. REMARKS BLK 14: AIR-4.1 COR: Beth Hamill: <u>Elizabeth.Hamill@navy.mil</u> or other COR as designated. Delivery Instructions: Hard copies and Electronic copies shall be delivered to the AIR-4.1 COR. AIR-4.1 COR Hard copy deliverables shall be delivered to: Naval Air Systems Command Naval Air Warfare Center Aircraft Division ATTN: AIR-4.1 COR 22347 Cedar Point Road, Bldg 2185, Rm 1200B Patuxent River, MD 20670					AIR-4.1 COR	1	0					
					15. TOTAL						1	0
					G. PREPARED BY Elizabeth Hamill		H. DATE 01/30/2017		I. APPROVED BY <i>Elizabeth Hamill</i>		J. DATE 2/2/17	

17. PRICE
GROUP

18.
ESTIMATED
TOTAL PRICE

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER <u>TECHNICAL</u>			
D. SYSTEM / ITEM NAVAIR Systems Engineering Department Support, AIR-4.1		E. CONTRACT / PR NO. N00421-16-R-0088		F. CONTRACTOR TBD			
1. DATA ITEM NO. A003		2. TITLE OF DATA ITEM TECHNICAL REPORT - STUDY/ SERVICES			3. SUBTITLE TBD		
4. AUTHORITY (Data Item Description No.) DI-MISC-80508B			5. CONTRACT REFERENCE SEE BLK 16		6. REQUIRING OFFICE AIR-4.1		
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED N/A		10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION SEE BLK 16	
8. APP CODE		11. AS OF DATE SEE BLK 16		13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16		14. DISTRIBUTION	
				a. ADDRESSEE		b. COPIES	
						FINAL	
						DRAFT	Reg o
16. REMARKS BLK 5: SOW paragraphs 3.2.2; 3.2.3; 3.2.4; 3.2.5.1; 3.2.5.2; 3.2.6.1; 3.2.6.2; 3.2.6.3; 3.2.7; 3.2.8 and 3.2.9. BLKS 11, 12, AND 13: To be designated under each individual Task Order. BLK 14: AIR-4.1 COR: Beth Hamill: Elizabeth.Hamill@navy.mil or other COR as designated. TPOC: To be designated under each individual Task Order. <u>Delivery Instructions:</u> Hard copies and Electronic copies of the Letter of Transmittal shall be delivered to the AIR-4.1 COR. Hard copies and Electronic copies shall be delivered to the TPOC as designated under each individual Task Order.				AIR-4.1 COR		LT	0
				TPOC		1	0
				15. TOTAL		1	0
G. PREPARED BY Elizabeth Hamill		H. DATE 01/30/2017		I. APPROVED BY <i>Elizabeth Hamill</i>		J. DATE 2/2/17	

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER <u>TECHNICAL</u>		
D. SYSTEM / ITEM NAVAIR Systems Engineering Department Support, AIR-4.1		E. CONTRACT / PR NO. N00421-16-R-0088		F. CONTRACTOR TBD		
1. DATA ITEM NO. A004		2. TITLE OF DATA ITEM CONTRACTOR'S PROGRESS, STATUS AND MANAGEMENT REPORT		3. SUBTITLE TBD		
4. AUTHORITY (Data Item Description No.) DI-MGMT-80227 (and SEE BLK 16)				5. CONTRACT REFERENCE SOW Para 3.1; 3.2.11 and 3.2.12		6. REQUIRING OFFICE AIR-4.1
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED N/A	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION 15 DARP	14. DISTRIBUTION		
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION 15 DARP	b. COPIES		
				a. ADDRESSEE	FINAL	
					DRAFT	Reg o
16. REMARKS BLK 4: Contractor format is acceptable for status reports upon government approval of formats and content. Documents and briefs shall be created using the Microsoft Office tools. Deliveries shall be made by both color hardcopy and electronic means. The report shall include, but is not limited to: itemized total man-hours expended for the reporting period by labor category cumulative total man-hours expended to date by labor category, and percentage of total man-hours expended to date. State whether or not the remaining hours are sufficient to complete the task; and itemized total cost expenditure incurred for the reporting period by labor category and for all ODCs, cumulative total task expenditures to date by labor category and for ODCs, funds remaining as of the reporting date for Labor and ODCs, and percentage of total contract funds expended to date for labor and ODCs. BLK 14: AIR-4.1 COR: Beth Hamill: Elizabeth.Hamill@navy.mil or other COR as designated. TPOC: To be designated under each individual Task Order. <u>Delivery Instructions:</u> Hard copies and Electronic copies of Reports and Letters of Transmittal shall be delivered to the AIR-4.1 COR Electronic copies of Reports shall be delivered to the TPOC as designated under each individual Task Order. AIR-4.1 COR Hard copy deliverables shall be delivered to: Naval Air Systems Command Naval Air Warfare Center Aircraft Division ATTN: AIR-4.1 COR 22347 Cedar Point Road, Bldg 2185, Rm 1200B Patuxent River, MD 20670				AIR-4.1 COR	1	0
				TPOC	1	0
				15. TOTAL		
G. PREPARED BY Elizabeth Hamill		H. DATE 01/30/2017		I. APPROVED BY <i>Elizabeth Hamill</i>		J. DATE 2/2/17

17. PRICE
GROUP18.
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A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY TDP TM OTHER TECHNICAL						
D. SYSTEM / ITEM NAVAIR Systems Engineering Department Support, AIR-4.1		E. CONTRACT / PR NO. N00421-16-R-0088		F. CONTRACTOR TBD						
1. DATA ITEM NO. A005		2. TITLE OF DATA ITEM NON-DISCLOSURE AGREEMENT (COMPANY)		3. SUBTITLE AS DESIGNATED						
4. AUTHORITY (Data Item Description No.) SEE BLK 16			5. CONTRACT REFERENCE SOW Para 8.0		6. REQUIRING OFFICE AIR-4.1					
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED N/A	10. FREQUENCY OTIME	12. DATE OF FIRST SUBMISSION 15 DAC	14. DISTRIBUTION						
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16	a. ADDRESSEE	b. COPIES					
					DRAFT	FINAL				
					Reg	Repr				
16. REMARKS BLK 4: The format required for Company level Non-Disclosure Agreements is provided as an attachment to this CDRL. The areas highlighted in yellow are to be filled in by the Company. Signed original copies shall be provided to the COR. BLK 13: As additional subcontractors and consultants are added to the Contract they shall provide Company Non-Disclosure agreements within fifteen (15) days after the effective date of their subcontract/consultant agreement with the Prime Contractor. BLK 14: AIR-4.1 COR: Beth Hamill: Elizabeth.Hamill@navy.mil or other COR as designated. <u>Delivery Instructions:</u> Hard copies and Electronic copies shall be delivered to the AIR-4.1 COR. AIR-4.1 COR Hard copy deliverables shall be delivered to: Naval Air Systems Command Naval Air Warfare Center Aircraft Division ATTN: AIR-4.1 COR 22347 Cedar Point Road, Bldg 2185, Rm 1200B Patuxent River, MD 20670				AIR-4.1 COR	1	0				
								15. TOTAL	1	0
				G. PREPARED BY Elizabeth Hamill		H. DATE 01/30/2017		I. APPROVED BY <i>Elizabeth Hamill</i>		J. DATE 2/2/17

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

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USE and NON-DISCLOSURE AGREEMENT (NDA)

Company Name

Contract Number N00421-16-R-0088

In the course of performing under Contract Number N00421-16-R-0088, Company Name, herein referred to as "the Contractor", will have access to system performance, Naval force structure, program/business sensitive, pre-decisional material, and/or data marked or considered "proprietary" (e.g., restrictive legend per FAR 52.215-1), which shall not be disclosed to any entity, government or otherwise, outside of AIR-4.1 and program offices unless specifically authorized in the language contained in the task order or authorized in writing by the Contracting Officer. The Contractor shall not use for purposes other than performance under this task order; nor shall the Contractor release, reproduce, distribute, or publish any data or analysis that is provided as Government Furnished Information (GFI) or data or analysis that is produced as a result of performing under this task order; nor shall the Contractor authorize others to do so, without written permission of the Contracting Officer. Data includes all data, information and software, regardless of the medium (e.g., electronic or paper) and/or format in which the data exists, and includes data that is derived from, based on, incorporates, includes or refers to such program/business sensitive, pre-decisional material, and/or proprietary data (collectively referred to herein as "the data"). Any data that is derived from, based on, incorporates, includes or refers to data shall be treated as program/business sensitive, or proprietary data and shall be subject to the terms of this special task order requirement. This special task order requirement implements Defense FAR Supplement (DFARS) 252.204-7000, "DISCLOSURE OF INFORMATION."

As a condition to receiving access to data as defined above, the Contractor shall: (1) use the data solely for the purpose of performing the requirements set forth under Contract Number N00421-16-R-0088; (2) not discuss with, disclose, release, reproduce or otherwise provide or make available the data, or any portion thereof, to any non-Government person or entity (including, but not limited to any subcontractor, joint venture, affiliate, successor or assignee of the Contractor), unless the Contracting Officer provides prior written approval; (3) ensure appropriate restrictive legends are included on any documents created, copied, and/or reproduced that uses all or any part of the data; (4) establish safeguards to protect such data or software from unauthorized use or disclosure; and (5) provide to the Contracting Officer's Representative original, signed individual NDAs with all contractor, subcontractor, and consulting personnel that perform work under this task order. Any other use, disclosure, release or reproduction is unauthorized and may result in substantial criminal, civil and/or administrative penalties to both the Contractor and to the individual who violates this special task order requirement or non-disclosure agreement. The obligation not to discuss, disclose, release, reproduce, or otherwise provide or make available such data, or any portion thereof, shall continue, even after completion of the task order. Any actual or suspected unauthorized use, disclosure, release, or reproduction of such data or violation of this agreement, of which the Contractor or any employee is or may become aware, will be reported promptly (within one (1) business day) to the Contractor's Program Manager, who will inform the Contracting Officer within five (5) business days of receiving the report.

By: _____
Authorized Representative's Signature

Date

Representative's Typed Name
Representative's Title
Company Name

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY TDP		TM	
D. SYSTEM / ITEM NAVAIR Systems Engineering Department Support, AIR-4.1		E. CONTRACT / PR NO. N00421-16-R-0088		F. CONTRACTOR TBD			
1. DATA ITEM NO. A006		2. TITLE OF DATA ITEM NON-DISCLOSURE AGREEMENT (INDIVIDUAL)		3. SUBTITLE AS DESIGNATED			
4. AUTHORITY (Data Item Description No.) SEE BLK 16			5. CONTRACT REFERENCE SOW Para 8.0		6. REQUIRING OFFICE AIR-4.1		
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED N/A		10. FREQUENCY OTIME		12. DATE OF FIRST SUBMISSION 15 DAC	
8. APP CODE		11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16		14. DISTRIBUTION a. ADDRESSEE	
16. REMARKS BLK 4: The format required for Individual level Non-Disclosure Agreements is provided as an attachment to this CDRL. The areas highlighted in yellow are to be filled in by the Company or Individual. Signed original copies shall be provided to the COR. BLK 13: As additional Individuals are added to the Contract they shall provide an Individual Non-Disclosure agreement within fifteen (15) days after their effective employment date with either the Prime Contractor or one of the Prime Contractor's subcontractors or consultants. BLK 14: AIR-4.1 COR: Beth Hamill: Elizabeth.Hamill@navy.mil or other COR as designated. <u>Delivery Instructions:</u> Hard copies and Electronic copies shall be delivered to the AIR-4.1 COR. AIR-4.1 COR Hard copy deliverables shall be delivered to: Naval Air Systems Command Naval Air Warfare Center Aircraft Division ATTN: AIR-4.1 COR 22347 Cedar Point Road, Bldg 2185, Rm 1200B Patuxent River, MD 20670				b. COPIES			
				DRAFT		Reg	Rep o
				AIR-4.1 COR		1	0
15. TOTAL				1	0		
G. PREPARED BY Elizabeth Hamill		H. DATE 01/30/2017		I. APPROVED BY <i>Elizabeth Hamill</i>		J. DATE 2/2/17	

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

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USE and NON-DISCLOSURE AGREEMENT

Contract Number N00421-16-R-0088

In the course of performing under Contract Number N00421-16-R-0088, Company Name, herein referred to as "the Contractor", personnel will have access to system performance, Naval force structure, program / business sensitive, pre-decisional material, and/or data marked or considered "proprietary" (e.g., restrictive legend per FAR 52.215-1), which the Contractor shall not use for purposes other than performance under this task order; nor shall the Contractor release, reproduce, distribute, or publish any data or analysis that is provided as Government Furnished Information (GFI) or data or analysis that is produced as a result of performing under this task order; nor shall the Contractor authorize others to do so, without written permission of the Contracting Officer. Data includes all data, information and software, regardless of the medium (e.g., electronic or paper) and/or format in which the data exists, and includes data that is derived from, based on, incorporates, includes or refers to such program/business sensitive, pre-decisional material, and/or proprietary data (collectively referred to herein as "the data").

Specifically, employee name is a task order labor category with Company Name and assigned to support the NAVAIR Systems Engineering Department (AIR-4.1) in the performance of Systems Specialty Engineering Services. As a condition to receiving access to data as defined above, employee name hereby agrees to: (1) not disclose either the data or resulting analytic product(s) to any entity, government or otherwise, outside of AIR-4.1 and program offices unless specifically authorized to do so in the language contained in the task order or authorized in writing by the Contracting Officer; (2) use the data solely for the purpose of performing the requirements as set forth in relative tasks under this task order; (3) not discuss with, disclose, release, reproduce or otherwise provide or make available the data, or any portion thereof, or the analytic product resulting from use of the data to any other Company Name customers or personnel unless specifically authorized to do so in the language contained in the task order or authorized in writing by the Contracting Officer; (4) ensure appropriate restrictive legends are included on any documents created, copied, and reproduced that uses all or any part of the data; and (5) establish safeguards to protect data from unauthorized use or disclosure. Further, employee name acknowledges by signing this non-disclosure agreement that any other use, disclosure, release or reproduction is unauthorized and may result in substantial criminal, civil and/or administrative penalties to both the Contractor and to the individual who violates this special task order requirement. The obligation not to discuss, disclose, release, reproduce, or otherwise provide or make available such data, or any portion thereof, shall continue, even after completion of the task order. Any actual or suspected unauthorized use, disclosure, release, or reproduction of such data or violation of this agreement, of which the Contractor or any employee is or may become aware, will be reported promptly (within one (1) business day) to the Contractor's Program Manager, who will inform the Contracting Officer within five (5) business days of receiving the report.

By: _____
Authorized Representative's Signature

Date

Representative's Typed Name
Representative's Title
Company Name

By: _____
Employee's Signature

Date

Employee's Typed Name
Employee's Title
Company Name

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CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

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OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER <u>TECHNICAL</u>		
D. SYSTEM / ITEM NAVAIR Systems Engineering Department Support, AIR-4.1		E. CONTRACT / PR NO. N00421-16-R-0088		F. CONTRACTOR TBD		
1. DATA ITEM NO. A007		2. TITLE OF DATA ITEM PROGRAM PROTECTION IMPLEMENTATION PLAN (PPIP)		3. SUBTITLE TBD		
4. AUTHORITY (Data Item Description No.) DI-MGMT-81826C (and SEE BLK 16)		5. CONTRACT REFERENCE SOW Para 5.2.2		6. REQUIRING OFFICE AIR-4.1		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED N/A	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION		
8. APP CODE		11. AS OF DATE SEE BLK 16	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16	a. ADDRESSEE	b. COPIES	
					FINAL	
					DRAFT Reg Repr o	
16. REMARKS BLK 4: See DD Form 254 for further information; Contractor recommended formats are acceptable upon approval by the government. BLK 9: Apply and use distribution statements in accordance with the Distribution Statement Attachment to the DD Form 254. See DoD 5230.24 & Chap 4 of DoD 5010.12M). BLKS 11, 12, AND 13: To be designated under each individual Task Order. BLK 14: AIR-4.1 COR: Beth Hamill: Elizabeth.Hamill@navy.mil or other COR as designated. TPOC: To be designated under each individual Task Order. <u>Delivery Instructions:</u> Hard copies and Electronic copies of the Letter of Transmittal shall be delivered to the AIR-4.1 COR. Hard copies and Electronic copies shall be delivered to the TPOC as designated under each individual Task Order.				AIR-4.1 COR	LT	0
				TPOC	1	0
15. TOTAL				1	0	
G. PREPARED BY Elizabeth Hamill		H. DATE 01/30/2017		I. APPROVED BY <i>Elizabeth Hamill</i>		
				J. DATE 2/2/17		

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