



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING

NOTIFICATION OF STATEWIDE CONTRACT

Date: February 7, 2020

CONTRACT TITLE: INDUSTRIAL LAUNDRY EQUIPMENT – QUALIFIED VENDORS LIST

| | | |
|---------------------------------|---|---|
| CURRENT CONTRACT PERIOD: | FEBRUARY 7, 2020 THROUGH FEBRUARY 6, 2021 | |
| CONTRACT INFORMATION: | Original Contract Period: | February 7, 2019 Through February 6, 2020 |
| | Potential Final Expiration: | February 6, 2021 |
| BUYER INFORMATION: | Chris Downing (573) 751-3331 chris.downing@oa.mo.gov | |

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS NOT MANDATORY.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at <http://oa.mo.gov/purchasing>.

~ Instructions for use of the contract ~.

| CONTRACT NUMBER | SAM II VENDOR NUMBER/ MissouriBUYS SYSTEM ID | VENDOR INFORMATION | MBE/ WBE | COOP PROCURE -MENT |
|-----------------|---|---|-------------|--------------------------|
| CC190851001 | 4808242320 0/ M B00089471 | Jetz Service Company, Inc. 3737 NE Great Midwest Drive Kansas City, MO 64161 Contact: Brett Holmberg Phone No.: (816) 454-9274 Fax No.: (816) 454-9137 E-Mail: bholmberg@jetzservice.com | No | Yes |

| CONTRACT NUMBER | SAM II VENDOR NUMBER/ MissouriBUYS SYSTEM ID | VENDOR INFORMATION | MBE/ WBE | COOP PROCURE -MENT |
|--------------------|--|---|-------------|--------------------------|
| CC190851002 | 4404260700 0 MB00091551 | Loomis Bros. Equipment Company 409 Biltmore Drive Fenton, MO 63026 Contact: Karan Presson Phone No.: (636) 343-8888, ext: 4901 Fax No.: (636)-600-4950 E-Mail: kpresson@loomisbros.com | No | Yes |
| CC190851003 | 4312091890 2/ MB00121030 | AUTCO Distributing 10900 Midwest Industrial Blvd St. Louis, MO 63132 Contact: John C. Roth Phone No.: (314) 616-7790 Fax No.: (816) 454-9137 E-Mail: john@autco.com | No | Yes |
| CC190851004 | 4209839120 2 MB00089763 | RJ Kool Company of Missouri 234 W. 12 th Avenue North Kansas City, MO 64116 Contact: Bill Kimmel Phone No.: (816) 474-9274 Fax No.: (816)-778-8874 E-Mail: bkimmel@rjkool.com | No | Yes |

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

| Contract Period | Issue Date | Summary of Changes |
|-----------------|------------|--|
| 2/7/20-2/6/21 | 2/7/20 | Contract renewal CC190851001, CS190851002 & CC190851004 with no increase |
| 2/7/19-2/6/20 | 8/2/19 | Buyer information updated. |
| 2/7/19-2/6/20 | 2/7/19 | Initial issuance of new statewide contract |
| 2/7/19-2/6/20 | 8/30/19 | Buyer information updated. |

GENERAL INFORMATION:

1. **Purpose:** This is a non-mandatory contract established for the purchase of as needed, if needed basis of industrial laundry equipment for various state agencies throughout the State of Missouri. Purchases are intended to serve multiple Missouri state agencies and potentially Missouri political subdivisions to meet a variety of industrial laundry equipment needs.
2. **Contract Period:** This is a one-year contract, with a one-year renewal option.
3. **State Agency Instructions:** At the time the state agency determines it needs industrial laundry equipment, all qualified vendors who can provide the specific product will be contacted to quote a firm, fixed price for the state agency's specific purchase. **The contractor shall be obligated to quote a price at the time the state agency contacts the contractor for a quote.** The state agency will choose the lowest priced responsive vendor among the qualified vendors at the time of each purchase for the specific order. The firm, fixed price quoted for the specific purchase shall be contractually binding on the contractor for that specific order.
4. **Ordering:** The state agency will issue its own properly authorized purchase order on an as needed basis. The contractor must not ship until he/she is in receipt of an approved contract release.
 - a. The contractor shall understand and agree no item shall be released to the state agency unless signed for with a readable signature by the state agency person picking up or accepting the order.
 - b. The contractor shall understand and agree no orders shall be accepted or delivered without an order number. The order number should be shown on all shipping paper, invoices, etc.
5. **Counties served by contract and respective vendor:**
 - a. CC19085001 Jetz Service Company – Serves all counties in the State of Missouri.
 - b. CC19085002 Loomis Bros Equipment Company – Serves all counties in the State of Missouri.
 - c. CC19085003 AUTCO Distributing, Inc. – Serving the following counties in the State of Missouri: Adair, Audrain, Barry, Barton, Benton, Bollinger, Boone, Butler, Caldwell, Callaway, Camden, Cape Girardeau, Carroll, Carter, Cedar, Chariton, Christian, Clark, Cole, Cooper, Crawford, Dade, Dallas, Dent, Douglas, Franklin, Gasconade, Greene, Grundy, Harrison, Henry, Hickory, Howard, Howell, Iron, Jasper, Jefferson, Johnson, Knox, Laclede, Lawrence, Lewis, Lincoln, Linn, Livingston, Macon, Madison, Maries, Marion, McDonald, Mercer, Miller, Mississippi, Moniteau, Monroe, Montgomery, Morgan, New Madrid, Newton, Oregon, Osage, Ozark, Perry, Pettis, Phelps, Pike, Polk, Pulaski, Putnam, Ralls, Randolph, Reynolds, Ripley, Saline, Schuyler, Scotland, Scott, Shannon, Shelby, St. Charles, St. Francois, St. Clair, St. Louis City, St. Louis County, Stoddard, Stone, Sullivan, Taney, Texas, Vernon, Warren, Washington, Wayne, Webster and Wright.
 - d. CC19085004 RJ Kool Company – Serves all counties in the State of Missouri.
6. **Laundry equipment brands supplied by contract and respective vendor:**
 - a. CC19085001 Jetz Service Company – Wascomat/Electrolux, Speed Queen, Maytag and Whirlpool.
 - b. CC19085002 Loomis Bros Equipment Company – Milnor, Milnor/ADC and Heubsch.
 - c. CC19085003 AUTCO Distributing, Inc. – Speed Queen, Crosley, GE Appliances, Miele, B&C Technologies and Yamamoto.
 - d. CC19085004 RJ Kool Company – Unimac, Continental Girbau, B&C Technologies, Dexter and Girbau Industrial
7. **Invoicing Requirements:** The contractor shall submit an itemized invoice that clearly shows the retail price and the contract price for each item and provide any information as deemed appropriate by the agency.
8. **Substitutions:** The contractor shall not substitute any item(s) that has been awarded to the contractor without the prior written approval of the Division of Purchasing.
9. **Manufacturer's Warranty:** At a minimum the manufacturer's warranty, if any, must be provided for all equipment provided by the contractor.

- 10. Delivery Performance:** Delivery service is between the hours of 7:00 a.m. to 4:00 p.m. on Monday through Friday. Store hours are between the hours of 7: 00 a.m. to 5:00 p.m. on Monday through Friday. There is not a minimum order requirement. Delivery shall include unloading shipments at the state agency's dock or other designated unloading site as requested by the state agency. Each shipment shall be accompanied by one priced invoice to serve as the packing list. All deliveries must be coordinated with the state agency.
- 11. Replacement of Damaged Product:** The contractor shall be responsible for replacing any item received in damaged condition at no cost to the State of Missouri. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 12. Survey:** Attached is a Contract Performance Report survey form for state agencies to use in providing feedback to the buyer (please fax to the buyer listed on the first page of this notice at the fax number (573) 526-9816 or send electronically as an attachment to john.stegmann@oa.mo.gov). Any comments regarding this contract will be helpful to ensure that corrections to the contract can be made when necessary or revisions to future contracts are incorporated appropriately.

**State of Missouri
Office of Administration
Division of Purchasing
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: CC190851001 Contractor: Jetz Service Company, Inc.
Contract No.: CC190085002 Contractor: Loomis Bros Equipment Company
Contract No.: CC190085003 Contractor: AUTCO Distributing, Inc
Contract No.: CC190085004 Contractor: RJ Kool Company

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

| Product Rating | Rate 1-5, 5 best |
|---------------------------------------|-----------------------------|
| Product meets your needs | |
| Product meets contract specifications | |
| Pricing | |

| Contractor Rating | Rate 1-5, 5 best |
|------------------------------------|-----------------------------|
| Timeliness of delivery | |
| Responsiveness to inquiries | |
| Employee courtesy | |
| Problem resolution | |
| Recall notices handled effectively | |

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Date: _____ Phone: _____ Email: _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing
301 West High Street, RM 630, PO Box 809
Jefferson City, Missouri 65102

You may also e-mail form to the buyer as an attachment at
john.stegmann@oa.mo.gov