

PERFORMANCE-BASED WORK STATEMENT (PWS)
FOR
METAL PLATING SERVICES
(Basic IDIQ Contract)



Prepared by:

Vandenberg AFB
309th Missile Maintenance Group (309 MMXG)

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DRAFT

ACRONYMS & ABBREVIATIONS LIST

AFED	Air Force Engineering Data
AFTD	Air Force Technical Data
ANSI	American National Standards Institute
ASO	American Standards Organization
ATP	Automated Test Procedures
AFI	Air Force Instruction
AFB	Air Force Base
AFMC	Air Force Material Command
AMSO	Acquisition Management Support Office
AMSS	Acquisition Management Support Specialist
CAC	Common Access Card
CAR	Corrective Action Report
CFR	Code of Federal Regulation
CO	Contract Officer
COR	Contracting Officer Representative
CQCP	Contractor Quality Control Plan
DoD	Department of Defense
DFAR	Defense Federal Acquisition Regulation
ECM	Engineering Change Memorandum
FAR	Federal Acquisition Regulation
FPCON	Force Protection Condition
GR	Government Representative
HAFB	Hill Air Force Base
IAW	In Accordance With
NELAP	National Environmental Laboratory Accreditation Program
OEM	Original Equipment Manufacturer
OSHA	Occupational Safety and Health Act
PARA	Paragraph
PE	Performance Evaluation
PPE	Personal Protective Equipment
PWS	Performance-Based Work Statement
QCP	Quality Control Plan
QASP	Quality Assurance Surveillance Plan
OEM	Original Equipment Manufacture
QAS	Quality Assurance Specialists
QVI	Quality Verification Inspections
OJT	On The Job Training
SS	Service Summary
TO	Technical Order
TP	Test Plan

1.0 GENERAL INFORMATION

1.1 Introduction

The intent of this Performance Work Statement (PWS) is to obtain contractor services to remanufacture existing (known) and future (unknown) weapon system subcomponent assets in support of the Minuteman (MM) III Programmed Depot Maintenance (PDM), and Test Launch and Evaluations programs.

1.2 Purpose

This PWS describes the technical and administrative requirements necessary to create and implement a Multiple Award Indefinite Delivery Indefinite Quantity Contract (MAC IDIQ) that provides services to remanufacture existing and future weapon system subcomponent assets in support of the MM III PDM, and Test Launch and Evaluations programs. This Metal Plating Services Basic IDIQ contract is specifically established to support the 309th Missile Maintenance Group (309 MMXG).

1.3 Objectives

Contractor responsibilities shall include fulfilling the requirements of the basic IDIQ contract and specific task assignments as designated by individual task orders. The task orders will focus on the following primary objectives:

- a. The contractor shall accomplish the plating process and certify all assets that were remanufactured in accordance with (IAW) the Federal Specifications, Technical Requirements and Engineering Drawings.
- b. Remanufactured parts will conform to original drawings except where authorized in the applicable Technical Order(s) (T.O.(s)). Any conflicts between an original drawing and T.O. shall be resolved by the Government Program Team (the Procuring Contracting Officer (PCO) will submit final guidance to the contractor). Any deviation from the original drawing and pertinent T.O. shall be requested in writing by the contractor to the Government PCO and will require approval to proceed with a deviation from the cognizant Air Force authority.
- c. In the event that laws, regulations, Technical Orders, Air Force Instructions, and/or Air Force Material Command Instructions change during the term of this contract, the contractor is required to comply as such changes come into effect.

1.4 Scope

The objectives and requirements identified within this PWS are described in general terms. Each individual task order will address specific task requirements, project scheduling, and other related performance criteria, as applicable. This requirement will not include personal services or inherently governmental functions. The contractor shall comply with this basic PWS and the task order PWS in its entirety.

1.5 Background

The United States Air Force (USAF) has sustained system components used during test launch missions of the MM III Intercontinental Ballistic Missile (ICBM) for over 40 years. The 309th Missile Maintenance Group (309 MMXG) maintains an operating location at Vandenberg AFB which provides the primary resources to ensure Air Force Global Strike Command weapon systems are fully operational and achieve timely PDM. As a supplement to organic workload, contractor services are required in order to meet the mission requirements for providing indispensable Weapon System and range capability sustainment.

2.0 APPLICABLE DOCUMENTS

2.1 Government Documents

Provided below is a list of existing (known) applicable regulations, publications, manuals and local policies and procedures that shall be required in support of task orders that result from this basic IDIQ contract.

The Government will provide the contractor the applicable original Boeing engineering drawings and Technical reference documents on AMERDEC via Appendix 2, Engineering Drawings. The Government will also provide the Applicable T.O.'s for remanufacture of the specified parts. These materials are considered "For Official Use Only" (FOUO) documents and must be protected in accordance with applicable Government standards for protection of FOUO materials.

The Contractor shall abide/comply by all applicable requirements and specification compliance documents located below to the extent specified under the column entitled "APPLICATION". *This list is not considered to be all inclusive. Additional Government documents required in performance of a task order shall be cited in the individual task order PWS.* In the event that laws, regulations, publications, manuals, local policies and procedures, Technical Orders, Air Force Instructions, and/or Air Force Material Command Instructions change during the term of this basic IDIQ contract and its associated task orders, the contractor is required to comply as such changes come into effect.

Table 2.1 – Government Documents

PUBLICATION	TITLE	DATE	APPLICATION
QQ-P-416	Federal Specification Plating, Cadmium Class 2 (Electrodeposited) and Amendments 1, 2, and 3.	2002-03	Type II Class II Type II Class III
MIL-STD-867	Military Standard Temper Etch Inspection	2013-07	Table 1 Group A
AMS 2404G	Electroless Nickel Plating	2013-12-12	Class II
AMS 2460A	Plating, Chromium	2013-03-12	Class II, Type II
MIL-STD-866B	Grinding of Chrome Plated Steel and Steel Parts Heat Treated to 180,000 PSI or over	2007-03	N/A
MIL-S-5002 Rev D	Surface Treatment and Inorganic Coatings for Metal Surfaces of Weapon Systems	1999-10	N/A
ASTM-E1444-12	Practice for Magnetic Particle Examination	2013-03	N/A
T.O. 35M26-16-3	Actuating and Locking Mechanism Launcher Closure Components	30 Sept 2015	N/A
Boeing Engineering	Drawings (Appendix 2) Note: Drawings include DISTRIBUTION STATEMENT D . Distribution authorized to DoD and US DoD Contractors only for ICBM administration and operational use as of 15 May 1986. Other requests for this document shall be referred to ICBM TOMA at AFNWC/NIEV Hill AFB Utah, 84056-5819.	N/A	N/A

2.2 Other Documents

To be cited in the PWS applicable to the individual task order.

3.0 CONTRACTOR TASKING / REQUIREMENTS

3.1 Task Order Requirements

The Contractor shall perform tasks in accordance with separately issued task orders providing services, as specified therein. All products developed under task orders resulting from this basic IDIQ contract shall be considered Government work and shall have no license encumbrances. All data shall be developed and provided in accordance with the data right clauses in the basic IDIQ contract and as identified in the individual task order. Unless the Contractor has expressed a claim to providing data to the Government with less than unlimited data rights, the Government will assume unlimited data rights (see DFARS clause 252.227-7013 of the individual task order for definition of data rights).

This basic PWS defines the task order requirements for contractor services to remanufacture weapon system subcomponent assets in support of the MM III PDM, and Test Launch and Evaluations programs. The scope of task orders issued against this basic IDIQ shall include, but is not limited to, the following:

- a. Remanufacture plating services that salvage and increase life expectancy of weapons system subcomponent assets. Plating services shall include chromium plating, nickel plating, cadmium plating, thermal spray processes, temper etch testing, non-destructive inspection (NDI), plating removal, mechanical cleaning, residual mechanical cleaning, grinding, blasting, parts honing and alignment, and/or hydrogen embrittlement removal and associated processes.
- b. Quality and safety assurance management,
- c. Logistics and transportation management,
- d. Tracking assets and government furnished property (GFP) management,
- e. Providing contract data requirements list (CDRL) deliverables.

3.1.1 Plating Process

The Contractor shall, as required by individual task order, provide all services to bring assets back into specified tolerances and finishes. The task order will establish which assets will be remanufactured. The Government will provide parts for remanufacture in an “as disassembled” condition. The contractor shall pick up specified asset(s) in supply condition code “F” (unserviceable), perform a physical inspection, complete the required plating processes and any required testing as applicable to each asset. All assets are considered GFP, see Section 5 of this PWS for additional GFP requirements. The contractor shall track and document all services completed on each asset. The contractor shall then return all assets to the Government in supply condition code “A” (serviceable). In the performance of this work, numerous processes will be utilized, mechanical grinding and honing, minor machine work, finish grinding and honing, line honing for alignment, polishing, buffing and similar finish work processes. These are typical associated work requirements to provide “A” condition assets built to specifications.

3.1.2 Tracking

The Contractor shall, as required by individual task order, track all remanufactured assets on a Data Management report . The report will be provided to the Government at the end of each task order (after all parts are delivered and accepted by the Government) and shall contain, but is not limited to, the following information.

- a. Task order number
- b. Asset description - nomenclature, part number, serial number, stock number
- c. Type and detail of asset remanufactured
-List any issues that caused part to fail to meet required specifications
- d. For any part that fails to meet specifications, the percentage of total remanufacture incurred up to the point the part failed to meet specifications
- e. Date asset picked up or received from USAF (scheduled and actual, if different)
- f. Date asset returned and delivered to USAF (scheduled and actual, if different)
- g. Statement confirming asset(s) met all Government specifications

3.1.3 Cleaning

The Contractor shall, as required by individual task order, prior to the plating process all items will be cleaned and/or stripped of all existing coatings and plating to include any remaining corrosion either by chemical stripping IAW MIL-STD-871 Electro-Chemical Stripping of Inorganic Finishes or by grinding IAW MIL-STD-866 Grinding of Chrome Plated Steel and Steel Parts Heat Treated to 180,000 PSI or Over.

3.1.4 Non-destructive Inspection ASTM E-1444

The Contractor shall, as required by individual task order, specified assets will be magnetic particle inspected as indicated per ASTM E-1444, and any applicable standard, to determine if cracks have developed. Inspection will be accomplished after plating is stripped and base metal can be examined thoroughly. If cracks are identified the contractor shall contact the Government POC prior to an asset being condemned. If Government concurrence is obtained to condemn an asset, then no further processing will be required for the condemned asset.

3.1.5 Non-Destructive Inspection Completion Certification

The Contractor shall, as required by individual task order, provide a written document, containing applicable asset description, certify accept/reject IAW MIL-STD-1907 Grade A or Grade C, as required by drawing or Tech Data, shall be returned to the Government with the condemned asset. Additionally, if an item is not condemned, a written document certifying completion of the Non-Destructive Inspection process IAW applicable standards and specifications will be delivered to the Government with the processed components and shall contain the serial number of each processed component.

3.1.6 Chromium Plating Process SAE-AMS-2460, Class II

The Contractor shall, as required by individual task order, all assets that are chrome plated will be ground/honed to drawing size specifications. SAE-AMS-2460, Class II is one already identified plating standard. However, other standards may be required. During grinding/honing all concentricity, alignment, and hole diameter requirements must be critically maintained in accordance with the drawing. All items plated will be baked for hydrogen embrittlement relief at 375 (+/-25) degrees for 23 hours.

3.1.7 Chromium Plating Completion Certification

The Contractor shall, as required by individual task order, provide a written document certifying completion of the Chromium Plating Process in accordance with the standards and specifications prescribed above will be delivered to the government with the processed components and shall contain the serial number of each processed component.

3.1.8 Cadmium Plating Process SAE AMS-QQ-P-416, Type II Class II

The Contractor shall, as required by individual task order, Cadmium plating will be in accordance with applicable specifications. **SAE AMS-QQ-P-416, Type II Class II** is one already identified plating standard. However, other standards may be required. All items plated will be baked for hydrogen embrittlement relief if required by specification for high strength steels 180,000 PSI or greater except the Keeper Ring. While Cadmium plating care will be taken to not damage the previously accomplished chrome plating.

3.1.9 Cadmium Plating SAE AMS-QQ-P-416, Type II Class II Completion Certification

The Contractor shall, as required by individual task order, provide a written document certifying completion of the Cadmium Plating Process in accordance with the standards and specifications prescribed above will be delivered to the government with the processed components and shall contain the serial number of each processed component. All items after plating will be wrapped to prevent damage during transport.

3.1.10 Cadmium Plating Process SAE AMS-QQ-P-416, Type II Class III

The Contractor shall, as required by individual task order, Cadmium plating will be in accordance with applicable specifications. **SAE AMS-QQ-P-416, Type II Class III** is one already identified plating standard. However, other standards may be required. All items plated will be baked for hydrogen embrittlement relief if required by specification for high strength steels 180,000 PSI or greater. While Cadmium plating, care will be taken to not damage the previously accomplished chrome plating.

3.1.11 Cadmium Plating SAE AMS-QQ-P-416, Type II Class III Completion Certification

The Contractor shall, as required by individual task order, provide a written document certifying completion of the Cadmium Plating Process in accordance with the standards and specifications prescribed above will be delivered to the government with the processed components and shall contain the serial number of each processed component. All items after plating will be wrapped to prevent damage during transport.

3.1.12 Electro-less Nickel Plating

The Contractor shall, as required by individual task order, Nickel plating will be in accordance with applicable specifications. **AMS-2404, Class II, AMS-C-26074** Electro less Nickel, **AMS-QQ-N-290** Nickel Plating, **MIL-STD-808A** Finishes, **MIL-DTL-16232** Phosphate Coating standards are identified. However, other standards may be required. All items Nickel plated will be baked for hydrogen embrittlement at 375 (+/- 25) degrees for 23 hours. While Nickel plating, care will be taken to not damage the previously accomplished chrome plating.

3.1.13 Electro-less Nickel Plating Completion Certification

The Contractor shall, as required by individual task order, provide a written document certifying completion of the Electro-less Nickel Plating Process in accordance with the standards and specifications prescribed above will be delivered to the government with the processed components and shall contain the serial number of each processed component. All items after plating will be wrapped to prevent damage during transport.

3.1.14 Temper Etch Testing MIL-STD 867A Table 1 Group A

The Contractor shall, as required by individual task order, all items involved in grinding or other machining processes that may cause overheating of the base material will be temper etch tested per MIL-STD 867A Table 1 Group A. Temper Etch Testing will be in accordance with applicable specifications. **MIL-STD 867A Table 1 Group A** is one already identified standard. However, other standards may be required. The government will be immediately notified of any items failing this process. The contractor will hold these items separate from other items being processed until the government determines final disposition.

3.1.15 Temper Etch Testing Completion Certification

The Contractor shall, as required by individual task order, provide a written document certifying completion of the Temper Etch Testing Process in accordance with the standards and specifications prescribed above will be delivered to the government with the processed components and shall contain the serial number of each processed component.

3.1.16 Nickel Plating Prior to Chrome Plating

The Contractor shall, as required by individual task order, accomplish nickel plating IAW processes and procedures in AMS-C-26074 Electro less Nickel, AMS-QQ-C-320 Chromium Plating, AMS-QQ-N-290 Nickel Plating, MIL-STD-808A Finishes.

3.1.17 Nickel Plating Completion Certification

The Contractor shall, as required by individual task order, provide documentation that nickel plating was accomplished IAW processes and procedures in AMS-C-26074 Electro less Nickel, AMS-QQ-C-320 Chromium Plating, AMS-QQ-N-290 Nickel Plating, MIL-STD-808A Finishes, to the EPSC in the MHU Organization and the COR.

3.1.18 Chrome Plating over Nickel Plating

The Contractor shall, as required by individual task order, accomplish chrome plating on top of nickel plating IAW processes and procedures in AMS-C-26074 Electro less Nickel, AMS-QQ-C-320 Chromium Plating, AMS-QQ-N-290 Nickel Plating, MIL-STD-808A Finishes. These standards have already been identified. However, other standards may be required.

3.1.19 Chrome Plating over Nickel Plating Completion Certification

The Contractor shall, as required by individual task order, provide documentation that chrome plating on top of nickel plating was accomplished IAW processes and procedures in AMS-C-26074 Electro less Nickel, AMS-QQ-C-320 Chromium Plating, AMS-QQ-N-290 Nickel Plating, MIL-STD-808A Finishes, to the MHU Organization and the COR.

3.1.20 Alternative Plating Prototypes

The Contractor shall, as required by individual task order, evaluate available alternative plating processes to determine if the processes meet weapon system requirements. Services may include, but are not limited to, accomplishing alternative plating processes, such as zinc/nickel plating, flame spray coating, cold spray coating, alternatives to cadmium plating, reactivated cadmium dip, on prototype items.

3.1.21 Potential Individual Task Orders / Projects List

For Contractor consideration, provided below is a list of examples of subcomponent assets in support of the MM III PDM, and Test Launch and Evaluations programs that potential task orders may support as a result from this basic IDIQ contract. This list includes existing (known) items; however, this list is not considered to be all inclusive because this basic IDIQ contract will support future (unknown) items as they are identified and required. This list is being provided to assist the Contractors in gaining an understanding of the scope, type of services, level of effort and assets involved in performing the requirements anticipated under this basic IDIQ contract, specifically in support of section 3.1 requirements of this PWS.

It should be noted that this list is for information and planning purposes only and does not constitute a Request for Order Proposal (RFOP), an invitation for bids, a solicitation and/or an indication the Government will contract for the services in support of assets contained in this list nor does it restrict the Government as to the ultimate acquisition approach.

Part Number	Description	FY 19 Estimated Quantity
25-66903	Cylinder Actuator	61
25-66904	Piston, Ballistic Actuator	61
25-73669	Rod, Piston, Ballistic Actuator	61
25-66921	End Cap, Ballistic Actuator	61
25-73665	Housing, Multiplying Linkage	61
25-66910	Piston, Multiplying Linkage	61
25-73667	Rocker Arm, Multiplying Linkage	61
29-46657	Lock Retainer Multiplying Linkage	61
29-46656	Cable Pin Lock, Multiplying Linkage	122
25-23716	Door Lock, Lock Pin Assembly	61
29-46660	Tension Rod Barrel, Door Lock Assembly	61
29-46632	Upper Tension Rod, Door Lock Assembly	61
29-49001	Lower Tension Rod , Door Lock Assembly	61
25-66922	Breech Tube, Ballistic Gas Generator	61
25-66907	End Cap, Ballistic Gas Generator	61
25-66903	NDI Ballistic Actuator Cylinder	61
25-66921	NDI Ballistic Actuator End Cap	61
25-73669	NDI Rod, Piston, Ballistic Actuator	61
25-73665	NDI Housing, Multiplying Linkage	61
25-23716	NDI Door Lock, Lock Pin Assembly	61
NSL	Ballistic Actuator Carousel (Conversion Cost)	61
25-66923	Link, Bell Crank	122
26-13781	Shaft, Bell Crank	122
29-47727	Keeper Ring	61
Part Number	Description	FY 20 Estimated Quantity
25-66903	Cylinder Actuator	61
25-66904	Piston, Ballistic Actuator	61
25-73669	Rod, Piston, Ballistic Actuator	61
25-66921	End Cap, Ballistic Actuator	61
25-73665	Housing, Multiplying Linkage	61
25-66910	Piston, Multiplying Linkage	61
25-73667	Rocker Arm, Multiplying Linkage	61
29-46657	Lock Retainer Multiplying Linkage	61
29-46656	Cable Pin Lock, Multiplying Linkage	122
25-23716	Door Lock, Lock Pin Assembly	61
29-46660	Tension Rod Barrel, Door Lock Assembly	61
29-46632	Upper Tension Rod, Door Lock Assembly	61
29-49001	Lower Tension Rod , Door Lock Assembly	61
25-66922	Breech Tube, Ballistic Gas Generator	61
25-66907	End Cap, Ballistic Gas Generator	61

25-66903	NDI Ballistic Actuator Cylinder	61
25-66921	NDI Ballistic Actuator End Cap	61
25-73669	NDI Rod, Piston, Ballistic Actuator	61
25-73665	NDI Housing, Multiplying Linkage	61
25-23716	NDI Door Lock, Lock Pin Assembly	61
Part Number	Description	FY 21 Estimated Quantity
25-66903	Cylinder Actuator	61
25-66904	Piston, Ballistic Actuator	61
25-73669	Rod, Piston, Ballistic Actuator	61
25-66921	End Cap, Ballistic Actuator	61
25-73665	Housing, Multiplying Linkage	61
25-66910	Piston, Multiplying Linkage	61
25-73667	Rocker Arm, Multiplying Linkage	61
29-46657	Lock Retainer Multiplying Linkage	61
29-46656	Cable Pin Lock, Multiplying Linkage	122
25-23716	Door Lock, Lock Pin Assembly	61
29-46660	Tension Rod Barrel, Door Lock Assembly	61
29-46632	Upper Tension Rod, Door Lock Assembly	61
29-49001	Lower Tension Rod , Door Lock Assembly	61
25-66922	Breech Tube, Ballistic Gas Generator	61
25-66907	End Cap, Ballistic Gas Generator	61
25-66903	NDI Ballistic Actuator Cylinder	61
25-66921	NDI Ballistic Actuator End Cap	61
25-73669	NDI Rod, Piston, Ballistic Actuator	61
25-73665	NDI Housing, Multiplying Linkage	61
25-23716	NDI Door Lock, Lock Pin Assembly	61
NSL	Ballistic Actuator Carousel (Conversion Cost)	61
25-66923	Link, Bell Crank	122
26-13781	Shaft, Bell Crank	122
29-47727	Keeper Ring	61
Part Number	Description	FY 22 Estimated Quantity
25-66903	Cylinder Actuator	61
25-66904	Piston, Ballistic Actuator	61
25-73669	Rod, Piston, Ballistic Actuator	61
25-66921	End Cap, Ballistic Actuator	61
25-73665	Housing, Multiplying Linkage	61
25-66910	Piston, Multiplying Linkage	61
25-73667	Rocker Arm, Multiplying Linkage	61
29-46657	Lock Retainer Multiplying Linkage	61
29-46656	Cable Pin Lock, Multiplying Linkage	122
25-23716	Door Lock, Lock Pin Assembly	61
29-46660	Tension Rod Barrel, Door Lock Assembly	61
29-46632	Upper Tension Rod, Door Lock Assembly	61
29-49001	Lower Tension Rod , Door Lock Assembly	61
25-66922	Breech Tube, Ballistic Gas Generator	61
25-66907	End Cap, Ballistic Gas Generator	61
25-66903	NDI Ballistic Actuator Cylinder	61

25-66921	NDI Ballistic Actuator End Cap	61
25-73669	NDI Rod, Piston, Ballistic Actuator	61
25-73665	NDI Housing, Multiplying Linkage	61
25-23716	NDI Door Lock, Lock Pin Assembly	61
NSL	Ballistic Actuator Carousel (Conversion Cost)	61
25-66923	Link, Bell Crank	122
26-13781	Shaft, Bell Crank	122
29-47727	Keeper Ring	61
Part Number	Description	FY 23 Estimated Quantity
25-66903	Cylinder Actuator	61
25-66904	Piston, Ballistic Actuator	61
25-73669	Rod, Piston, Ballistic Actuator	61
25-66921	End Cap, Ballistic Actuator	61
25-73665	Housing, Multiplying Linkage	61
25-66910	Piston, Multiplying Linkage	61
25-73667	Rocker Arm, Multiplying Linkage	61
29-46657	Lock Retainer Multiplying Linkage	61
29-46656	Cable Pin Lock, Multiplying Linkage	122
25-23716	Door Lock, Lock Pin Assembly	61
29-46660	Tension Rod Barrel, Door Lock Assembly	61
29-46632	Upper Tension Rod, Door Lock Assembly	61
29-49001	Lower Tension Rod , Door Lock Assembly	61
25-66922	Breech Tube, Ballistic Gas Generator	61
25-66907	End Cap, Ballistic Gas Generator	61
25-66903	NDI Ballistic Actuator Cylinder	61
25-66921	NDI Ballistic Actuator End Cap	61
25-73669	NDI Rod, Piston, Ballistic Actuator	61
25-73665	NDI Housing, Multiplying Linkage	61
25-23716	NDI Door Lock, Lock Pin Assembly	61
NSL	Ballistic Actuator Carousel (Conversion Cost)	61
25-66923	Link, Bell Crank	122
26-13781	Shaft, Bell Crank	122
29-47727	Keeper Ring	61
Part Number	Description	FY 24 Estimated Quantity
25-66903	Cylinder Actuator	61
25-66904	Piston, Ballistic Actuator	61
25-73669	Rod, Piston, Ballistic Actuator	61
25-66921	End Cap, Ballistic Actuator	61
25-73665	Housing, Multiplying Linkage	61
25-66910	Piston, Multiplying Linkage	61
25-73667	Rocker Arm, Multiplying Linkage	61
29-46657	Lock Retainer Multiplying Linkage	61
29-46656	Cable Pin Lock, Multiplying Linkage	122
25-23716	Door Lock, Lock Pin Assembly	61
29-46660	Tension Rod Barrel, Door Lock Assembly	61
29-46632	Upper Tension Rod, Door Lock Assembly	61
29-49001	Lower Tension Rod , Door Lock Assembly	61

25-66922	Breech Tube, Ballistic Gas Generator	61
25-66907	End Cap, Ballistic Gas Generator	61
25-66903	NDI Ballistic Actuator Cylinder	61
25-66921	NDI Ballistic Actuator End Cap	61
25-73669	NDI Rod, Piston, Ballistic Actuator	61
25-73665	NDI Housing, Multiplying Linkage	61
25-23716	NDI Door Lock, Lock Pin Assembly	61
NSL	Ballistic Actuator Carousel (Conversion Cost)	61
25-66923	Link, Bell Crank	122
26-13781	Shaft, Bell Crank	122
29-47727	Keeper Ring	61

3.2 General Requirements

These general requirements apply to all task orders issued under this basic IDIQ contract(s) unless otherwise stated in the individual task order.

3.2.1 Performance-Based Services

Task orders issued under this basic IDIQ are considered performance-based services, not personal services; therefore, the PWS applicable to the individual task order shall describe the work to be performed – not specific labor categories and/or number of contractor personnel. See section 3.3 of this PWS for specific ordering / selection procedures for issuing task orders.

3.2.2 Professional Certifications and/or Licenses Required

It is anticipated that the following Professional Certifications and/or Licenses shall be required in support of the performance of this basic IDIQ contract and its resulting task orders (i.e. required to have at the time of award of task order and maintain throughout the life of the task order)

- a. National Aerospace and Defense Contractors Accreditation Program (NADCAP)
- b. ISO9001 or AS9100 Facility Certification

3.2.3 Information Assurance Training and Workforce Management.

The Contractor shall comply with all computer and network access requirements and instructions including DoD Directive 8570.1. Information Assurance Training, Certification and Workforce Management.

3.2.4 Documentation / Data / Reporting Requirements

3.2.4.1 Basic IDIQ Contract Data / Reporting Requirements

The contractor shall submit the following deliverables with their proposal in response to the Basic IDIQ solicitation/RFP. These documents shall support all individual task orders that result from this Basic IDIQ contract; therefore, they will not be required at the task order level. With the exception to these documents submitted prior to award, additional deliverables and/or CDRL requirements to be delivered in support of the Basic IDIQ contract are not anticipated. All work to be performed/performance will be at the task order level.

Basic PWS Paragraph	Description	CDRL Data Item No.	Frequency	As of Date	Date of First Submission	Date of Subsequent Submission
5.2	Property Management Plan	A001	Upon Basic IDIQ Contractor Proposal and as required			
5.5.2	Voluntary Protection Program (VPP) Reporting	A002	As required IAW PWS			

3.2.4.2 Task Order Data / Reporting Requirements

Specific data requirements shall be cited in the individual task order PWS.

Basic PWS Paragraph	Description	CDRL Data Item No.	Frequency	As of Date	Date of First Submission	Date of Subsequent Submission
Shall be cited in the PWS applicable to the individual task order						

Provided below is a list of general Data Item Descriptions (DIDs) requirements that may be required in support of individual task orders that result from this basic IDIQ contract. *This list is for informational purposes only and is not considered to be all inclusive. Data requirements shall be cited in the individual task order PWS.* Refer to the DLA Quick Search ASSIST website <http://quicksearch.dla.mil/> to obtain a copy of the DID documents.

Title	Document ID
Test/Inspection Report	DI-NDTI-80809B
Test Plan/Test Procedures	DI-SESS-81704 & 0199-103
Contractor's Progress, Status and Management Report	DI-MGMT-80227
Equipment Inventory Records	DI-ILSS-81251

3.2.4.3 Contractor Full-Time Equivalent Reporting (eCMRA)

Contractors have the inherent responsibility to track personnel performing on each individual task order; therefore, the Government does not expect additional costs associated with this reporting requirement. However, if the Contractor determines additional costs will be incurred on task orders as a result of this reporting they may include those costs in their price proposal volume in support of their proposal submitted in response to the task order RFOP.

The contractor shall report *ALL* contractor labor hours (including subcontractor labor hours) required for performance of *EACH* individual task order via a secure data collection site**. The contractor is required to completely fill in all required data fields at <http://www.ecmra.mil>.

Reporting inputs will be for the labor executed during the period of performance for the engineering services task orders for each Government fiscal year (FY), which runs 1 October through 30 September. While inputs may be reported any time during the FY, all data shall be reported no later than 31 October of each calendar year. Contractors may direct questions to the CMRA help desk**.

Note: *Uses and Safeguarding of Information: Information from the secure web site is considered to be proprietary in nature when the contract number and contractor identity are associated with the direct labor hours and direct labor dollars. At no time will any data be released to the public with the contractor name and contract number associated with the data.

Note: **User Manuals: Data for Air Force service requirements must be input at the Air Force CMRA link. However, user manuals for government personnel and contractors are available at the Army CMRA link at <http://www.ecmra.mil>.

- Non-CDRL data / reporting requirements in addition to eCMRA Full Time Equivalent Reporting shall be cited in the PWS applicable to the individual task order.

3.2.5 Mission-Essential Services

The Government will include the continuation of essential Department of Defense contractor services during crisis in the basic contract. The requirement of AFI 63-124 (1 Aug 2005), paragraph 2.7.1 and DoDI 3020.37 will be addressed at the task order level. The Government will address mission essential issues at the task order level.

3.2.6 Optional Tasks/Quantities

It is anticipated individual orders may include unfunded optional tasks/quantities. These options may be exercised through a modification to the contract/task order (i.e. written direction of the Government Contracting Officer) in the event additional funding is made available. The contractor **SHALL NOT** start work until receipt of a contract modification that exercises the option period/task and obligates additional funding. It is anticipated optional tasks/quantities may be exercised within the current performance period of the task order (i.e. prior to delivery of last remaining item on task order).

Refer to FAR clause 52.217-9, Option to Extend the Term of the Contract, of the task order for information regarding when the Government gives the contractor preliminary written notice of its intent to exercise these optional tasks/quantities.

3.2.7 Ordering / Selection Procedures for Issuing Task Orders

- a. The purpose of this section is to describe the ordering/selection procedures for issuing Task Orders (TOs) under this basic IDIQ contract(s). Ordering is limited to 309 MMXG organizations and TOs will only be issued by an OO-ALC (Hill AFB) Contracting Office. The contractor shall only accept TOs that bear a Job Control Number (JCN) that is specific to that action and was assigned by OO-ALC (HILL AFB). JCNs will only be assigned by OO-ALC (HILL AFB) and will be in the following format..

Competitive TO JCN: CMP - OO – Metal Plating IDIQ - #####

CMP = Competitive OO = OO-ALC (Hill AFB) ##### = will be signed in sequential order

The contractor shall only accept modifications to TOs, which obligate, de-obligate or realign funding, that bear a JCN. Funding JCNs will be in the following format. Funding modifications will be tracked/assigned in alphabetical order.

Competitive TO funding modification JCN: CMP - OO – Metal Plating IDIQ - #####A

- b. Although FAR 16.505(b)(2), *Exceptions to the Fair Opportunity Process*, allows for limited/sole source task orders within a MAC, the Metal Plating Services IDIQ will not include limited/sole source task orders. In the event a 309 MMXG requirement is determined to be limited/sole source then it will utilize an acquisition strategy outside of the Metal Plating Services IDIQ contract.
- c. Each competitive requirement will be considered for a small business set-aside, regardless of dollar value. The PWS, letter RFOP, and request for information (RFI) letter will be sent to all SMXG IDIQ awardees. If at least two (2) small businesses demonstrate and certify they can meet the following three (3) criteria then the requirement will be considered for a set-aside for small business. If the requirement is not suitable for a small business set-aside, the requirement will be competed amongst all Metal Plating Services IDIQ awardees.
 1. Have the capacity and capability to perform the requirement
 2. Will accomplish at least 50 percent of the work and
 3. Will submit a proposal on the subject RFOP

- d. A prime contractor, which at the time of basic IDIQ contract award was a small business but subsequently has been acquired by a large business, will no longer be allowed to compete on task orders set-aside for small business.
- e. Task orders will be awarded based on utilizing the Lowest Priced Technically Acceptable (LPTA) method. The offeror with the lowest total evaluated price (TEP) that meets the government's required "on or before" delivery schedule (i.e. technical acceptability) will be selected for award. In the event no offerors propose a delivery schedule that meets the government's required delivery schedule, the government reserves the right to select the offeror whose proposed delivery schedule is closest to the Government's required delivery schedule for award.
- f. The Government reserves the right to negotiate should prices not be found fair and reasonable through competition.
- g. The ordering activity will furnish the following when a TO is competed under a small business set-aside or amongst all awardees:
 - 1. Letter Request for Order Proposal (RFOP)
 - a. JCN
 - b. NAICS Code
 - c. CLIN structure, pricing arrangement, item description, quantity, required Period of Performance and date the government will have parts ready for contractor pick up
 - d. Clauses and/or provisions requiring fill-in and/or offeror response
 - 2. PWS
 - a. For each part, the part identification number and name
 - b. Technical specifications for final product acceptance (this will normally be the applicable Technical Order document and associated Drawing)
 - c. Quantity of parts to be re-worked (re-work includes all processes)
 - d. Criteria for part acceptability or condemnation (this will normally be the applicable Technical Order document and associated Drawing)
 - e. Date the government will have the parts ready for contractor pick up.
 - 3. CDRLs (DD1423s), if applicable
 - 4. QASP
- h. Unless noted otherwise in the letter RFOP by the PCO, the time frames for receipt of task order proposals from the offerors when a TO is competed under a small business set-aside or amongst all awardees shall be five (5) working days.
- i. Within the time frames specified in paragraph (g) above (unless otherwise directed by the PCO), the contractor shall furnish to the ordering office their proposal IAW the instructions to offerors (ITO) established in the RFOP letter. Proposals may include, but are not limited to:
 - 1. Price for each part, identified by part identification number and name.
 - 2. Proposed delivery schedule (i.e. date contractor will return item to government).

- j. The cost of preparing any quotation or proposal in advance of receiving a TO for a PWS is to be considered a bid and proposal (B&P) cost. This cost; therefore, is only chargeable to the appropriate indirect cost account. Under no circumstances are such B&P costs to be considered as direct costs chargeable to or reimbursable under a TO that may be issued.
- k. The Government reserves the right to not award an order after requesting an order proposal. Regardless of whether an order is awarded or not, the Government shall not be responsible for the contractor's B&P costs.
- l. The Government will select one of the following price arrangements for each TO:
 - 1. Firm Fixed Priced (FFP)
 - 2. Cost-Reimbursement (CR)
- m. For cost type arrangements (CR) the contractor submits a voucher for the effort expended, payment will be made on the basis of actual costs incurred.
- n. A DDForm 1155 will be utilized by the Government to issue TOs. A Standard Form 30 will be used to modify the TO.
- o. "Contractor-site performance" is defined as work performed at a contractor-owned or operated facility (or facilities).
- p. "Government-site performance" is defined as work performed at a Government operated facility (or facilities).

3.3 On Ramp

The Government intends to establish an awardee pool under the Metal Plating Services effort. The Government will initially establish the awardee pool by competitively awarding multiple-award IDIQ contracts. Initial awardees of the Metal Plating Services effort will be awarded contracts with a base ordering period of five (5) years with an additional ordering option period of one (1) year. The Government reserves the right to re-open competition at any time during the term of the contract to add additional contractors to the original pool of awardees. The addition of other contractors; however, will not extend the overall ordering period beyond the original ordering period (i.e. basic plus one year ordering option). When re-opening competition, the Government will advertise on FedBizOpps and conduct a full and open competition or a full and open competition with reserved awards for small businesses to bring the awardee pool up to either the initial awardee pool or a greater number of awardees. Any awardee already in the awardee pool will not re-compete for an awardee pool position. Once a new awardee is selected, that awardee will be included in the awardee pool and will compete for future orders. The ordering period for new contractors being added to the awardee pool will coincide with the initial awardees ordering period but shall not extend the overall term of the ordering period nor shall it re-establish the basic contract ordering period.

The Contractor will be provided written notification from the CO when the determination is made to utilize the On Ramp procedure detailed above.

3.4 Off Ramp

The Government reserves the right to remove a contractor from the awardee pool under the Metal Plating Services IDIQ. This right will be termed an Off Ramp. An awardee that has been removed from the contract via an Off Ramp will be unable to compete or be awarded any future TOs or participate in future contract activities/coordination, and will subsequently have their Metal Plating Services Basic IDIQ contract terminated for default. The Government may utilize the Off Ramp for the following reasons:

1. Prime having one (1) TO terminated for default (T4D).
2. Prime being determined non-responsible IAW FAR 9.103(b) and FAR 9.104-1
3. Lack of Competition Participation (IAW this section of the PWS)

Note: Contractors who routinely fail to meet the required delivery schedule established in a task order may be determined as non-responsible and may be restricted on competing on future task orders until delivery/acceptance of items is completed on active/open task orders.

A prime contractor may be Off Ramped in accordance with the procedures in this section if the awardee exhibits a chronic lack of participation in TO competitions. Participation will be checked annually. Adequate competitive participation will be defined as a 50% or above proposal submittal rate on eligible competitive RFOPs. Small businesses are eligible for TOs set-aside for small business and TOs competed amongst all awardees. Large businesses are eligible for TOs competed amongst all awardees. An awardee who continuously fails to provide proposals in response to RFOPs will be unable to compete or be awarded any future TOs of the contract and may subsequently have their contract terminated. The contracting officer may waive this termination, at his/her discretion, upon receipt of valid justification for non-submittal from the awardee.

The Contractor will be provided written notification from the CO when the determination is made to utilize the Off Ramp procedure detailed above.

4.0 PLACE / PERIOD OF PERFORMANCE & DELIVERY SHIP TO / SCHEDULE

4.1 Place of Performance

Primary place of performance in support of individual task orders shall be located at the contractor's facility. However, it is anticipated that contractor personnel may be required to spend minimal time at the Government's location(s). Reference Section 4.2, Travel Requirements, of this PWS regarding when Contractor personnel may be required to travel on an "as needed basis" to support the objectives of the individual task orders.

In the event the prime contractor utilizes a subcontractor in performance of work to be performed under the individual task order, at the Government's request the prime contractor will escort up to three government officials on a pre-coordinated site visit at any sub-contractor facility in the event the government deems a site visit is necessary.

4.2 Travel Requirements

Note: This section does not refer to transportation to pick up/deliver parts; rather, it refers to travel in support of work to be performed away from the primary place of performance, such as contractor personnel may be required to travel on an “as needed” basis to the Government’s location to discuss plating processes on an active task order.

It is anticipated that contractor personnel may be required to travel on an “as needed basis” in support of the work to be performed under the individual task orders. Travel requirements shall be cited in the PWS applicable to the individual task order and shall be approved by the Government Program Manager and Contracting Officer prior to traveling. *It should be noted that this list is for information and planning purposes only and is not considered to be all inclusive. Travel requirements shall be cited in the individual task order PWS.*

Anticipated Travel Destination(s)
Vandenberg AFB CA

4.2.1 Travel Pre-Approval

The Contractor is responsible for making all necessary travel arrangements. ***The Contractor shall obtain written approval to travel from the Government Program Manager at least five (5) working days in advance before traveling.*** Request for approval shall include the following:

- Date and Location of Travel
- Event (Purpose of Travel)
- Number of Travelers
- Name and Title (Labor Category) of Travelers
- Goals and Desired Outcomes of Trip
- Why Alternate Methods are not Viable Options
(i.e. VTC, Telecom, etc are not options to accomplish purpose and goals of trip)
- Total Estimated Cost of Trip
- Anticipated Itinerary with Associated Estimated Costs (i.e. airfare, hotel, rental car, etc.)

4.2.2 Travel Expenses

Contractor travel policies and procedures must be best business practices IAW FAR 31.205-46. Contractor must use FAR 31.205-46 and the DoD Joint Travel Regulation (JTR) as a guide regarding air fares, per diem, allowances and reimbursement of travel expenses. First class air travel is not authorized. ***Costs incurred must be in accordance with FAR 31.205-46.*** The Government reserves the right to disallow unreasonable travel costs. Travel must be billed as a separate line item on all invoices.

4.2.3 Post-Trip Report

Upon completion of any travel, the Contractor representative shall submit a post trip report (CDRL A039

4.3 Delivery Ship To

4.3.1 Contract Data Requirements List (CDRLs) – Basic IDIQ Contract

Documentation shall be delivered in accordance with the PWS and CDRLs, unless otherwise specified by the Government Program Manager and Contracting Officer through a contract modification or PCO letter.

4.3.2 Contract Data Requirements List (CDRLs) – Task Order

Shall be cited in the PWS and CDRLs applicable to individual task order.

4.3.3 Non-CDRL Deliverables / Transportation

Components identified in the individual task order shall be picked up from and delivered to 309 MMXG, Bldg. 8415, Vandenberg AFB, CA, during the hours of operation listed below and between Monday and Thursday, excluding the Federal Holidays listed below. If the required delivery date falls on a Federal holiday, the contractor shall deliver the next business day after the holiday. Transportation by third party is allowed but must be direct from Vandenberg AFB to contractor and contractor to Vandenberg AFB. All items being transported to or from the contractor will not be comingled with other shipments. ***Contractor shall notify the Government representative (i.e. PM, COR and CO) five (5) business days prior to pick up/delivery of components.*** All visits shall be scheduled by the GR. Contractor requested alternate pick-up/delivery schedules (i.e. outside the terms listed above) shall be coordinated through the Government CO. Schedules may have to be modified in the case of incidents or emergencies, to include natural hazards, furloughs or similar circumstances.

Hours of Operation

6:00 AM – 4:30 PM local time Monday through Thursday.

Contract Holidays

Holidays on a Saturday will be observed on the preceding Friday. Holidays on a Sunday will be observed on the following Monday. The following days are contract holidays.

New Year's Day	1 January
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	4 July
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veteran's Day	11 November
Thanksgiving Day	Fourth Thursday in November
Christmas Day	25 December

4.3.4 Handling / Storage / Preservation / Packaging and Shipping for Processed Items

4.3.4.1 Government Services

- a. The Government will provide help for loading items being sent to contractor and unloading of items being returned from contractor.
- b. The Government will provide special pallets that have been developed for the transport of most items being processed by the contractor. Those pallets will be returned when the processed items are delivered to the government. In some cases wood pallets are used but need not be necessarily replaced with the pallet that was shipped as long as items are palletized.
- c. Other services provided shall be cited in the individual task order.

4.3.4.2 Contractor Services

- a. It is the contractor's responsibility to ensure that all components being picked up, delivered, or stored at the contractors facility are protected from exposure to inclement weather, theft, vandalism and damage.
- b. Other services required shall be cited in the individual task order.

4.4 Inspection / Acceptance

4.4.1 Inspection / Acceptance of Services & Deliverables – Basic IDIQ Contract

The Government has the inherent right to disapprove any data deliverables. Therefore, the Government Program Manager will have the right to reject or require correction of any deficiencies found in deliverables. In the event of rejection of any deliverable, the Government Program Manager, with coordination with the Contracting Officer, will notify the Contractor in writing of the specific reasons why the deliverable was rejected. The Contractor shall have 10 business days, or unless designated otherwise through a PCO letter or contract modification, to correct the rejected deliverable and resubmit to the Government Program Manager for re-inspection. The Government must approve final versions of data deliverables.

4.4.2 Inspection / Acceptance of Services & Deliverables – Task Order

Unless otherwise specified in the PWS and CDRLs applicable to an individual task order, the Contractor, at no additional cost to the government, shall pick up components not meeting specifications and/or has a latent defect, remedy the non-performance, and deliver the compliant component to the Government within a total time of a 30-work day turn around after notification of non-compliance. This turn around time includes transportation for pick-up and delivery time.

4.5 Period of Performance

The period of performance shall be IAW Section B, The Schedule, of the task order (i.e. established and identified under the individual CLINs of the task order).

Note: All transportation time to pick up and deliver items is included in the required period of performance listed in Section B, The Schedule, of the individual task order.

5.0 SPECIAL CONSIDERATIONS

5.1 Security

5.1.1 Safeguarding Covered Defense Information and Cyber Incident Reporting

The following DFARS clauses are applicable to this effort. Contractor shall control information IAW these clauses, other sections of this CET and terms and conditions of the DESP3 basic IDIQ contract and this task order.

- 252.204-7008, Compliance with Safeguarding Covered Defense Information Controls
- 252.204-7009, Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information
- 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting

5.1.2 Release or Removal of Information

Contractor personnel shall not release or remove system documentation, data, or reports generated by or through use of government systems. All requests for information shall be forwarded to the Government Program Manager.

5.1.3 Access to Confidential, Proprietary and/or Sensitive Information

Contractor personnel may be required to access Confidential, Proprietary and/or Sensitive Information held by the USAF relating to the tasks to be performed under this Task Order. This information may belong to other contractors, other third parties, or the USAF. Contractor personnel shall provide a completed copy of the Nondisclosure Agreement provided below to the Government Program Manager, Contracting Officer Representative (COR) and Contracting Officer prior to performing work that involves Confidential, Proprietary and/or Sensitive Information held by the USAF relating to the tasks to be performed under this Task Order.

It should be noted that Confidential, Proprietary and/or Sensitive Information shall not include information that the Contractor personnel or the Contractor can demonstrate:

(A) was known by the Contractor personnel or the Contractor without restriction as to further disclosure when received or was developed independently by the Contractor by individuals who had no direct or indirect access to such information,

(B) was obtained from a source other than the USAF, its employees, agents, or contractors through no breach of confidence,

(C) was in the public domain when received or thereafter enters the public domain through no breach of confidence by Contractor or Contractor personnel, or

(D) was used or disclosed with the prior written approval of the USAF

CONTRACTOR NONDISCLOSURE AGREEMENT

Basic IDIQ Contract # _____

Task Order # _____

I, _____, an employee of _____, (Contractor) in order to support the United States Air Force (USAF) and in consideration of the USAF granting me access to Confidential, Proprietary and/or Sensitive Information held by the USAF relating to the tasks to be performed under the Task Order, intending to be legally bound, hereby agree to the following terms and conditions:

1. I understand that my assignment to support the Contractor in its contractual duties under the Task Order (the "Effort") will involve access to Confidential, Proprietary and/or Sensitive Information belonging to other contractors, other third parties, or the USAF. The sharing of Confidential, Proprietary and/or Sensitive Information is necessary to effectively perform the mission of the USAF.
2. Except as expressly authorized in writing by the USAF, I agree to hold Confidential, Proprietary and/or Sensitive Information in trust and confidence and agree that it shall be used only for my performance of duties in support of the Contractor's performance of the Effort, shall not be used for any other purpose, or disclosed to any third party outside the USAF. I agree that I shall not, except as expressly authorized in writing by the USAF, at any time during or after my performance of duties in support of the Contractor's performance of the Effort, directly or indirectly, disclose, publish or disseminate, to any other person or entity, any Confidential, Proprietary and/or Sensitive Information I have access to by reason of my performance of duties in support of the Contractor's performance of the Effort, nor shall I use any such Confidential, Proprietary and/or Sensitive Information for my personal use or advantage, or make it available to others not cleared for access to Confidential, Proprietary and/or Sensitive Information by the USAF or lacking a need-to-know for performance of the Effort. I will hold all Confidential, Proprietary and/or Sensitive Information I have access to by reason of my performance of duties in support of the Contractor's performance of the Effort in confidence and use it solely for the benefit of the USAF and the performance of Effort. I shall not retain any Confidential, Proprietary and/or Sensitive Information, including written notes, photographs, sketches, models, memoranda or any tangible representation of the Confidential, Proprietary and/or Sensitive Information except as required in my performance of duties in support of the Contractor's performance of the Effort. Without limiting the generality of the foregoing statements, I agree that Confidential, Proprietary and/or Sensitive Information shall not be released to the media, press, competing firms, individuals, or government officials outside the USAF for any purpose. I further understand and agree that all Confidential, Proprietary and/or Sensitive Information shall be retained, disseminated, released, and destroyed in accordance with the requirements of law and applicable Department of Defense or USAF directives, regulations, instructions, policies and guidance.
3. All information that I receive or obtain in performance of my duties in support of the Contractor's performance of the Effort shall be deemed to be Confidential, Proprietary and/or Sensitive Information, including, without limitation, visual, verbal and written information, in whatever form or medium, including, but not limited to, personal, business or financial information, or intellectual property, or technical information in the form of discussions, communications, designs, concepts, requirements, specifications, software, interfaces, components, processes, or similar things. I understand and agree that any work product related to the Effort, including, but not limited to, final documents and products, drafts, feeder documents, briefings, notes, and any other related oral or written communication shall constitute Confidential, Proprietary and/or Sensitive Information for purposes of this Agreement. Confidential, Proprietary and/or Sensitive Information shall not include information that I or the Contractor can demonstrate (A) was known by me or the Contractor without restriction as to further disclosure when received or was developed independently by the Contractor by individuals who had no direct or indirect access to such information, (B) was obtained from a source other than the USAF, its employees, agents, or contractors through no breach of confidence, (C) was in the public domain when received or thereafter enters the public domain through no breach of confidence by Contractor or myself, or (D) was used or disclosed with the prior written approval of the USAF.

4. I have been advised and understand that my violation of this agreement could cause irreparable injury to the United States. I understand that the United States Government may seek any remedy available to it to enforce this Agreement, including, but not limited to, application for a court order prohibiting disclosure of information in breach of this Agreement. I have been advised that the action can be brought against me in any of the several appropriate United States District Courts where the United States Government may elect to file the action. Court costs and reasonable attorneys' fees incurred by the United States Government may be assessed against me if I lose such action. I understand that my violation of this Agreement may result in criminal action. I recognize that nothing in this Agreement constitutes a waiver by the United States of the right to prosecute me for any statutory violation.
5. Any questions I have regarding this agreement that I desire to direct to the USAF shall be in writing to _____
[Insert name & address of USAF POC].
6. I hereby assign to the USAF all royalties, remunerations, and emoluments that have resulted, will result or may result from any disclosure, publication, or revelation of Confidential, Proprietary and/or Sensitive Information not consistent with the terms of this Agreement.
7. Unless and until I am released in writing by an authorized representative of the USAF, I understand that all conditions and obligations imposed upon me by this Agreement apply during the time that I am granted access to the Confidential, Proprietary and/or Sensitive Information, and at all times thereafter. Each provision of this Agreement is severable. If a court should find any provision of this Agreement to be unenforceable, all other provisions of this Agreement shall remain in full force and effect. This Agreement shall be interpreted under and in conformance with the laws of the United States.

By: _____

Print Name: _____

Date: _____

5.1.4 Security Clearance

The efforts required for this task are expected to be **UNCLASSIFIED** and should not require the contract personnel to obtain a security clearance.

5.1.5 Common Access Cards

N/A – not anticipated to be provided/required in performance of work to be performed at the task order level.

5.1.6 Base or Area Badges and Access to Government Installation / Facilities

The Government Program Manager will assist contractor personnel in processing the necessary DoD forms to obtain base or area badges for access to government facilities and property. Access to government facilities is limited. Therefore, the Contractor shall coordinate required access/usage times and dates through the Government Program Manager at least fifteen working days prior to the need date. Control of the facilities shall remain with the Government.

The Contractor will not bring contraband onto the installation or worksite. Prohibited property is subject to confiscation and/or administrative action. Items forbidden on the installation include “strike anywhere” matches, alcoholic beverages, narcotics, unapproved photographic equipment or other recording devices, unauthorized tools, firearms, explosives, and illegal knives (stiletto, switchblades, hook blades, and blades over three inches in length).

Contractor vehicle operators will use the most direct route in going to or when leaving their place of duty. User personnel will only be in areas specific to their leased/contracted facility or operations. Commercial vehicles van size and larger owned or operated by the Contractor must enter through the Lompoc Gate or Solvang Gate after hours to facilitate inspections. During increased threats, the user may be asked to only enter the installation with empty cargo vehicles facilitating inspections.

All Contractor personnel are required to carry and present a valid identification for installation/facility entry.

Contractor vehicle operators must have in their possession the following items:

- A valid state license plate.
- A valid driver’s license.
- A valid safety inspection sticker affixed as required by state law.
- Current registration receipt or other proof of ownership.
- A certification of liability insurance (in the minimum amount of \$10,000/ \$20,000/ \$5,000) will be retained in the vehicle at all times and be presented upon request by proper authorities.
- A current installation entry media.

Per AFI 10-245, the Contractor or contract oversight agency will ensure all employees are offered training to a level similar to Anti-Terrorism (AT) Level I training provided to DoD personnel, annually to help prevent, detect, deter, defend and report acts of terrorism.

The Contractor or contract oversight agency is responsible for providing their personnel information on the VAFB Antiterrorism Program.

During performance of work, personnel security and protection of resources is critical for the installation to maintain a safe work environment. The User will be alert for any suspicious activity observed by their work force or any personnel working on the installation. If any situation appears to be suspicious, immediate actions must be taken to make proper notification to VAFB Law Enforcement by calling the Vandenberg Emergency Control Center at 606-3911 and/or to the Air Force Office of Special Investigations at 606-1852.

Both personnel and vehicles must be strictly controlled during performance of duty. No personnel and/or equipment will be allowed to be placed in harm's way that could aid or abet anyone with bad intention to cause harm to VAFB.

Contract personnel will be familiar with Force Protection Conditions (FPCON) Normal through Delta. These measures are implemented to increase the security posture of the installation and protect personnel/property. A description of these measures and how to report or respond to suspicious activities or packages is included in the 30 SW Antiterrorism (SWAT) Guide or as provided by the 30 SW AT Officer.

The Contractor shall initiate actions directed by the installation commander during changes to Real World Force Protection Conditions to increase surveillance and protection of infrastructure and personnel. Immediately notify base security forces on any suspicious activity.8. The Contractor will participate in local or Higher Headquarter exercises to the extent such participation does not interfere with accomplishment of its contractual obligations or, participation has been expressly denied by a contracting officer or, has been formally approved for exemption by the 30 SW/IGI. The government and VAFB shall not be held liable for short periods of work stoppage such as gate closures, facility shutdown and vehicle searches.

The Contractor will not inhibit emergency response forces while in the performance of their duties during real world or exercise situations.

During advanced readiness postures or Force Protection Conditions User personnel may be prohibited from certain portions of the installation based on security or mission needs. The government and VAFB shall not be held liable for short periods of work stoppage in the name of National Security.

User services and installation access may be curtailed, closed or more closely supervised.

All personnel are subject to “on-the-spot” searches by the military police or personnel tasked with facility entry control duties. Searching of automobiles or persons should not be considered as a personal affront or indicative of suspicion. Spot-checking is an established policy for personnel security.

Facility stand-off barriers will not be circumvented by vehicles owned/operated by User personnel.

Physical Security: The contractor shall be responsible for safeguarding all government equipment, information and property provided for contractor use. Contractor shall store all components that have been placed in his custody until time of delivery. Contractor shall be solely responsible for any degradation of functionality, loss, or damage to stored components.

5.1.7 Standards of Conduct

The Contractor shall not divulge any information regarding files, data, processing activities/functions, user ID's, passwords, or other knowledge that may be gained, to anyone who is not authorized to have access to such information.

5.2 Government Furnished Property / Equipment / Material / Information (GFP/E/M/I)

All assets are considered GFP. The contractor shall be responsible for managing and safeguarding all GFP/E/M/I in their possession IAW the Federal Acquisition Regulation (FAR), Defense Federal Acquisition Regulation Supplement (DFARS) and any other applicable supplements or documentation. The contractor shall be responsible for the pick up, warehousing, shipping, and receiving of all GFP.

The GFP/E/M/I/S list shall be cited in the PWS applicable to individual task order. The contractor shall submit their Property Management Plan with their proposal in response to the Basic IDIQ solicitation/RFP (**CDRL A001**).

Note: per AFMC MP PART 5345, the GFP/E/M/I/S list must be created by the Government Program Office using the DoD procurement toolbox, which is located at <http://dodprocurementtoolbox.org/site/detail/id/26/activeTab/Overview>

Note: The Scheduled GFP (SGFP) form / attachment shall be utilized to identify GFP/E/M/I that the DoD will provide to a contractor. Scheduled GFP/E is categorized by Serially Managed (“Serialized Items List”) GFP/E which indicates that all events identified in DFARS 252.211-7007 are reportable by the contractor, or Not Serially Managed (“Non-Serialized Items List”) which indicates that only the event of GFP receipt is required.

5.2.1 Return of Property

All property provided by the Government and any property acquired by the contractor under this contract remains the property of the Government and shall be returned to the Government upon completion of the requirement unless alternate disposition instruction are provided. The contractor shall protect Government property to prevent damage during the period of time the property is in the possession of the contractor. All Government property shall be returned to the Government in working condition (serviceable) as required in Section 3.0 of this PWS. For any instance of damage to Government Property the contractor shall report all available facts relating to each occurrence within 2 business days to the Procuring Contract Officer (PCO) and COR.

5.3 Base Support

No base support is anticipated with this task order. All work efforts shall be performed at the Contractor's site and/or contractor personnel will spend minimal time at the Government's location.

5.4 Program and Contract Management

5.4.1 Contractor Single Managers – Basic IDIQ Contract Level

The Contractor shall establish a single manager point of contact (POC) for program management, and one POC for contracting, having authority and responsibility for the overall effort for all task orders and the Basic IDIQ contract. The intent of each single manager is to give the government agencies one point of contact for each prime contractor. The requirement for the single managers is in addition to the Contractor's designated "Technical Lead" at the individual task order level.

5.4.2 Contractor Technical Lead / Project Manager – Task Order Level

The Contractor shall provide a notice of who their designated "Technical Lead" is for that individual task order to the Government Program Manager, Contracting Officer and Contracting Officer Representative (COR). The Technical Lead shall serve as the primary point of contact for all technical aspects of the required work. This person shall also be a prime provider of the required technical services.

5.4.3 Contractor Subcontractor Management

The prime contractor shall maintain responsibility for all aspects of task order performance and oversight, regardless of any arrangement between the Prime and its subcontractors. The Government does not have purview into the Prime / Subcontractor relationship; therefore, it is the responsibility of the Prime to manage their Subcontractor(s).

5.4.4 Government Program Management

The overall Program Management (PM) responsibilities for individual task orders resides with the program office. The program office for each requirement shall be cited in the PWS applicable to the individual task order.

5.4.5 Government Contracting Officer Representative (COR)

The Contracting Officer Representative (COR) shall be cited in the PWS applicable to the individual task order. Additionally, the Contractor will be notified by letter at time of award of the Primary and Alternate CORs assigned to the task order. Only the COR Government has authority to review and approve contract deliverables.

5.4.6 Government Contract Management

Responsibility for contracting activities rests solely with the Government Contracting Officer. No conversation, recommendations, or direction, whether given directly by, or implied by government personnel, that will affect the scope, schedule, or price of the program covered by the individual task orders' PWS, shall be acted upon by the Contractor *unless specifically approved by the Government Contracting Officer.*

5.5 Safety Requirements

5.5.1 General Safety Requirements / Safety Program

While performing work under this contract the contractor shall comply with all applicable federal, state, local and the specific Air Force regulations regarding occupational safety and health addressed in the PWS/SOW. The contractor shall notify the Contracting Officer (CO), within eight (8) hours of any damage to government property where the dollar value exceeds \$500,000.00 and within two workdays, for any damage to government property less than \$500,000.00 during the execution of the contract. The contractor shall notify the (CO) within eight (8) hours of any injury to contract personnel which occur while on a government installation.

Mishap notifications shall contain, as a minimum, the following information:

- a. Contract, Contract Number, Name and Title of Person(s) Reporting
- b. Date, Time and exact location of accident/incident
- c. Brief Narrative of accident/incident (Events leading to accident/incident)
- d. Cause of accident/incident, if known
- e. Estimated cost of accident/incident (material and labor to repair/replace)
- f. Nomenclature of equipment and personnel involved in accident/incident

g. Corrective actions (taken or proposed)

h. Other pertinent information

If requested by the designated CO, the contractor shall immediately secure the mishap scene/damaged property and impound pertinent maintenance and training records, until released by the Procuring Safety Office. Contractors will not dispose of contract data related to a mishap until notified to do so by the CO.

Applicable Regulations and Air Force Instructions:

29 CFR 1910 OSHA Standards for General Industry

AFI 91-203 Air Force Consolidated Occupational Safety Instruction

AFI 91-207 THE US AIR FORCE TRAFFIC SAFETY PROGRAM 12 Sep 2013

AFI31-204 AIR FORCE MOTOR VEHICLE TRAFFIC SUPERVISION

While on a government installation the contractor will be required to follow applicable installation traffic safety regulations and any applicable safety requirements required by the workcenter supervisor as it pertains to execution of the contract while in the workcenter.

Contractor Safety & Health Plan and Program: The contractor shall establish and maintain a safety and health program detailed in a written Contractor's Safety and Health Plan as required by OSHA. The Safety and Health plan will be made available for review if required by the CO or cognizant safety office.

5.5.2 Voluntary Protection Program (VPP)

The contractor is required to attain familiarization with the requirements of VPP. Information on the VPP can be accessed at <http://www.osha.gov/dcsp/vpp/index.html>. VPP requirements apply to contractors whose employees work more than 1,000 hours per quarter. The contractor shall flow down these requirements to all sub-contractors who qualify as applicable contractors under this contract. The contractor shall provide from its OSHA 300 information the Total Case Incident Rate/Days Away Restricted or Transferred (TCIR/DART) rates by 15 January of each year to Email OOALC.OMO.VPPCTRTCIRDART@us.af.mil; and to the CO and COR that administer the basic IDIQ contract for submission as part of the installation's annual OSHA VPP self-evaluation report. (CDRL A002)

6.0 SERVICES SUMMARY (SS)

6.1 Basic IDIQ Contract Surveillance

N/A - Surveillance will be at the task order level due to performance being at the task order level.

6.2 Task Order Contract Surveillance

Specific performance objectives and performance standards will be defined within each individual Task Orders' PWS. The Government inspection methodology will be defined within each individual Task Orders' QASP.

Services Summary

Performance Objective	CET Para.	Performance Threshold	Remedy
To be cited in the PWS applicable to the individual task order			

6.3 Performance Documentation

The Contractor shall provide information to the assigned QA personnel, as needed, in the preparation of performance documentation pursuant to the Service Summary and the Performance Plan. The QA personnel will provide this documentation to the FC/FD to ensure performance is compatible with contract and mission objectives to support a higher level of contract performance.

6.4 Customer Satisfaction

The Contractor shall make every effort to maintain an acceptable customer satisfaction. Customer satisfaction ratings will be measured using CPAR rating for task orders with a value over one million dollars (>\$1M) and Government Program Manager Feedback Questionnaires on each task order with a value less than one million dollars (<\$1M).